



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street Auditorium Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA May 3, 2021 - 6:30 P.M.

Based on the December 7, 2020, Board of Trustees Resolution Declaring and Confirming Coronavirus Local State of Emergency and the COVID-19 epidemic declared by the Director of the Michigan Department of Health and Human Services, this meeting will be held by electronic remote access that provides 2-way telephone or video conferencing as permitted by and in accordance with the Open Meetings Act as amended by Public Act No. 228 of 2020.

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://us02web.zoom.us/j/86575416907>. New to Zoom? Get the app now and be ready when your first meeting starts April 5, 2021, at 6:30 p.m. Meeting ID: 865 7541 6907.

You may also participate using your phone by calling the following numbers:

One tap mobile

+13017158592,, 86575416907# US (Washington DC) +13126266799,, 86575416907# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/86575416907>

Meeting ID: 865 7541 6907

Members of the public will only be able to speak during the Public Comment period at the beginning of the meeting and Public Hearing, such comments will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must first state their name and request to be recognized by the Chairperson of the meeting. The Chairperson will recognize all persons wishing to speak during the public comment period. Prior to the meeting, members of the public may contact the members of the Highland Township Board of Trustees to provide input or ask questions by email or mail to the Township employee/official and at the address listed below. Persons with disabilities in need of accommodations to be able to participate in the meeting should provide at least 24-hour advance notice to the listed Township employee by phone, email, or mail and an attempt will be made to provide reasonable accommodations.

Tami Flowers MiPMC, Clerk
Charter Township of Highland
205 North John Street,
Highland, Michigan 48357
Email: clerk@highlandtwp.org
Phone: (248) 887-3791 Extension 5

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval

Approve:

- a) April 5, 2021 Board of Trustees Meeting Minutes
- b) List of Bills April 14, 2021 and April 28, 2021 plus additions
- c) Approve Application and Issue Fireworks Permit to ACE Pyro LLC
- d) Approve S & D Seasonal Services LLC M-59 Mowing Contract
- e) Budget Amendment – Road Fund

Receive and File:

Building Department – March 2021
Financial Report – Post Audit 2020
Financial Report – March 2021
Fire Department – March 2021
Ordinance Department Enforcement – March 2021
Ordinance Department Inspections – March 2021
Sheriff's Department – March 2021
Treasurer's Report – March 2021
WOTA – 1st Quarter 2021

6. Announcements and Information Inquiry:
 - a) Highland Community Prayer Breakfast – May 6, 2021 at 9:00 a.m.
Virtual on the Highland White Lake Business Association Facebook Page
 - b) Highland Garden Club Plant Sale Saturday, May 15th, 9am – Noon
Highland Activity Center Parking Lot
 - c) Founders Day Parade and Festivities on May 15, 2021 have been cancelled.
 - d) Township Offices will be closed on Monday, May 31, 2021 in observance of Memorial Day
7. Public Comment
8. Presentation
Six Rivers Land Conservancy
9. Pending Business:
 - a) Proposed Zoning Ordinance Amendment Z-019 to rezone parcel #11-15-326-017, vacant N. Milford Road, approximately 1.7 acres, OS, Office Services District, to C2, General Commercial District. Submitted by applicant Sam Raouf/property owner Rima Properties LLC
 - b) Proposed Amendment/Extension of Site Lease Agreement for Cell Tower

10. New Business:
 - a) Introduce Rezoning Request from LV, Lakes and Villages Single Family Residential to C2, General Commercial, Vacant W. Highland/S. Tipsico Lake Road, PIN 11-30-101-001, Applicant: Jeffrey Bryson
 - b) Award bid for Firefighter Gear Washer/Extractor
 - c) Award bid for Fire Station #1 Office and Training Furniture
 - d) Proposal for Planning and Zoning Administration/Planning Commission Support
 - e) Budget Amendment for Planning Consultant Services
 - f) Authorization for Purchase of Factory-Built Sheds as Temporary Offices
11. Possible Closed Session
Closed Session to Consider the Purchase of Real Property in Accordance with MCL 15.268(d)
12. Adjourn

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: May 3, 2021

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Judy Cooper

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

- a) April 5, 2021 Board of Trustees Meeting Minutes
- b) List of Bills April 14, 2021 and April 28, 2021 plus additions
- c) Approve Application and Issue Fireworks Permit to ACE Pyro LLC
- d) Approve S & D Seasonal Services LLC M-59 Mowing Contract
- e) Budget Amendment – Road Fund

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
April 5, 2021 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jenny Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief
Gary Dovre, Township Attorney
Matt Snyder, Lieutenant OCSO

Visitors: 29

Approval of Agenda:

Mrs. Cooper moved to approve the agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) March 15, 2021 Special Board of Trustees Meeting Minutes
- b) March 15, 2021 Special Board of Trustees Meeting Closed Session Minutes
- c) List of Bills dated 03-24-21 plus additions
- d) GFL Contract Renewal
- e) West Nile Virus Grant Request
- f) Resolution 21-08 to Authorize West Nile Virus Fund Expense Reimbursement Request
- g) Garden Watering Contract 2021-2023
- h) Resolution 21-09 Founders Day Road Closure – May 15, 2021
- i) Highland Downtown Development Authority Budget Amendment

Receive and File:

Activity Council Board Minutes – January 13 and February 10, 2021
Building Department – February 2021
Financial Report – February 2021
Fire Department – February 2021
Library Board Meeting Minutes – February 2021
Library Director's Report – March 2021
Ordinance Department Enforcement – February 2021
Ordinance Department Inspections – February 2021

Sheriff's Department – February 2021
Treasurer's Report – February 2021

Mrs. Cooper moved to approve the consent agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Virtual Prayer Breakfast - May 6th at 9:00 a.m.
- b) Parade and Festivities on Saturday, May 15, 2021 at 10:00 a.m.

Public Comment:

Comments regarding the docking ordinance and request for enforcement of this ordinance. Resident is hopeful that zoom format will be continued even after in-person meetings resume. Memorial Day activities will be coordinated and will be posted when details are available.

Pending Business:

- a) **Proposed Ordinance No. 470 to Amend the Lake Access and Docking Regulations in Article III of Chapter 24 of the Code of Ordinances for the Charter Township of Highland by Revising the Purpose, Definitions, and Regulations Sections, but without Changing the Section that Provides for Enforcement and Penalties for Violation of the Regulations.**

Mrs. Frederick moved to approve the Proposed Ordinance No. 470 to Amend the Lakes Access and Docking Regulations in Article III of Chapter 24 of the Code of Ordinances as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- b) **Budget Amendment – Sheriff's Building Renovation**

Mr. Salvia moved to approve the Budget Amendment – Sheriff's Building Renovation as presented. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

New Business:

- a. **Introduce Proposed Zoning Ordinance Amendment Z-018 to rezone parcel #11-15-401-011, 2070, N. Milford Road, approximately 1.6 acres, R-1.5, Single Family Residential District, to IM, Industrial and Manufacturing District, submitted by Mike Murad**

Mr. Hamill moved not to Introduce Proposed Zoning Ordinance Amendment Z-018 to rezone parcel #11-15-401-011, 2070, N. Milford Road, approximately 1.6 acres, R-1.5, Single Family Residential District, to IM, Industrial and Manufacturing District and to deny the rezoning. Mrs. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Introduce Proposed Zoning Ordinance Amendment Z-019 to rezone parcel #11-15-326-017, vacant N. Milford Road, approximately 1.7 acres, OS, Office Services District, to C2, General Commercial District, submitted by Samred Raouf

Mr. Hamill moved to Introduce Proposed Zoning Ordinance Amendment Z-019 to rezone parcel #11-15-326-017, vacant N. Milford Road, approximately 1.7 acres, OS, Office Services District, to C2, General Commercial District. Mrs. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Amendments to the Highland Township Employee Handbook

Mrs. Cooper moved to approve Amendments to the Highland Township Employee Handbook as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) Budget Amendment – PTO Cash Payout

Mr. Hamill moved to approve the Budget Amendment – PTO Cash Payout as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

e) Resolution 21-07 Charter Township of Highland Water Supply Rates

Mrs. Cooper moved to approve Resolution 21-07 Charter Township of Highland Water Supply Rates as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

f) Civic Service Agreement AP ACH and Vendor Portal

Mrs. Cooper moved to approve the Civic Service Agreement AP ACH and Vendor Portal as presented. Mrs. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

g) Highland Township Hall Renovation & Expansion - Construction Manager Contract Award

Mr. Hamill moved to authorize the Township Supervisor to sign the AIA-Documents A133 Agreement between Charter Township of Highland and The Summit Company as constructor with the basis of payment as the cost of work plus a fee with a guaranteed maximum price for the construction of the township hall renovation after it has been approved by the township attorney. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Discussion

The Board discussed the timing of the fireworks for 2021 and it was decided the display will be postponed from June 26, 2021 to a future date in September.

Mr. Salvia announced that Town and Country Cleaners in Milford should be recognized for donating their services to clean the flags.

Mr. Gary Dovre, Township Attorney, announced his retirement and introduced Lisa Hamameh as our new Township Attorney and she will be assisted by Joellen Shortley.

Community Sharing gave a short update on their efforts to raise funds for the new facility.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:46 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-000-072-000 COUNTY OF OAKLAND					
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	MAR 2021	03/24/2021	24.00
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	MAR 21	04/06/2021	264.00
101-000-000-075-000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-HIGHLAND HILLS HVS	MAR 2021	03/24/2021	96.00
1159	TREASURER	101-HIGHLAND GREENS-HVS	MAR 21	04/06/2021	1,056.00
101-000-000-202-001 ESCROW BONDS&ENG. FEES PAYABLE					
5792	COOK III, STANLEY	101-ESCROW/BUILDING	B17-00254	03/23/2021	250.00
8202	DEROCHER, WILLIAM	101-ESCROW/BUILDING	B20-00252	03/23/2021	500.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00544	03/26/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00076	03/26/2021	57.00
6451	HOMEZONE IMPROVEMENTS LLC	101-ESCROW/BUILDING	B20-00209	03/24/2021	250.00
5827	HOUSING SPECIALIST INC	101-ESCROW/BUILDING	B21-00074	03/23/2021	125.00
5827	HOUSING SPECIALIST INC	101-ESCROW/BUILDING	B21-00075	03/23/2021	125.00
5827	HOUSING SPECIALIST INC	101-ESCROW/BUILDING	B21-00076	03/26/2021	125.00
5827	HOUSING SPECIALIST INC	101-REINSPECTION FEE	B21-00076	03/26/2021	57.00-
5827	HOUSING SPECIALIST INC	101-ESCROW/BUILDING	B21-00081	03/26/2021	125.00
5827	HOUSING SPECIALIST INC	101-ESCROW/BUILDING	B21-00085	03/24/2021	125.00
8230	HP ELECTRIC LLC	101-ESCROW/BUILDING	B21-00092	03/23/2021	100.00
5827	HSI	101-ESCROW/BUILDING	B21-00084	03/24/2021	125.00
6564	JAMES FREY	101-ESCROW/BUILDING	B20-00358	03/31/2021	125.00
8232	KINKADE, KAYE R	101-ESCROW/BUILDING	B21-00155	03/29/2021	125.00
6655	MILLS SIDING & ROOFING	101-ESCROW/BUILDING	B20-00526	03/29/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B20-00544	03/26/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B20-00544	03/26/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00030	03/19/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00049	03/29/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00065	03/23/2021	250.00
6041	PELLA WINDOWS & DOORS INC.	101-ESCROW/BUILDING	B20-00628	03/23/2021	125.00
7138	SOSNOWSKI CONSTRUCTION LLC	101-ESCROW/BUILDING	B20-00562	03/26/2021	250.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B20-00638	03/23/2021	500.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00104	03/31/2021	125.00
7173	VANDREY PROPERTIES	101-ESCROW/BUILDING	B20-00309	03/29/2021	500.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B20-00527	03/24/2021	125.00
101-000-000-285-005 OAKLAND CO. ANIMAL CONTROL					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	04052021	04/05/2021	86.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	04052021	04/05/2021	825.25
101-000-000-642-276 SALE OF CEMETERY LOTS					
4293	FEIGLEY, DALE	101-CEMETERY BUYBACK	03232021	03/23/2021	1,000.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total :					8,326.25
CLERK'S DEPT					
101-215-000-741-002 CLERK: ELECTION EXPENSES					
1021	GILL-ROY'S HARDWARE	101-PLASTIC FILM	2103-873713	03/30/2021	12.99
Total CLERK'S DEPT:					12.99
CEMETERY					
101-276-000-935-000 CEMETERY: SEXTON					
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	APRIL 2021	03/23/2021	3,434.00
Total CEMETERY:					3,434.00
ACTIVITY CENTER					
101-289-000-853-000 ACTIVITY CTR: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429210323	03/23/2021	52.66
101-289-000-903-000 ACTIVITY CTR: ADVERT./PRINTING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS-ACTIVITY CTR.	32779	03/17/2021	590.00
1238	OAKLAND PRESS	101-DAILY DELIVERY-ACTIVITY CTR 737369	03212021 737369	03/21/2021	664.40
101-289-000-920-000 ACTIVITY CTR: UTILITIES					
1375	CONSUMERS ENERGY	101-209 N JOHN ST ACTIVITY CENTER	201095840003	03/25/2021	221.63
101-289-001-853-000 ANNEX: INTERNET SERVICE					
2216	COMCAST	101-ANNEX 8529 10 157 0100876	05082021 0100876	03/26/2021	216.56
101-289-001-920-002 ANNEX: UTILITIES					
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-ANNEX	201095840002	03/24/2021	215.53
101-289-001-931-002 ANNEX: BUILDING MAINT					
1021	GILL-ROY'S HARDWARE	101-OUTLETS	2103-873713	03/30/2021	20.98
2694	GOYETTE MECHANICAL	101-REPAIR FURNACE-ANNEX	910071943	03/16/2021	860.76
1157	TOP NOTCH CLEANING SERVICES	101-ANNEX OFFICE CLEANING	1220	03/29/2021	500.00
Total ACTIVITY CENTER:					3,342.52
GENERAL GOVERNMENT					
101-290-000-727-000 GEN GOV: OFFICE SUPPLIES					
2059	APPLIED IMAGING	101-PAPER	604088-1	03/15/2021	69.17
2541	STAPLES	101-CALCULATOR	3472554844	03/16/2021	87.99
2541	STAPLES	101-INK/ADDING MACHINE TAPE/CHAIR MAT	3472554845	03/16/2021	284.31
2541	STAPLES	101-2 CALCULATORS	3472554846	03/16/2021	175.98

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-290-000-792-000 GEN GOV: MEMBER FEES					
2293	O.C.C.M.T.A.	101-ANNUAL DUES	04062021	04/06/2021	50.00
101-290-000-802-000 GEN GOV: AUDITING					
1014	PLANTE & MORAN PLLC	101-2020 AUDIT	1972826	03/25/2021	5,042.75
1014	PLANTE & MORAN PLLC	101-WATER FUND	1972826	03/25/2021	3,537.75
1014	PLANTE & MORAN PLLC	101-TAX FUND	1972826	03/25/2021	954.00
101-290-000-853-000 GEN GOV: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429210323	03/23/2021	218.96
101-290-000-855-000 GEN GOV: WEBSITE					
9049	WEB MATTERS	101-TECHNICAL LABOR	6710	03/30/2021	45.00
101-290-000-903-000 GEN GOV: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT HIGHLAND BOARD	32719	03/10/2021	114.75
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-NOXIOUS WEEDS	32849	03/24/2021	114.75
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-BOARD MEETING	32850	03/24/2021	165.75
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-ORDINANCE	32863	03/31/2021	204.00
6278	TECHNOLOGY GALLERY LLC	101-DIGITAL SIGN MAINTENANCE	INV-124	03/31/2021	400.00
101-290-000-920-000 GEN GOV: UTILITIES					
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP OFFICES	201095840004	03/25/2021	363.69
1005	DTE ENERGY	101- STREETLIGHTS 9100-4056-3462	200492524434	04/01/2021	4,155.75
101-290-000-931-000 GEN GOV: TOWNSHIP MAINTENANCE					
2649	2 MOMS & A MOP INC.	101-OFFICE CLEANING	96657	03/31/2021	414.40
1065	HIGHLAND FEED & SUPPLY CO.	101-WATER SOFTENER SALT	3830	03/30/2021	203.80
9208	HIGHLAND SUPPLY INC.	101-TRASH BAGS	4017143	03/29/2021	32.50
9208	HIGHLAND SUPPLY INC.	101-MULTIFOLD TOWEL/TP/SANITIZER WIPES	4017419	04/05/2021	215.00
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	2321685	04/07/2021	27.20
101-290-000-933-000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED IMAGING	101-COPIER MAINT. CONTRACT-TWP	1707717	03/17/2021	184.82
2059	APPLIED IMAGING	101-ADDITIONAL PAGE	1707717	03/17/2021	329.70
2059	APPLIED IMAGING	101-FREIGHT	1707717	03/17/2021	15.43
101-290-000-934-000 GEN GOV: VEHICLE OP MAINT					
2692	WEX BANK	101-GAS FOR TWP VEHICLE	70989803	03/31/2021	139.74
101-290-000-956-000 GEN GOV: MISCELLANEOUS					
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87675301	09/09/2020	19.40
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87734301	11/02/2020	19.40
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87762769	11/30/2020	24.25
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87793083	12/28/2020	14.55
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87823130	01/25/2021	14.55
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING	87886416	03/22/2021	24.25
Total GENERAL GOVERNMENT:					17,663.59

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
TWP COMMUNITY PARKS					
101-292-000-935-000 PARKS: MAINTENANCE					
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-HICKORY RIDGE PARK	190469	03/27/2021	90.00
1309	BRENDEL'S SEPTIC TANK SER LLC	101-MONTHLY RENTAL-DUCK LAKE PINES	190470	03/27/2021	175.00
9275	DOG WASTE DEPOT	101-DOG WASTE BAGS	397719	03/16/2021	144.83
9005	STATE OF MICHIGAN - MDEQ	101-WATER TESTING DUCK LAKE PARKS	761-10616993	02/26/2021	100.00
Total TWP COMMUNITY PARKS:					509.83
GENERAL GOVT PERSONNEL					
101-295-000-715-000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	210960031850	04/06/2021	1,038.91
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	210960031850	04/06/2021	7,286.89
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	210960031850	04/06/2021	265.70
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	210960031850	04/06/2021	738.24
9116	COLONIAL LIFE PREMIUM PROCESSING	101-PREMIUM BCN-E4485801	4485801-0313257	03/24/2021	136.68
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001192451458	04/01/2021	49.50
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001192451458	04/01/2021	61.33
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001192451458	04/01/2021	153.71
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001192451458	04/01/2021	723.42
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001192451458	04/01/2021	33.52
Total GENERAL GOVT PERSONNEL:					10,487.90
BUILDING DEPT					
101-371-000-710-001 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	03/17/21-04/06/21	04/06/2021	1,092.64
1199	GREG CALME ELECTRIC LLC	101-INSPECTION	03/17/21-04/06/21	04/07/2021	2,292.64
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	03/17/21-04/06/21	04/06/2021	1,487.76
Total BUILDING DEPT:					4,873.04
PLANNING DEPT					
101-400-100-903-005 PLNG COMM: ADVERTISING/PRTG					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-PLNG COMM	32848	03/24/2021	459.00
101-400-100-904-101 PLNG COMM: ORDINANCE REVISION					
2240	CARLISLE WORTMAN ASSOC. INC.	101-RECREATION PLAN UPDATE	2159176	12/09/2020	360.00
2240	CARLISLE WORTMAN ASSOC. INC.	101-RECREATION PLAN UPDATE	2159564	02/03/2021	405.00
Total PLANNING DEPT:					1,224.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
ZONING BOARD OF APPEALS					
101-410-000-903-005 ZBA: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	32862	03/31/2021	497.25
Total ZONING BOARD OF APPEALS:					497.25
Total GENERAL FUND:					50,371.37
ROAD FUND					
ROAD EXPENDITURES					
201-290-000-952-000 DUST CONTROL					
1482	OAK HEIGHTS HOMEOWNERS ASSOC.	201-CHLORIDE DUST CONTROL-OAK HGHTS	04052021	04/05/2021	1,710.00
Total ROAD EXPENDITURES:					1,710.00
Total ROAD FUND:					1,710.00
FIRE FUND					
FIRE EXPENDITURES					
206-290-001-727-206 FIRE: SUPPLIES					
1973	CINTAS CORPORATION	206-STATION SUPPLIES	4078642433	03/16/2021	277.37
2596	FIVE STAR ACE	206-STATION SUPPLIES	25515	03/22/2021	3.49
2596	FIVE STAR ACE	206-STATION SUPPLIES YARD CLEAN UP	25582	04/02/2021	17.95
9208	HIGHLAND SUPPLY INC.	206-FS2 STATION SUPPLIE	4017072	03/25/2021	189.16
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	56888	03/17/2021	5.99
206-290-001-728-206 FIRE: UNIFORMS					
2065	CUSTOM PLUS INC.	206-ADMIN OFFICE WEAR - HEINTZ	10924	03/31/2021	57.54
2065	CUSTOM PLUS INC.	206-ADMIN OFFICE WEAR - HEINTZ SHIPPING	10924	03/31/2021	10.00
206-290-001-819-206 FIRE: FIREFIGHTERS MEDICAL					
1136	BIOCARE INC.	206-MAKEUP PHYSICALS	7984	03/08/2021	600.00
9014	NORTH VALLEY INTERNAL MEDICINE PC	206-N. GAY ENTRY PHYSICAL	550P486050	08/13/2020	321.00
206-290-001-820-206 FIRE: DUES & EDUCATION					
8233	ON A MISSION LLC	206-IN HONOR OF THE CHARLESTON 9 - DR D. GRIFFEN	03132021	03/13/2021	2,500.00
206-290-001-822-206 FIRE: PARAMEDIC TRAINING					
9262	DOUGLASS SAFETY SYSTEMS LLC	206-TIC THERMAL IMAGING CAMERA	IN1557851	03/10/2021	4,759.99
8231	IS ON CODE LLC	206-WEB BASED TRACKING FD	US-21-001	03/18/2021	1,500.00
206-290-001-835-206 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	83982858	03/10/2021	184.98
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84004288	03/29/2021	89.50
1132	LINDE GAS NORTH AMERICA LLC	206- MEDICAL OXYGEN	62232796	03/03/2021	155.47
1132	LINDE GAS NORTH AMERICA LLC	206-EMS OXYGEN	625465549	03/23/2021	13.84

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1357	STATE OF MICHIGAN	206-REPLACEMENT VEHICLE LICENSING	00036381	04/05/2021	25.00
9180	STRYKER SALES CORP.	206-EMS SUPPLIES	3321854M	03/05/2021	585.48
206-290-001-852-206 FIRE: RADIO COMMUNICATIONS					
2490	FRONTIER	206-DISPATCH LINE 616-001-6196	03192021 011603-5	03/20/2021	51.71
206-290-001-865-206 FIRE: VEHICLE REPAIR					
7285	GREEN OAK TIRE INC.	206-2007 PIERCE (E1) TIRE REPAIR	1-121037	03/09/2021	209.00
1102	HALT FIRE INC.	206-AUTO EJECTOR COVER	444826	03/19/2021	35.80
9228	M-2 AUTO PARTS OF HIGHLAND	206-2008 CHEVROLET (G1) BATTERY TERMINAL REPAIR	083822	03/26/2021	7.22
1084	TUFFY AUTO SERVICE CENTERS	206-2008 CHEVROLET (G1) BRAKES	83046	06/12/2021	1,068.93
1084	TUFFY AUTO SERVICE CENTERS	206-2008 CHEVROLET (G1) TRANSMISSION REPAIR	83134	03/20/2021	1,168.21
1084	TUFFY AUTO SERVICE CENTERS	206-2008 CHEVROLET (G1) STEERING PUMP REPAIR	83135	03/20/2021	668.66
206-290-001-866-206 FIRE: VEHICLE GAS/OIL					
2692	WEX BANK	206-GAS FOR MARSHAL VEHICLE	70989803	03/31/2021	188.70
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	70989803	03/31/2021	2,206.01
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	70989803	03/31/2021	25.04-
206-290-001-920-206 FIRE: PUBLIC UTILITIES					
1375	CONSUMERS ENERGY	206-250 W LIVINGSTON RD-ST#1	201095840000	03/25/2021	389.58
1375	CONSUMERS ENERGY	206-3550 DUCK LK RD ST#2	201095840001	03/26/2021	213.82
1375	CONSUMERS ENERGY	206-510 CLYDE RD	201985673307	03/26/2021	221.76
9090	NET EXPRESS VOIP	206-VOIP MONTHLY	1605210323	03/23/2021	110.57
206-290-001-931-206 FIRE: BLDG MAINT/REPAIR					
2596	FIVE STAR ACE	206-STATION CLEAN UP FS1,2,3	25539	03/25/2021	7.47
1288	IVERSON'S LUMBER COMPANY	206-FS2 REPAIR	2103-291133	03/19/2021	27.08
9228	M-2 AUTO PARTS OF HIGHLAND	206-STATION COMPRESSOR OIL CHANGE	083126	03/18/2021	12.87
2534	OVERHEAD DOOR WEST COMMERCIAL	206-FS1 REAAR BAY DOOR RREPAIR	34507	02/22/2021	206.00
1642	PETER'S TRUE VALUE HARDWARE	206-CORD REEL REPAIR FS2	K57157	04/06/2021	9.49
206-290-001-933-206 FIRE: EQUIP MAINT					
2627	APOLLO FIRE EQUIPMENT	206-TIC REPAIR	105039	03/03/2021	244.54
2059	APPLIED IMAGING	206-COPIER MAINTENANCE	1710052	03/22/2021	160.02
2285	CUMMINS BRIDGEWAY LLC	206-FS1 EMERGENCY GENERATOR	S6-63062	02/17/2021	430.70
7855	FIRE SUPPRESSION PRODUCTS	206-CLASS A FOAM	16172	04/06/2021	1,375.00
2078	PREMIER SAFETY	206-SCBA ANNUAL FLOW TESTING	35002299	03/22/2021	1,430.00
Total FIRE EXPENDITURES:					21,714.86
GENERAL GOVT PERSONNEL					
206-295-000-715-000 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	210960031850	04/06/2021	4,134.45
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001192451458	04/01/2021	168.30
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001192451458	04/01/2021	414.83
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001192451458	04/01/2021	83.10

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001192451458	04/01/2021	33.52
Total GENERAL GOVT PERSONNEL:					4,834.20
Total FIRE FUND:					26,549.06
POLICE FUND					
POLICE EXPENDITURES					
207-290-000-815-000 POLICE: SHERIFF'S MAINT					
1375	CONSUMERS ENERGY	207-165 N JOHN ST	201095839999	03/25/2021	126.01
2694	GOYETTE MECHANICAL	207-REPAIR WATER HEATER	910073272	03/31/2021	373.50
9007	SERVPRO OF BRIGHTON/HOWELL	207-BIO REMEDIATION	5167005	03/31/2021	338.13
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - MARCH	1219	03/29/2021	630.00
207-290-000-816-000 POLICE: OAKLAND CO SHER CONT					
1029	OAKLAND COUNTY	207- CELL PHONE CHARGES	SHF0006549	03/22/2021	209.76
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT	SHF0006549	03/22/2021	229,431.75
207-290-000-817-001 POLICE: OVERTIME					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T.	SHF0006549	03/22/2021	5,884.42
207-290-000-970-003 POLICE: BUILDING REN					
1879	EXCLUSIVE FLOOR COVERING	207-NEW FLOORING FOR BREAKROOM	12660	04/05/2021	907.02
Total POLICE EXPENDITURES:					237,900.59
Total POLICE FUND:					237,900.59
POST-RETIREMENT BENEFITS					
211-290-000-700-000 RETIREE OPEB EXPENSE					
1958	AmWINS GROUP BENEFITS INC.	211-RETIREE HEALTH PREMIUMS	6764691	03/23/2021	450.00
2499	GIBSON, WANDA SUE	211-RETIREE DENTAL REIMBURSEMENT	03162021	03/16/2021	112.50
2499	GIBSON, WANDA SUE	211-RETIREE HEALTH REIMBURSEMENT	APR 2021	03/23/2021	202.59
1181	KILEY, JUDITH A.	211-RETIREE HEALTH REIMBURSEMENT	APR 2021	03/29/2021	200.00
1314	LEWIS, MILDRED	211-RETIREE HEALTH REIMBURSEMENT QTRLY	01/01-03/31/2021	04/14/2021	599.28
9095	PATTERSON, BRIDGET	211-RETIREE HEALTH REIMBURSEMENT	APR 2021	03/29/2021	184.55
1206	REGAN, RITA	211-RETIREE HEALTH REIMBURSEMENT	APR 2021	03/23/2021	362.32
1373	WAGNER, PATRICIA G.	211-RETIREE HEALTH ANNUAL DEDUCTIBLE REIMBURSE	134490648	03/22/2021	88.51
1373	WAGNER, PATRICIA G.	211-RETIREE HEALTH REIMBURSEMENT	MAR 2021	03/29/2021	213.54
1497	WEINBURGER, JOSEPH F.	211-RETIREE DENTAL REIMBURSEMENT	02102021	02/10/2021	217.00
1497	WEINBURGER, JOSEPH F.	211-RETIREE HEALTH REIMBURSEMENT	APR 2021	03/29/2021	401.85
1497	WEINBURGER, JOSEPH F.	211-RETIREE HEALTH REIMBURSEMENT	MAR 2021	03/23/2021	401.85

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total :					3,433.99
Total POST-RETIREMENT BENEFITS:					3,433.99
REFUSE FUND					
REFUSE EXPENDITURES					
226-528-000-706-000 REFUSE: CONTRACTOR					
2676	GFL ENVIRONMENTAL USA	226-MONTHLY CONTRACT-APRIL	48844582	04/01/2021	87,340.76
Total REFUSE EXPENDITURES:					87,340.76
Total REFUSE FUND:					87,340.76
HAAC ADVISORY COUNCIL					
289-290-000-934-000 HAAC: DEDUCTIONS					
1410	GORDON FOOD SERVICE INC.	289-TRASH BAGS	833169219	03/19/2021	53.96
Total :					53.96
Total HAAC ADVISORY COUNCIL:					53.96
FIRE CAPITAL FUND					
FIRE CAPITAL EXPENDITURES					
402-290-000-942-000 VEHICLES					
1029	OAKLAND COUNTY	402-RADIO INSTALL LABOR	MTP0000528	03/25/2021	1,040.52
2070	OAKLAND COUNTY TREASURERS	402-RADIO PARTS KODIAK AMBULANCE	RAD0003586	03/31/2021	1,148.25
9180	STRYKER SALES CORP.	402-POWER COT	3298604M	02/11/2021	20,276.14
9180	STRYKER SALES CORP.	402-POWER LOAD SYSTEM	3329431M	03/12/2021	22,118.68
9180	STRYKER SALES CORP.	402-POWER LOAD MAINTENANCE 7 YRS	3330519M	03/15/2021	6,750.90
9180	STRYKER SALES CORP.	402-POWER COT MAINTENANCE 7 YRS	3330519M	03/15/2021	4,283.50
402-290-000-988-001 CONSTR IN PROCESS FIRE MIL ST1					
1375	CONSUMERS ENERGY	402-1600 W HIGHLAND-FS1	204566427949	03/25/2021	2,738.66
1005	DTE ENERGY	402-1600 W HIGHLAND RD 920020305909	03232021 05909	03/24/2021	797.01
402-290-000-991-000 FIRE CAP: DEBT SVC PRINCIPAL					
1855	U.S. BANK	402-DEBT SVC PMT-PRINCIPAL ACCT# 0096817NS	1747390	04/02/2021	270,000.00
402-290-000-992-000 FIRE CAP: DEBT SVC INTEREST					
1855	U.S. BANK	402-DEBT SVC PMT-INTEREST ACCT# 0096817NS	1747390	04/02/2021	140,375.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE CAPITAL EXPENDITURES:					469,528.66
Total FIRE CAPITAL FUND:					469,528.66
DOWNTOWN DEVELOPMENT AUTHORITY					
495-000-000-694-201 DDA EVENTS FUND					
2596	FIVE STAR ACE	495-UNITY DOLLARS	03252021	03/25/2021	10.00
2596	FIVE STAR ACE	495-UNITY DOLLARS	04052021	04/05/2021	30.00
1065	HIGHLAND FEED & SUPPLY CO.	495-UNITY DOLLARS	03302021	03/30/2021	80.00
1426	HURON VALLEY COUNCIL FOR THE ARTS	495-UNITY DOLLARS	04012021	04/01/2021	60.00
1244	SNOOK'S BUTCHER SHOPPE	495-UNITY DOLLARS	03222021	03/23/2021	120.00
1244	SNOOK'S BUTCHER SHOPPE	495-UNITY DOLLARS	04082021	04/08/2021	120.00
7919	WESTERN OAKLAND TRANSPORTATION AUTHORI	495-UNITY DOLLARS	03302021	03/30/2021	20.00
Total :					440.00
DDA EXPENDITURES					
495-290-000-810-002 DDA: CONSULTANT CASSIE BLASCYK					
9249	BLASCYK, CASSIE R.	495-MONTHLY CONSULTATION FEE	403	04/01/2021	600.00
495-290-000-920-000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	495-PHONE SERVICE DDA	429210323	03/23/2021	5.55
495-290-000-976-002 DDA: ECONOMIC RESTRUCTURING					
8234	10 AND 2 DRIVING ACADEMY LLC	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	1,000.00
8238	DANA'S COLONIAL CAFE LLC	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
1564	DUKES OF HIGHLAND RESTAURANT, THE	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
6121	FRESH HAIR	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
8237	HIGHLAND NAILS SPA LLC	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
8170	HIGHLAND PETS	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	1,000.00
6990	KAREN'S SCHOOL OF DANCE	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
6807	MILFORD MUSIC	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	1,000.00
8172	MONOLO HAIR STUDIO	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	1,000.00
8176	ROBINETT, KRISTY	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	475.00
8235	SCHWART'S DELICATESSEN	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
7826	THE LIFT AT STS	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
8236	TREGER STUDIO OF MARTIAL ARTS	495-HDDA BUSINESS ASSISTANCE GRANT-COVID-19	4052021	04/05/2021	2,000.00
Total DDA EXPENDITURES:					21,080.55

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DOWNTOWN DEVELOPMENT AUTHORITY:					21,520.55
DUCK LAKE ASSOC.					
704-290-000-934-000 DUCK LAKE: DEDUCTIONS					
9191	RESTORATIVE LAKE SCIENCES	704-PROFESSIONAL LAKE CONSULTING	9001	03/08/2021	2,625.00
Total :					2,625.00
Total DUCK LAKE ASSOC.:					2,625.00
CHARLICK LAKE ASSOC.					
708-290-000-934-000 CHARLICK LAKE: DEDUCTIONS					
4087	STATE OF MICHIGAN	708-CHARLICK LAKE PERMIT	PERMIT 2021	04/06/2021	200.00
Total :					200.00
Total CHARLICK LAKE ASSOC.:					200.00
Grand Totals:					901,233.94

Total GENERAL FUND:	50,371.37
Total ROAD FUND:	1,710.00
Total FIRE FUND:	26,549.06
Total POLICE FUND:	237,900.59
Total POST-RETIREMENT BENEFITS:	3,433.99
Total REFUSE FUND:	87,340.76
Total HAAC ADVISORY COUNCIL:	53.96
Total FIRE CAPITAL FUND:	469,528.66
Total DOWNTOWN DEVELOPMENT AUTHORITY:	21,520.55
Total DUCK LAKE ASSOC.:	2,625.00
Total CHARLICK LAKE ASSOC.:	200.00
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Grand Totals:	901,233.94
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Payroll and Hand Checks April 14, 2021 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT)	\$	17,230.28
General/Fire Payroll 4/2/2021	\$	51,946.79
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,500.63
Flexible Savings Account	\$	661.69
Garnishments	\$	619.78
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	350.00
Highland Firefighters Union Dues-Part-Time	\$	588.00
OPEB Monthly Transfer	\$	166.67
4/30/2021 DDA LOAN-Monthly	\$	3,771.83

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-000-072-000 COUNTY OF OAKLAND					
1159	TREASURER	101-RIDGEWOOD-OAK CTY	MARCH 2021	04/14/2021	191.50
101-000-000-075-000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-RIDGEWOOD-HVS	MARCH 2021	04/14/2021	766.00
101-000-000-202-001 ESCROW BONDS&ENG. FEES PAYABLE					
8239	ADLE, TINA-MARIE	101-ESCROW/BUILDING	B18-00212	04/09/2021	350.00
8239	ADLE, TINA-MARIE	101-REINSPECTION FEE	B18-00212	04/09/2021	57.00-
8239	ADLE, TINA-MARIE	101-REINSPECTION FEE	B18-00212	04/09/2021	57.00-
7669	AFTC HOME TRANSPORT & SERVICES INC	101-ESCROW/BUILDING	B20-00282	04/19/2021	250.00
7669	AFTC HOME TRANSPORT & SERVICES INC	101-REINSPECTION	B20-00282	04/19/2021	57.00-
7669	AFTC HOME TRANSPORT & SERVICES INC	101-ESCROW/BUILDING	B20-00292	04/19/2021	250.00
7669	AFTC HOME TRANSPORT & SERVICES INC	101-REINSPECTION	B20-00292	04/19/2021	57.00-
5535	ALLIED CONSTRUCTION AND RESTORATION	101-ESCROW/BUILDING	B20-00458	04/09/2021	500.00
5535	ALLIED CONSTRUCTION AND RESTORATION	101-REINSPECTION FEE	B20-00458	04/09/2021	57.00-
6425	BETTER BUILT	101-ESCROW/BUILDING	B20-00402	04/14/2021	1,873.00
6425	BETTER BUILT	101-REFUSE FEE	B20-00402	04/14/2021	138.00-
8240	BRAX INVESTMENTS	101-ESCROW/BUILDING	B21-00191	04/09/2021	125.00
8245	BRAY, DIANA	101-ESCROW/BUILDING	B21-00203	04/14/2021	125.00
6091	C & L WARD BROS. CO.	101-BUILDING/ESCROW	B20-00426	04/09/2021	250.00
6091	C & L WARD BROS. CO.	101-BUILDING/ESCROW	B20-00453	04/19/2021	500.00
6315	CHARLICK, GRANT	101-ESCROW/BUILDING	B21-00029	04/09/2021	250.00
6801	ESCHRICH, ROBERT	101-ESCROW/BUILDING	B16-00368	04/19/2021	125.00
6801	ESCHRICH, ROBERT	101-REINSPECTION FEE	B16-00368	04/19/2021	57.00-
8244	FORAN, LINDA	101-ESCROW/BUILDING	B20-00609	04/14/2021	250.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B16-00368	04/19/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B17-00514	04/13/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B17-00514	04/13/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B18-00212	04/09/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B18-00212	04/09/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00282	04/19/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00292	04/19/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00458	04/09/2021	57.00
1498	HIGHLAND TOWNSHIP	101-BOND FEE	B20-00532	04/20/2021	138.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00612	04/08/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00639	04/09/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00047	04/08/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00047	04/08/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00064	04/08/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00064	04/08/2021	57.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00064	04/08/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00069	04/08/2021	57.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B20-00402	04/14/2021	138.00
5827	HSI	101-ESCROW/BUILDING	B21-00071	04/20/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00082	04/14/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00087	04/20/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00146	04/14/2021	125.00
8243	JUNE, KEVIN	101-ESCROW/BUILDING	B21-00144	04/13/2021	125.00
6368	KUSTOM US INC	101-ESCROW/BUILDING	B20-00639	04/09/2021	250.00
6368	KUSTOM US INC	101-REINSPECTION FEE	B20-00639	04/09/2021	57.00-
8139	LAWRENCE, AMANDA	101-ESCROW/BUILDING	B20-00532	04/20/2021	500.00
8139	LAWRENCE, AMANDA	101-BOND FEE	B20-00532	04/20/2021	138.00-
3240	MGE CARPENTRY	101-ESCROW/BUILDING	B21-00014	04/09/2021	250.00
6705	MICHIGAN SOLAR SOLUTIONS	101-ESCROW/BUILDING	B21-00015	04/13/2021	250.00
6521	MILLS, KENNETH	101-ESCROW/BUILDING	B21-00160	04/14/2021	125.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B20-00572	04/13/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B20-00612	04/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B20-00612	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00039	04/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00047	04/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00047	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00047	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00064	04/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00064	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00064	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00064	04/08/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00069	04/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00069	04/08/2021	57.00-
6561	ROOFING SOLUTIONS LLC	101-ESCROW/BUILDING	B21-00170	04/09/2021	125.00
3254	TINO, STEVEN	101-ESCROW/BUILDING	B20-00203	04/13/2021	125.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B21-00017	04/19/2021	500.00
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B21-00188	04/19/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00099	04/13/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00100	04/13/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00101	04/13/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00102	04/13/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00103	04/14/2021	125.00
8163	ULTIMATE CARE & MAINTENANCE	101-ESCROW/BUILDING	B21-00107	04/13/2021	125.00
8242	VERIZON WIRELESS	101-ESCROW/BUILDING	B21-00040	04/13/2021	125.00
8242	VERIZON WIRELESS	101-ESCROW/BUILDING	B21-00159	04/19/2021	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00150	04/09/2021	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
8241	WATE, LINDA	101-ESCROW/BUILDING	B17-00514	04/13/2021	250.00
8241	WATE, LINDA	101-REINSPECTION FEE	B17-00514	04/13/2021	57.00-
8241	WATE, LINDA	101-REINSPECTION FEE	B17-00514	04/13/2021	57.00-
Total :					11,555.50
ASSESSING DEPT					
101-209-000-801-000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	MAY 2021	04/12/2021	9,724.00
Total ASSESSING DEPT:					9,724.00
TREASURER'S DEPT					
101-253-000-820-000 TREAS: DUES/ED/TRAVEL					
2554	GENSON, KAREN E.	101-OCTA MEETING	04222021	04/22/2021	13.78
Total TREASURER'S DEPT:					13.78
CEMETERY					
101-276-000-937-000 CEMETERY: MAINTENANCE					
1325	VFW POST 9914	101-FLAGS-CEMETERY	P236297	04/14/2021	974.40
Total CEMETERY:					974.40
ACTIVITY CENTER					
101-289-000-854-000 ACTIVITY CTR: INTERNET SERVICE					
2216	COMCAST	101-ACTIVITY CTR 852910157 0109182	05232021 0109182	04/16/2021	152.62
101-289-000-920-000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101- 209 N. JOHN ACT CTR 910008266702	04162021 66702	04/20/2021	290.02
101-289-000-931-000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	87886412	03/22/2021	11.20
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	87886418	03/22/2021	5.60
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2321684	04/07/2021	37.00
101-289-001-920-002 ANNEX: UTILITIES					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	04162021 80133	04/19/2021	253.54
Total ACTIVITY CENTER:					749.98
GENERAL GOVERNMENT					
101-290-000-727-000 GEN GOV: OFFICE SUPPLIES					
2541	STAPLES	101-PAPER TOWEL/RED PENS	3473969139	04/01/2021	141.86

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-290-000-802-000 GEN GOV: AUDITING					
1014	PLANTE & MORAN PLLC	101-AUDIT 2020	1984533	04/13/2021	18,500.00
101-290-000-804-000 GEN GOV: LEGAL SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PHOTO COPIES	1075445	04/14/2021	18.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-COMMUNITY SHARING	1075445	04/14/2021	1,914.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PARK/CEMETERY PROPERTY	1075445	04/14/2021	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWER LEASE AGREEMENT	1075445	04/14/2021	232.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ORDINANCE	1075445	04/14/2021	870.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-RENTAL CERTIFICATION	1075445	04/14/2021	101.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-COVID RELATED	1075445	04/14/2021	87.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP BOARD	1075445	04/14/2021	348.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PROPERTY PURCHASE	1075445	04/14/2021	391.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP PERSONNEL	1075445	04/14/2021	145.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEDICAL FACILITY LICENSE ORDINANCE	1075445	04/14/2021	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-LEVY	1075445	04/14/2021	72.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE REMOTELY	1075445	04/14/2021	623.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP HALL RENOVATION	1075445	04/14/2021	275.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP POLICY MANUAL	1075446	04/14/2021	400.00
1407	SEGLUND GABE PAWLAK & GROTH PLC	101-PROSECUTION MATTERS	50836	04/06/2021	2,348.75
101-290-000-852-000 GEN GOV: FIBER-OTHER COMMUNICA					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORKS	801051	04/01/2021	823.00
101-290-000-853-000 GEN GOV: PHONE SERVICE					
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X041	04/06/2021	23.82
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X041	04/06/2021	47.08
101-290-000-903-000 GEN GOV: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENT-BOARD MEETING	32965	04/14/2021	204.00
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL HIGHLAND SYNOPSIS	32969	01/14/2021	127.50
101-290-000-920-000 GEN GOV: UTILITIES					
1005	DTE ENERGY	101-205 N. JOHN ST 910008280059	04092021 80059	04/12/2021	402.07
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	04162021 66330	04/19/2021	14.95
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	04162021 66959	04/19/2021	23.34
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	04162021 67460	04/19/2021	14.95
1005	DTE ENERGY	101-205 N. JOHN BLDG R 910008267791	04162021 67791	04/19/2021	22.33
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	04162021 80661	04/19/2021	22.71
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	04162021 80786	04/19/2021	49.11
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	04162021 80885	04/19/2021	45.87
101-290-000-931-000 GEN GOV: TOWNSHIP MAINTENANCE					
2694	GOYETTE MECHANICAL	101-REPLACE WATER HEATER 205 N. JOHN ST	910074357	04/15/2021	1,628.00
101-290-000-934-000 GEN GOV: VEHICLE OP MAINT					
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1676	03/31/2021	14.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-290-000-956-000 GEN GOV: MISCELLANEOUS					
9103	SUMMIT CHEMICAL CO.	101-MOSQUITO DUNKS W NILE PROGRAM	227714	04/16/2021	1,283.52
Total GENERAL GOVERNMENT:					31,302.86
TWP COMMUNITY PARKS					
101-292-000-920-000 PARKS: UTILITIES					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	04162021 67551	04/19/2021	24.72
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	04162021 67940	04/19/2021	52.00
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	04192021 66587	04/20/2021	41.00
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	04192021 66835	04/20/2021	14.95
Total TWP COMMUNITY PARKS:					132.67
GENERAL GOVT PERSONNEL					
101-295-000-715-000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-TWP.	317260	04/12/2021	240.23
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-LIBRARY	317260	04/12/2021	5.60
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-ACT. CTR.	317260	04/12/2021	138.19
Total GENERAL GOVT PERSONNEL:					384.02
BUILDING DEPT					
101-371-000-710-001 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	4/7/21-4/20/21	04/21/2021	694.00
1199	GREG CALME ELECTRIC LLC	101-INSPECTION	4/7/21-4/20/21	04/21/2021	1,188.13
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	4/7/21-4/20/21	04/20/2021	1,315.53
Total BUILDING DEPT:					3,197.66
ZONING BOARD OF APPEALS					
101-410-000-903-005 ZBA: ADVERTISING					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	32964	04/14/2021	510.00
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	32970	01/14/2021	127.50
Total ZONING BOARD OF APPEALS:					637.50
Total GENERAL FUND:					58,672.37

ROAD FUND

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
ROAD EXPENDITURES					
201-290-000-952-000 DUST CONTROL					
1468	CRIPPS, RUTH	201-DUST CONTROL-CURTIS RD.	04132021	04/13/2021	200.00
201-290-000-953-000 TRI PARTY PROGRAM					
2158	ROAD COMMISSION FOR O.C.	201-TRI-PARTY GRAVEL ROAD PROGRAM	100953	04/14/2021	39,781.00
Total ROAD EXPENDITURES:					39,981.00
Total ROAD FUND:					39,981.00
FIRE FUND					
206-000-000-656-001 OPERATING TR IN FOR EMS					
8247	HMS	206-INSURANCE REFUND	201157HA	04/07/2021	214.07
Total :					214.07
FIRE EXPENDITURES					
206-290-001-727-206 FIRE: SUPPLIES					
1839	ABSOPURE WATER CO.	206-5 GALLON SPRING WATER-STA. 1	87886415	03/22/2021	87.30
1973	CINTAS CORPORATION	206-STATION SUPPLIES	4081248338	04/13/2021	310.75
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	K57265	04/14/2021	52.34
206-290-001-728-206 FIRE: UNIFORMS					
9276	HURON VALLEY GUNS LLC	206-PFF UNIFORM - BRILL	155449	01/18/2021	45.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM ALLOWANCE -PEARCE	164593	03/29/2021	109.98
6345	WITMER PUBLIC SAFETY GROUP INC	206-PPE FIRE BOOTS	2118976	04/10/2021	1,286.36
6345	WITMER PUBLIC SAFETY GROUP INC	206-PPE FIRE HELMET	2118976	04/10/2021	687.98
6345	WITMER PUBLIC SAFETY GROUP INC	206-PPE FIRE GLOVES	2118976	04/10/2021	446.36
6345	WITMER PUBLIC SAFETY GROUP INC	206-PPE NOMEX HOODS	2118976	04/10/2021	425.90
6345	WITMER PUBLIC SAFETY GROUP INC	206-EQUIPMENT STRAPS	2118976	04/10/2021	124.77
6345	WITMER PUBLIC SAFETY GROUP INC	206-SHIPPING	2118976	04/10/2021	90.00
206-290-001-819-206 FIRE: FIREFIGHTERS MEDICAL					
8246	FISHER, EMILIO	206-VACCINE REIMBURSEMENT-FISHER	3447764	04/14/2021	87.00
8105	MORENO, KALEB	206-REIMBURSE MORENO - REQUIRED VACCINE FOR E	76885	04/14/2021	65.00
206-290-001-820-206 FIRE: DUES & EDUCATION					
9118	NOCFA	206-EMT CLASS - BRILL	2021EMT7	04/15/2021	1,249.00
9118	NOCFA	206-EMT CLASS-CRAW	2021EMT8	04/15/2021	1,249.00
9118	NOCFA	206-EMT CLASS - GAY	2021EMT9	04/15/2021	1,249.00
206-290-001-822-206 FIRE: PARAMEDIC TRAINING					
9180	STRYKER SALES CORP.	206-STAIR CHAIR	3354521M	04/06/2021	3,017.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-290-001-835-206 FIRE: MEDICAL SUPPLIES					
2343	J & B MEDICAL SUPPLY INC.	206-EMS SUPPLIES	7253422	04/12/2021	65.00
1114	ROSATI SCHULTZ JOPPICH ET AL	206-PROFESSIONAL SERVICES FIRE	1075445	04/14/2021	232.00
1250	ZOLL MEDICAL CORPORATION	206-EMS SUPPLIES	3261961	04/02/2021	668.39
206-290-001-865-206 FIRE: VEHICLE REPAIR					
9232	HIGHLAND WASH MANAGEMENT LLC	206-FORSTERS AUTO WASHES-FIRE VEHICLES	1676	03/31/2021	7.00
9228	M-2 AUTO PARTS OF HIGHLAND	206-VEHICLE LUBE	085284	04/15/2021	58.90
206-290-001-920-206 FIRE: PUBLIC UTILITIES					
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X041	04/06/2021	187.32
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X041	04/06/2021	23.83
2216	COMCAST	206-ST#1 852910157 0114760	05292021 0114760	04/16/2021	45.84
2216	COMCAST	206-ST#2 852910157 0115288	05292021 0115288	04/16/2021	131.56
2216	COMCAST	206-ST#3 852910157 0115262	06022021 0115262	04/20/2021	56.06
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	04152021 66207	04/16/2021	88.69
1005	DTE ENERGY	206-ST#1 250 W. LIVINGST RD 910008267072	04162021 67072	04/19/2021	692.52
1005	DTE ENERGY	206-ST#2 3570 N. DUCK LK 910008267205	04192021 67205	04/20/2021	115.61
206-290-001-931-206 FIRE: BLDG MAINT/REPAIR					
2382	J.W. FIELD SEPTIC SERVICES	206-PUMP SEPTIC FD#1	24524	04/09/2021	275.00
1642	PETER'S TRUE VALUE HARDWARE	206-FS1 MAINTENANCE	K57226	04/12/2021	2.07
206-290-001-978-206 FIRE: NEW PROJECTS					
6345	WITMER PUBLIC SAFETY GROUP INC	206-HELMET CAMERA	2119245	04/13/2021	1,339.80
6345	WITMER PUBLIC SAFETY GROUP INC	206-SHIPPING	2119245	04/13/2021	42.00
Total FIRE EXPENDITURES:					14,615.32
GENERAL GOVT PERSONNEL					
206-295-000-715-000 FIRE:HEALTH/DENTAL/LIFE/DISINS					
1057	AMERICAN FAMILY LIFE ASSUR.	206-AFLAC INSURANCE-FIRE	317260	04/12/2021	144.04
Total GENERAL GOVT PERSONNEL:					144.04
Total FIRE FUND:					14,973.43
POLICE FUND					
POLICE EXPENDITURES					
207-290-000-815-000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO.	207-COOLER	58611739	03/31/2021	4.00
1839	ABSOPURE WATER CO.	207-5GALLON WATER	87886417	03/22/2021	33.95
2285	CUMMINS BRIDGEWAY LLC	207-INSPECTION	S6-63034	02/17/2021	173.78
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	2321683	04/07/2021	52.75

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
207-290-000-920-000 POLICE: UTILITIES					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	04162021 66454	04/19/2021	382.04
Total POLICE EXPENDITURES:					646.52
Total POLICE FUND:					646.52
CAPITAL IMPROVEMENT FUND					
CAPITAL IMP EXPENDITURES					
401-290-000-938-000 TOWNSHIP IMPROVEMENTS					
8166	BOSS ENGINEERING	401-SITE PLAN-205 N JOHN	135045	04/09/2021	1,000.00
7943	LINDHOUT ASSOCIATES ARCHITECTS	401-TOWNSHIP BLDG SCHEMATIC DESIGN	2021-0406	04/01/2021	11,020.00
Total CAPITAL IMP EXPENDITURES:					12,020.00
Total CAPITAL IMPROVEMENT FUND:					12,020.00
FIRE CAPITAL FUND					
FIRE CAPITAL EXPENDITURES					
402-290-000-988-001 CONSTR IN PROCESS FIRE MIL ST1					
5313	BUECHEL INDEPENDENT TECHNOLOGY LLC	402-BID REVIEW CONSULTING FS1	E0088	04/09/2021	420.00
Total FIRE CAPITAL EXPENDITURES:					420.00
Total FIRE CAPITAL FUND:					420.00
DOWNTOWN DEVELOPMENT AUTHORITY					
DDA EXPENDITURES					
495-290-000-947-000 DDA: MAINTENANCE FOUR CORNERS					
7994	#1 TRANSPORT INC	495-REMOVE/REPLACE BANNERS	7769	12/04/2020	225.00
3152	KOPACKI, KRIS	495-INSTALL HERO BANNERS/REMOVE WINTER BANNE	922	04/12/2021	180.00
495-290-000-976-001 DDA: PROMOTIONS					
7994	#1 TRANSPORT INC	495-INSTALL FESTIVAL OF TREES	7770	12/04/2020	650.00
Total DDA EXPENDITURES:					1,055.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					1,055.00
WATER SYSTEM					
WATER SYSTEM EXPENDITURES					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
591-536-000-995-000 INTEREST EXPENSE					
1624	JP MORGAN CHASE BANK N.A	591-INTEREST PAYMENT WATER BOND	0003937716	04/09/2021	8,021.13
Total WATER SYSTEM EXPENDITURES:					8,021.13
Total WATER SYSTEM:					8,021.13
DUCK LAKE ASSOC.					
704-290-000-934-000 DUCK LAKE: DEDUCTIONS					
7705	BLANZY, PAUL	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	4,258.78
7705	BLANZY, PAUL	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	511.12
7711	CONNOLLY, MELANIE	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	1,533.37
7711	CONNOLLY, MELANIE	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	12,776.32
7707	COSTELLO, DANNY	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	511.12
7707	COSTELLO, DANNY	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	4,258.78
7717	DISMUKE, DAVID	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	351.27
7717	DISMUKE, DAVID	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	2,926.84
1005	DTE ENERGY	704-3378 KINGSWAY DR 9200093 91144	04162021 91144	04/19/2021	191.73
1005	DTE ENERGY	704-2014 JACKSON BLVD IRRIGATION 920009307439	04192021 07439	04/20/2021	230.47
1005	DTE ENERGY	704- 3261 RAMADA DR IRRIGATION 920009313643	04192021 13643	04/20/2021	439.42
1005	DTE ENERGY	704-2165 DAVISTA DR IRRIGATION 920009313650	04192021 13650	04/20/2021	469.54
1005	DTE ENERGY	704-2000 LAKE CT IRRIGATION 920009313668	04192021 13668	04/20/2021	473.91
1005	DTE ENERGY	704-1425 BAY RDG IRRIGATION 920009143164	04192021 43164	04/20/2021	464.09
1005	DTE ENERGY	704-1590 WHITE LK RD IRRIGATION 9200 111 75436	04192021 75436	04/20/2021	41.93
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-NEWSLETTER PRINTING/POSTAGE	04132021	04/13/2021	523.01
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-BULK MAILING DISCOUNT MEMBERSHIP	04162021	04/16/2021	71.25
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-CIRCUIT BREAKER FOR AERATION	04162021	04/16/2021	39.61
7716	DUFFY, KEVIN	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	255.56
7716	DUFFY, KEVIN	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	2,129.39
7714	FREITAG, STEVE	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	766.68
7714	FREITAG, STEVE	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	6,388.16
6776	JOHNSON, GARY G.	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	1,788.92
6776	JOHNSON, GARY G.	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	14,905.71
9241	LAKE SAVERS LLC	704-ANNUAL MAINTENANCE	SI-102685	04/09/2021	32,675.00
9241	LAKE SAVERS LLC	704-BIOLOGICAL TREATMENT PER CONTRACT	SI-102686	04/09/2021	32,076.00
7706	MARKS, NANCY	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	511.12
7706	MARKS, NANCY	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	4,258.78
7704	MARKS, WILLIAM	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	1,873.38
7704	MARKS, WILLIAM	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	15,609.48
7710	MCCARTHY, JOHN	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	51.11

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
7710	MCCARTHY, JOHN	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	425.88
7713	PANETTA, RONALD	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	2,555.60
7713	PANETTA, RONALD	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	21,293.88
7095	SABO, LOUIS	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	102.22
7095	SABO, LOUIS	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	851.76
7189	SCHWAB, DEBORAH	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	255.56
7189	SCHWAB, DEBORAH	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	2,129.39
7712	SPURGEON, MICHELLE	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	1,277.80
7712	SPURGEON, MICHELLE	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	10,646.94
7708	STANIS, GREGORY	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	255.56
7708	STANIS, GREGORY	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	2,129.39
7715	TOMSA, DARYL	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	511.12
7715	TOMSA, DARYL	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	4,258.78
7709	WISE, KURT	704-AERATION SYSTEM INTEREST	04202021	04/20/2021	511.12
7709	WISE, KURT	704-AERATION SYSTEM PRINCIPAL	04202021	04/20/2021	4,258.78

Total : 194,825.63

Total DUCK LAKE ASSOC.: 194,825.63

HIGHLAND LAKE ASSOC.

705-290-000-934-000 HIGHLAND LAKE: DEDUCTIONS

1005	DTE ENERGY	705-2950 PALLISTER 910008267338	04152021 67338	04/16/2021	22.16
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Total : 22.16

Total HIGHLAND LAKE ASSOC.: 22.16

TAGGETT LAKE ASSOC.

706-290-000-934-000 TAGGETT LAKE: DEDUCTIONS

1005	DTE ENERGY	706-4061 TAGGETT LAKE 910008280281	04152021 80281	04/16/2021	642.76
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Total : 642.76

Total TAGGETT LAKE ASSOC.: 642.76

KELLOGG LAKE ASSOC.

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
707-290-000-934-000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	707-KELLOGG/4061 TAGGETT LAKE 910008280281	04152021 80281	04/16/2021	377.50
Total :					377.50
Total KELLOGG LAKE ASSOC.:					377.50
CHARLICK LAKE ASSOC.					
708-290-000-934-000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	708-3938 LOCH DR 910008280414	04152021 80414	04/16/2021	14.95
Total :					14.95
Total CHARLICK LAKE ASSOC.:					14.95
WOODRUFF LAKE ASSOC.					
709-290-000-934-000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	709-887 WOODRUFF LK UNIT 1 910008267676	04152021 67676	04/16/2021	14.95
1005	DTE ENERGY	709-877 WOODRUFF LK 910008280547	04152021 80547	04/16/2021	14.95
Total :					29.90
Total WOODRUFF LAKE ASSOC.:					29.90
Grand Totals:					331,702.35

Total GENERAL FUND:	58,672.37
Total ROAD FUND:	39,981.00
Total FIRE FUND:	14,973.43
Total POLICE FUND:	646.52
Total CAPITAL IMPROVEMENT FUND:	12,020.00
Total FIRE CAPITAL FUND:	420.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:	1,055.00
Total WATER SYSTEM:	8,021.13
Total DUCK LAKE ASSOC.:	194,825.63
Total HIGHLAND LAKE ASSOC.:	22.16
Total TAGGETT LAKE ASSOC.:	642.76
Total KELLOGG LAKE ASSOC.:	377.50
Total CHARLICK LAKE ASSOC.:	14.95
Total WOODRUFF LAKE ASSOC.:	29.90
	<hr/>
Grand Totals:	331,702.35
	<hr/> <hr/>

Payroll and Hand Checks April 28, 2021 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT)	\$	20,307.71
General/Fire Payroll 4/16/2021	\$	51,946.79
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,393.26
Flexible Savings Account	\$	661.69
Garnishments	\$	712.40
Highland Firefighters Assn	\$	710.00
Highland Firefighters Union Dues-Full-Time		
Highland Firefighters Union Dues-Part-Time		
OPEB Monthly Transfer	\$	166.67
4/30/2021 DDA LOAN-Monthly	\$	3,771.83

Added to the List of Bills dated 4/28/2021:

State of Michigan-State Withholding - Fund 101 for \$9,589.79



Charter Township of Highland – Fire Department

**250 W. Livingston Rd
Highland, MI 48357
(248)887-9050**

April 19, 2021

Re: ACE Pyro LLC
SGT Arthur Russell, 100th Birthday Celebration
5-29-2021

To whom it may concern:

Project Overview:

Submitted plan and application is for a firework display to be held on the inland waters of White Lake. The Barge will be loaded in Highland Township and the display is to be in the waters of White lake Township. The plan has been received and review. The application has been approved subject to any of the Gubernatorial restrictions in place on May 29, 2021.

Fire Department shall be notified for a final walk through prior to issuance of final approval prior to the display.

Review and approval by the Authority Having Jurisdiction shall not relieve the applicant of the responsibility of compliance with State and local Fire and Life safety codes.

If you have any questions about this plan review report, please feel free to contact me.

Respectfully submitted,
Shawn Bell
Fire Marshal / Ordinance Enforcement
Charter Township of Highland

Memorable Fireworks Displays!

Festival
*Wedding * Birthday*
Grand Opening
HOME COMING
HOLIDAY
*Graduation * Picnic*

For all of your
Special Events
Remember...



**ACE
PYRO** LLC

What do you remember about some of your favorite family times? Maybe a picnic, a family gathering, a community festival, and then, an evening of fireworks? Fireworks displays make an evening a memorable event!

With good planning and advertising, a fireworks display can be a great draw for your venue at any time of the year. Fireworks can highlight festivals, homecomings, Memorial Day, Labor Day, a day at the neighborhood park, grand openings, weddings, birthdays, or any event.

How do you get the best value for your money with a fireworks display? What goes into a display to make it great entertainment? How do you select the best display company? ACE Pyro, LLC, will be glad to help you with these answers. Our staff will work with you to tailor a display to your requirements.

ACE Pyro, LLC, is a Michigan-based company, giving you the benefit of local, accessible expertise. Site visits are always made prior to planning a display. Our designers create an unforgettable show by using some of the highest quality product as well as custom-made American devices.

Displays can be shot by hand firing, electric firing, or computerized choreography to music. Our display operators have completed PGI shooter certification training and they adhere to the safety guidelines of NFPA 1123. ACE Pyro crew members who transport material to event locations hold a commercial driver's license with a hazardous materials endorsement.

For all events, ACE Pyro, LLC, provides proof of necessary licenses, permits and a certificate of insurance. In addition, all ACE Pyro, LLC, personnel wear identifying name badges or logo shirts while working on site.

Contact ACE Pyro, LLC, **toll-free at 877-223-3552**, or by email at **info@acepyro.com**, to book your event and discuss your display options. For further information, a free DVD and marketing packet is available upon request.

Michael Freeland
V.P. Marketing

Cell: (248) 417-5559
Fax: (734) 428-0901
Email: Michael@ace-e.com
Web: www.acepyro.com

Feast your eyes
Fuel your **Passion**



Mr. Rick Hamill

08 March 2021

Supervisor

Highland Township, Mi

205 North John Street

Highland, MI 48357

Dear Mr. Hamill:

Attached please find an application packet for a very special fireworks display. The display is to be a celebration for the 100th birthday of Sgt. Arthur Russell.

Sgt. Russell enlisted in the United States Marine Corps in 1941, and was in service in California at the time of the Pearl Harbor attack. He went on to distinguish himself in the "Island Hopping" campaign in 1944. Sgt. Russell fought in the battle of Tarawa, where he was decorated.

The show is proposed for the West end (Highland Township Portion) of White Lake on Saturday, 29 May 2021.

Please contact me with any questions or comments you may have.

Best Regards,

Michael Freeland

ACE Pyro, LLC

MKF/ms R1-6



Mr. Shawn Bell

30 March 2021

Fire Marshal

Highland Township Michigan

205 North John Street

Highland, MI 48357

Fire Marshal Bell:

This letter serves as an addendum to a permit application for the 100th Birthday Celebration Fireworks for Sgt. Arthur Russell filed last month. Subsequent to the submission of that permit, we were made aware that additional information was required.

Attached please find a Satellite Imagery map of West White Lake; there is a scaled line showing the anchor point for the subject launch barge. The largest aerial shell displayed will be a six inch (6") shell, which would require a fallout zone of 420' per NFPA 1123.

The second Satellite image shows the proposed loading zone at 8370 Clarice Street, White Lake.

Please contact me with any questions or comments you may have. We look forward to working with you, and hope you can attend the celebration of Sgt. Russell's 100th Birthday.

Regards,

Michael Freeland

ACE Pyro, LLC

248.417.5559



LOAD-IN LOCATION, 8370 CARICE, WHITE LAKE MI

100%

Camera: 738 m 42°40'15"N 83°34'1 3"W 314 m



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: CRR/FLS
5400
File Number: 4MI12625

09/18/2014

SUBJECT: **EMPLOYEE POSSESSOR LETTER OF CLEARANCE** for:

MICHAEL KENNETH FREELAND 05/14/1961 380743733

GENERAL LABOR
(248)676-2305

975 LARIVEE LANE
MILFORD, MI 48381

and is ONLY valid under the following Federal explosives license/permit:

4-MI-161-20-7D-12625

ACE PYRO LLC
13001 E AUSTIN RD
MANCHESTER, MI 48158

Dear MICHAEL FREELAND:

You have been approved to transport, ship, receive or possess explosive materials as an employee possessor under the Federal explosive license or permit indicated above. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Christopher R. Reeves
Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV

2021 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks

Public Display
 Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Michael Freeland	ADDRESS OF APPLICANT 1713 East Commerce St., Milford, MI 48381	AGE OF APPLICANT 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER N/A	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER N/A
---	---

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) N/A	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) N/A	TELEPHONE NUMBER N/A
--	---	-------------------------

NAME OF PYROTECHNIC OPERATOR Michael Freeland	ADDRESS OF PYROTECHNIC OPERATOR 1713 E. Commerce, Milford, Mi 48381	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
---	--	---

NO. YEARS EXPERIENCE 25	NO. DISPLAYS 200 +	WHERE MI, OH, IN, ND, WY, IA ; 20 years experience in SE Michigan
----------------------------	--------------------	--

NAME OF ASSISTANT ERIC RUSSELL	ADDRESS OF ASSISTANT 3380 E. Clarice, Highland Twp, MI	AGE OF ASSISTANT 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--

NAME OF OTHER ASSISTANT AARON ENZER	ADDRESS OF OTHER ASSISTANT 13001 E. Austin Rd., Manchester, MI	AGE OF OTHER ASSISTANT 18 OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
---	---	--

EXACT LOCATION OF PROPOSED DISPLAY
From floating platforms in west White Lake (Highland Twp) MI. GPS: 42,40'02"N – 83,34'03"W : 600' Offshore

DATE OF PROPOSED DISPLAY 29 MAY 2021	TIME OF PROPOSED DISPLAY 2130 HRS EST – 16 Minute Duration
---	---

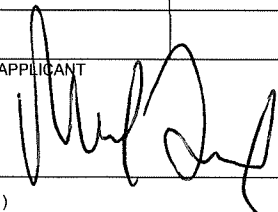
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

NO ONSITE STORAGE – DIRECT SHIPMENT FROM OUR ATF APPROVED MAGAZINE(S)

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) ONE MILLION DOLLARS	NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group, Ltd.
---	---

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
11225 SE 6th Street, Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
24 +	6" Aerial Shells
36 +	5" Aerial Shells
144 +	4" Aerial Shells
244 +	3" Aerial Shells
120 +	2.5" Aerial Shells
12 +	2" Multi-Tube "Cake" Items
ONE	LANCE WORK SIGN "100"
NOTHING	FOLLOWS ----- NOTHING FOLLOWS -----

SIGNATURE OF APPLICANT 	DATE 08 MARCH 2021
---	-----------------------



PROPOSED LAUNCH POINT AND EVACUATION ZONE; FIREWORKS DISPLAY, 29 MAY 2021

PER NEPA 1123(G), CODE FOR FIREWORKS DISPLAY, 1" OF SHELL DIA. (MAX 6") = 420' SAFE ZONE.

PLAN SHOWS FOR 670' SAFE ZONE.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	CONTACT NAME: Janet Nau PHONE (A/C, No., Ext): 425-455-5640 FAX (A/C, No): 425-455-6727 E-MAIL ADDRESS: jnau@tpgrp.com
INSURER(S) AFFORDING COVERAGE	
INSURER A : T.H.E. Insurance Company NAIC # 12866	
INSURED Ace Pyro, LLC 13001 E. Austin Rd Manchester MI 48158	14372 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: 869272304 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	GENERAL LIABILITY	Y		CPP010442906	11/1/2020	11/1/2021	<table style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ Excluded</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 10,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ Excluded	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 10,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
	EACH OCCURRENCE	\$ 1,000,000																			
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	MED EXP (Any one person)	\$ Excluded																			
PERSONAL & ADV INJURY	\$ 1,000,000																				
GENERAL AGGREGATE	\$ 10,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY																				
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR																				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC																				
	AUTOMOBILE LIABILITY						<table style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$																				
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	\$																				
	<table style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/> ANY AUTO</td><td><input type="checkbox"/> SCHEDULED AUTOS</td></tr> <tr><td><input type="checkbox"/> ALL OWNED AUTOS</td><td><input type="checkbox"/> NON-OWNED AUTOS</td></tr> <tr><td><input type="checkbox"/> HIRED AUTOS</td><td><input type="checkbox"/></td></tr> </table>	<input type="checkbox"/> ANY AUTO	<input type="checkbox"/> SCHEDULED AUTOS	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/>														
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<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS																				
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	UMBRELLA LIAB						EACH OCCURRENCE														
	EXCESS LIAB						AGGREGATE														
	DED RETENTION \$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<table style="width: 100%; border-collapse: collapse;"> <tr> <td>WC STATUTORY LIMITS</td> <td>OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$</td></tr> </table>	WC STATUTORY LIMITS	OTHER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$		
WC STATUTORY LIMITS	OTHER																				
E.L. EACH ACCIDENT		\$																			
E.L. DISEASE - EA EMPLOYEE		\$																			
E.L. DISEASE - POLICY LIMIT		\$																			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A																		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract:

Additional Insured: Highland Township, MI, - to include it's employees, officers, volunteers and assignees.
 Display Location: At 42°40'02"N 83°34'03"W in Highland, MI on White Lake from a candock platform.
 Display Date: May 29, 2021

CERTIFICATE HOLDER CANCELLATION

Michael Freeland 1713 East Commerce Milford MI 48381	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

CHARTER TOWNSHIP OF HIGHLAND
INDEPENDENT CONTRACTOR AGREEMENT

WHEREAS, the Charter Township of Highland (“the Township”) intends to contract with S & D Seasonal Services, LLC, Independent contractor (“IC”) for the performance of certain tasks:

WHEREAS, IC’s principal place of business is located at the following address:
P. O. Box 1300, Highland, MI 48357

WHEREAS, the Township’s office is located at the following address:
205 N. John Street, Highland, MI 48357

WHEREAS, IC declares that IC is engaged in an independent business and has complied with all federal, state and local laws regarding business permits, certifications and licenses of any kind that may be required to carry out the said business and the tasks to be performed under this agreement;

WHEREAS, IC declares that IC is engaged in the same or similar activities for other clients/customers and that the Township is not IC’s sole and only client or customer;

WHEREAS, IC’s federal tax identification number is XX-XXXXX;

WHEREAS, IC shall provide proof of General Liability, Unemployment Insurance and Workers’ Compensation Insurance for IC and IC’s employees, or a Michigan Workers Compensation Exclusion form that has been submitted to the State of Michigan.

THEREFORE, IN CONSIDERATION OF THE FOREGOING REPRESENTATIONS AND THE FOLLOWING TERMS AND CONDITIONS, THE PARTIES AGREE:

1. SERVICES TO BE PERFORMED. The Township engages IC to perform the following tasks or services: Mow and trim the following on a bi-weekly or as needed basis: The M-59 Median from Milford Road east to Eleanor Street and M-59 west of Milord Road to the Michigan turn-around from May 15 to October 15, 2021, 2022 and 2023.
2. TERMS OF PAYMENT. The Township shall pay IC \$121.00 per cut. IC shall submit an invoice to Township defining all services performed and amounts due.
3. INSTRUMENTALITIES. IC shall supply all equipment, tools, materials and supplies to accomplish the designated tasks.

4. GENERAL SUPERVISION. IC retains the sole right to control or direct the manner in which the serves described herein are to be performed. Subject to the foregoing, the Township retains the right to inspect, to stop work, to prescribe alterations and generally to supervise the work to insure its conformity with that specified herein.
5. NO PAYROLL OR EMPLOYMENT TAXES. No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to IC. The payroll or employment taxes that are the subject of this paragraph include but are not limited to FICA, federal personal income tax, state personal income tax, state disability insurance tax, and state unemployment insurance tax. The Township shall issue an IRS Form 1099 to IC. IC, IC's employees and IC's subcontractors shall be paid by IC and shall not be considered employees of the Township.
6. NO WORKERS' COMPENSATION. No workers' compensation insurance has been or will be obtained by the Township for the benefit of IC or IC's employees.
7. NO BENEFITS. The benefits provided to Township employees (including but not limited to medical insurance or reimbursement of business or traveling expenses) shall not be provided to IC.
8. SCHEDULING/HOURS OF WORK. Mowing will be performed on a bi-weekly or as needed basis. All work shall be scheduled during reasonable hours.
9. TERMINATION. This agreement shall end on December 31, 2023 and may not be terminated earlier (except for cause) without seven (7) days prior written notice from one party to the other.

AGREED to the ____ day of _____, 20____, at Highland Township, Oakland County, State of Michigan.

CHARTER TOWNSHIP OF HIGHLAND:

INDEPENDENT CONTRACTOR

S & D Seasonal Services

By: _____

By: _____

Rick A. Hamill

Sean Dennis

Its: Supervisor

Its : Owner

BUDGET AMENDMENT WORKSHEET
 2021 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - May 3, 2021

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2021	AS AMENDED 12/31/2021	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
Capital Fund				
Revenue:				
401-000-000-695-200 APPROPRIATION FUND BAL.	\$4,730,000.00	\$4,730,000.00	+	\$100,000.00 = \$4,830,000.00
Expenditures:				
401-290-000-974-201 TRANSFER TO ROAD FUND	\$0.00	\$0.00	+	\$100,000.00 = \$100,000.00

Purpose of Amendment:

To transfer funds from Capital Improvement to the Road Fund for funds already budgeted and approved for dust control and the Tri Party program.

5b. Receive and File:

Building Department – March 2021

Financial Report – Post Audit 2020

Financial Report – March 2021

Fire Department – March 2021

Ordinance Department Enforcement – March 2021

Ordinance Department Inspections – March 2021

Sheriff's Department – March 2021

Treasurer's Report – March 2021

WOTA – 1st Quarter 2021

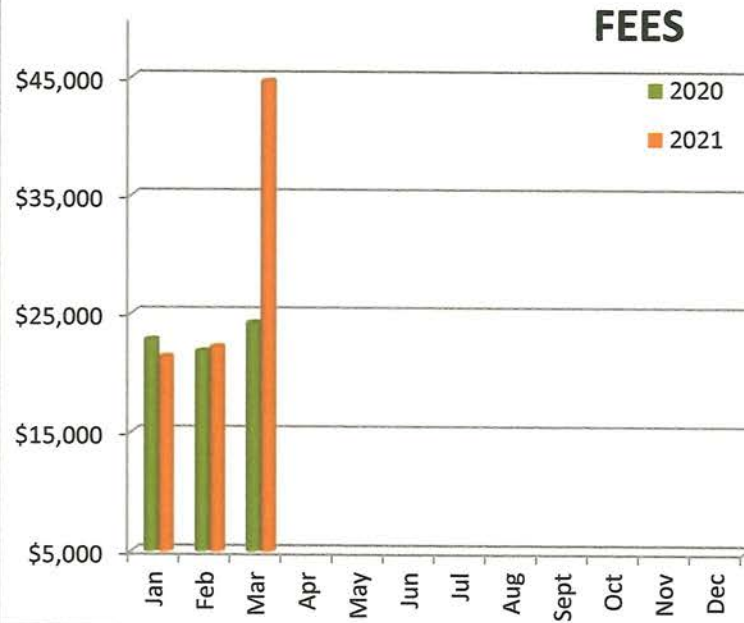
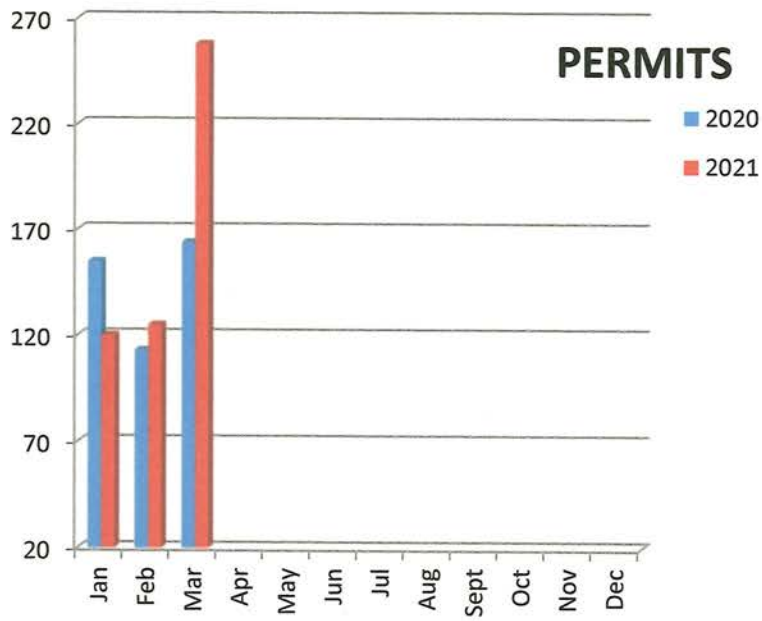
*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
March 2021*

2020-2021 HIGHLAND TOWNSHIP BUILDING DEPARTMENT

2020	Permits	Fees	2021	Permits	Fees	Permits	Change	%	fee diff	fee % chg
Jan	155	\$22,773	Jan	120	\$21,320	January	-35	-23%	-\$1,453	-6.38%
Feb	113	\$21,803	Feb	125	\$22,152	February	12	11%	\$349	1.60%
Mar	164	\$24,218	Mar	258	\$44,679	March	94	57%	\$20,461	84.49%
Apr			Apr			April	0	#DIV/0!	\$0	#DIV/0!
May			May			May	0	#DIV/0!	\$0	#DIV/0!
Jun			Jun			June	0	#DIV/0!	\$0	#DIV/0!
Jul			Jul			July	0	#DIV/0!	\$0	#DIV/0!
Aug			Aug			August	0	#DIV/0!	\$0	#DIV/0!
Sept			Sept			September	0	#DIV/0!	\$0	#DIV/0!
Oct			Oct			October	0	#DIV/0!	\$0	#DIV/0!
Nov			Nov			November	0	#DIV/0!	\$0	#DIV/0!
Dec			Dec			December	0	#DIV/0!	\$0	#DIV/0!
Totals	432	\$68,794	Totals	503	\$88,151	Totals	71	16%	\$19,358	28.14%



HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
3/31/2021 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Deck					
PB21-0093	2755 PINE BLUFFS CT	Lucas Construction	\$16800	\$173	
PB21-0105	2050 WILDFLOWER LN	Cedar Works Inc.	\$17000	\$159	
PB21-0114	1550 WHITE LAKE RD	CAMDEN, CHRISTOPHER M	\$30000	\$224	
PB21-0115	2986 PINE BLUFFS CT	ABEL, GRAHAM S	\$29800	\$223	
PB21-0129	3420 E CLARICE AVE	Adam Richard Schneider	\$14000	\$159	
PB21-0130	593 PERTHSHIRE CT	SIMMONS, JESSE S	\$14000	\$144	
Deck			\$121600	\$1082	6
Electrical					
PE21-0074	4696 SUSAN DR	Westborn Electric LLC	\$0	\$95	
PE21-0075	144 COUNTRYSIDE LN	Robin Aire Htg &Clg	\$0	\$52	
PE21-0076	500 N MILFORD RD	HP Electric LLC	\$0	\$77	
PE21-0077	500 N MILFORD RD	HP Electric LLC	\$0	\$77	
PE21-0078	2792 Loch Lomond	Chapple Electric Inc	\$0	\$67	
PE21-0079	2908 W Loch Lomond	Chapple Electric Inc	\$0	\$67	
PE21-0080	2741 Loch Lomond	Chapple Electric Inc	\$0	\$67	
PE21-0081	2737 Loch Lomond	Chapple Electric Inc	\$0	\$67	
PE21-0082	85 W Grant Ct	Chapple Electric Inc	\$0	\$67	
PE21-0083	56 Grant	Chapple Electric Inc	\$0	\$67	
PE21-0084	52 Grant Dr	Chapple Electric Inc	\$0	\$67	
PE21-0085	44 Grant Dr	Chapple Electric Inc	\$0	\$67	
PE21-0086	2330 S Baird Dr	Chapple Electric Inc	\$0	\$67	
PE21-0087	2326 S Baird	Chapple Electric Inc	\$0	\$67	
PE21-0088	2487 Mead Blvd	Chapple Electric Inc	\$0	\$67	
PE21-0089	2483 Mead Blvd	Chapple Electric Inc	\$0	\$67	
PE21-0090	2321 Mead Blvd	Chapple Electric Inc	\$0	\$67	
PE21-0091	507 DUNLEAVY DR	McChesney Electric Inc	\$0	\$197	
PE21-0092	3408 HERITAGE FARMS DR	Robin Aire Htg &Clg	\$0	\$70	
PE21-0093	483 DELMAR CT	Family Heating Co Inc	\$0	\$45	
PE21-0094	2444 CANTERWOOD	Ashcott Electrical Inc	\$0	\$62	
PE21-0095	2791 Overbrook	Allstar Electric Company, LLC	\$0	\$319	
PE21-0096	245 BISHOP ST	Jonathan Petruscha	\$0	\$52	
PE21-0097	2485 JACKSON BLVD	Schutz & Co. Inc.	\$0	\$52	
PE21-0098	2689 Loch Lomond	Chapple Electric Inc	\$0	\$67	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE21-0099	2916 W Loch Lomond	Chapple Electric Inc	\$0	\$67	
PE21-0101	881 DUNLEAVY DR	TEAGAN, ALLAN TRUST	\$0	\$113	
PE21-0102	2368 Mead	Lite Electric	\$0	\$77	
PE21-0103	125 Highland Blvd	Lite Electric	\$0	\$77	
PE21-0104	2430 Mead	Lite Electric	\$0	\$77	
PE21-0105	2414 Mead	Lite Electric	\$0	\$77	
PE21-0106	46 N Shetland CT	Lite Electric	\$0	\$77	
PE21-0107	2346 S Dundee CT	Lite Electric	\$0	\$77	
PE21-0108	2405 Loch Lomond	Lite Electric	\$0	\$77	
PE21-0109	2409 Loch Lomond	Lite Electric	\$0	\$77	
PE21-0110	2413 Loch Lomond	Lite Electric	\$0	\$77	
PE21-0111	4271 LANCASHIRE LN	Cappy Htg & A/C, Inc	\$0	\$45	
PE21-0112	273 ASBURY CT	Dominion Service Company	\$0	\$52	
PE21-0113	6101 Granite Ln	WLS Electric LLC	\$0	\$67	
PE21-0114	5191 Millstone Ln	WLS Electric LLC	\$0	\$67	
PE21-0115	2627 OVERBROOK	AAA Heating & Cooling	\$0	\$45	
PE21-0116	6024 JADA DR	Allstar Electric Company, LLC	\$0	\$305	
PE21-0117	6013 ZANDER LN	Allstar Electric Company, LLC	\$0	\$305	
PE21-0118	1288 GLEN CT	Full Circuit Electric LLC	\$0	\$138	
PE21-0119	2530 E HIGHLAND RD	Dave's Electric Services Inc	\$0	\$57	
PE21-0120	1935 GROVE ST	York Services Inc	\$0	\$316	
PE21-0121	2218 S MILFORD RD	Triple H Electric	\$0	\$487	
PE21-0122	930 TIERNEY AVE	Robin Aire Htg & Clg	\$0	\$63	
PE21-0123	88 W Grant Ct	ARI	\$0	\$92	
PE21-0124	2530 E Lindsay Ct	ARI	\$0	\$77	
PE21-0125	2531 W Lindsay Ct	ARI	\$0	\$77	
PE21-0126	2527 W Lindsay Ct	ARI	\$0	\$77	
PE21-0127	2824 Mead	ARI	\$0	\$77	
PE21-0128	2538 E Lindsay Ct	ARI	\$0	\$77	
PE21-0129	2917 W Loch Lomond Ct	ARI	\$0	\$77	
PE21-0130	12 E Grant Ct	ARI	\$0	\$77	
PE21-0131	52 Grant Dr	ARI	\$0	\$77	
PE21-0132	2656 E Tartan	ARI	\$0	\$77	
PE21-0133	56 Grant	ARI	\$0	\$77	
PE21-0134	60 W Grant Ct	ARI	\$0	\$77	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE21-0135	2487 Mead	ARI	\$0	\$77	
PE21-0136	2908 W Loch Lomond	ARI	\$0	\$77	
PE21-0137	85 W Grant Ct	ARI	\$0	\$77	
PE21-0138	2916 W Loch Lomond	ARI	\$0	\$77	
PE21-0139	89 Grant	ARI	\$0	\$77	
PE21-0140	584 E HIGHLAND RD	Robin Aire Htg &Clg	\$0	\$45	
PE21-0141	1586 GLENEAGLES	Robin Aire Htg &Clg	\$0	\$45	
PE21-0142	6052 JADA DR	Michigan Electrical Service	\$0	\$131	
PE21-0143	2253 Mac Laren	Randazzo Mechanical Htg & Cl	\$0	\$45	
PE21-0144	3580 WOODLAND DR	SOAVE, PAUL	\$0	\$95	
PE21-0145	542 SNYDER RD	Supreme Air Systems	\$0	\$45	
PE21-0146	620 W LIVINGSTON RD	Day Electric	\$0	\$99	
PE21-0147	3165 LAKEVIEW BLVD	Gary Warner Electric	\$0	\$362	
PE21-0148	2728 PINE BLUFFS CT	GAINES, ROBERT G	\$0	\$52	
PE21-0149	2834 Opal Lane	Robin Aire Htg &Clg	\$0	\$52	
PE21-0150	1543 WIND VALLEY LN	Dubs Electric	\$0	\$345	
PE21-0151	3259 JACKSON BLVD	BROWN, NITASHA	\$0	\$98	
Electrical			\$0	\$7594	77
Fence					
PB21-0103	1664 LA SALLE BLVD	KINKADE, KAYE R	\$1000	\$88	
Fence			\$1000	\$88	1
Garage, attached					
PB21-0104	1285 N LAKEVIEW LN	ZAHUL, MICHAEL	\$35000	\$249	
Garage, attached			\$35000	\$249	1
Mechanical					
PM21-0070	4696 SUSAN DR	Osburn Services Inc	\$0	\$117	
PM21-0071	144 COUNTRYSIDE LN	Robin Aire Htg &Clg	\$0	\$121	
PM21-0072	157 JEREMY CT	Matheson Heating & AC	\$0	\$95	
PM21-0073	507 DUNLEAVY DR	1st Heating & Cooling Co	\$0	\$281	
PM21-0074	2526 E Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0075	2916 W Loch Lomond	Housing Specialist Inc	\$0	\$77	
PM21-0076	5991 Zander LN	Morrone Plumbing Inc	\$0	\$78	
PM21-0077	88 W Grant Ct	Housing Specialist Inc	\$0	\$77	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM21-0078	89 Grant	Housing Specialist Inc	\$0	\$77	
PM21-0079	2908 W Loch Lomond	Housing Specialist Inc	\$0	\$77	
PM21-0080	2487 Mead	Housing Specialist Inc	\$0	\$77	
PM21-0081	85 W Grant Ct	Housing Specialist Inc	\$0	\$77	
PM21-0082	60 W Grant Ct	Housing Specialist Inc	\$0	\$77	
PM21-0083	56 Grant	Housing Specialist Inc	\$0	\$77	
PM21-0084	52 Grant Dr	Housing Specialist Inc	\$0	\$77	
PM21-0085	12 E Grant Ct	Housing Specialist Inc	\$0	\$77	
PM21-0086	2656 E Tartan	Housing Specialist Inc	\$0	\$77	
PM21-0087	2917 W Loch Lomond Ct	Housing Specialist Inc	\$0	\$77	
PM21-0088	2824 Mead	Housing Specialist Inc	\$0	\$77	
PM21-0089	2538 E Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0090	2527 W Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0091	2531 W Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0092	2530 E Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0093	3408 HERITAGE FARMS DR	Robin Aire Htg &Clg	\$0	\$124	
PM21-0094	483 DELMAR CT	Family Heating Co Inc	\$0	\$67	
PM21-0095	245 BISHOP ST	Jonathan Petrusa	\$0	\$132	
PM21-0096	2485 JACKSON BLVD	Schutz & Co. Inc.	\$0	\$152	
PM21-0097	4065 CHEVRON DR	Pipeline Plumbing LLC	\$0	\$78	
PM21-0098	4015 CHEVRON DR	Pipeline Plumbing LLC	\$0	\$78	
PM21-0099	4271 LANCASHIRE LN	Cappy Htg & A/C, Inc	\$0	\$100	
PM21-0100	2510 E Lindsay Ct	Housing Specialist Inc	\$0	\$77	
PM21-0101	2246 Mac Laren	Housing Specialist Inc	\$0	\$77	
PM21-0102	1142 CHARLICK DR	Holland Htg & Air Conditioning	\$0	\$94	
PM21-0103	4065 CHEVRON DR	MAS Mechanical LLC	\$0	\$204	
PM21-0104	273 ASBURY CT	Dominion Service Company	\$0	\$114	
PM21-0105	2627 OVERBROOK	AAA Heating & Cooling	\$0	\$100	
PM21-0106	930 TIERNEY AVE	Robin Aire Htg &Clg	\$0	\$124	
PM21-0107	584 E HIGHLAND RD	Robin Aire Htg &Clg	\$0	\$85	
PM21-0108	1586 GLENEAGLES	Robin Aire Htg &Clg	\$0	\$67	
PM21-0109	2253 Mac Laren	Randazzo Mechanical Htg & Cl	\$0	\$85	
PM21-0110	542 SNYDER RD	Supreme Air Systems	\$0	\$82	
PM21-0111	620 W LIVINGSTON RD	Kelley Brothers LC	\$0	\$129	
PM21-0112	2728 PINE BLUFFS CT	GAINES, ROBERT G	\$0	\$152	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

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3/31/2021 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM21-0113	3077 Wildflower LN	MAS Mechanical LLC	\$0	\$242	
PM21-0114	507 DUNLEAVY DR	Fireclass LLC	\$0	\$123	
PM21-0115	2834 Opal Lane	Robin Aire Htg &Clg	\$0	\$114	
PM21-0116	6052 JADA DR	Lutz Mechanical	\$0	\$131	
Mechanical			\$0	\$4809	47
Miscellaneous					
PB21-0053	89 Grant	Housing Specialist Inc	\$2700	\$102	
PB21-0054	2908 W Loch Lomond	Housing Specialist Inc	\$2700	\$87	
PB21-0055	2487 Mead	Housing Specialist Inc	\$2700	\$87	
PB21-0056	85 W Grant Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0057	60 W Grant Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0058	56 Grant	Housing Specialist Inc	\$2700	\$87	
PB21-0061	52 Grant Dr	Housing Specialist Inc	\$2700	\$87	
PB21-0063	12 E Grant Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0064	2656 E Tartan	Housing Specialist Inc	\$2700	\$87	
PB21-0065	2917 W Loch Lomond Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0066	2824 Mead	Housing Specialist Inc	\$2700	\$87	
PB21-0067	2538 E Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0068	2527 W Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0069	2531 W Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0070	2530 E Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0071	2526 E Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0072	88 W Grant Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0073	2916 W Loch Lomond	Housing Specialist Inc	\$2700	\$87	
PB21-0074	4221 W HIGHLAND RD	Foundation Systems of Michiga	\$10668	\$127	
PB21-0077	2737 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0078	2733 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0079	2689 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0080	44 Grant Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0081	2330 S Baird Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0082	2317 Mead Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0083	2792 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0084	2741 Loch Lomond	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0091	4922 N MILFORD RD	STEWART, CASSIDY	\$5000	\$171	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB21-0096	2246 Mac Laren	Housing Specialist Inc	\$2700	\$87	
PB21-0097	2510 E Lindsay Ct	Housing Specialist Inc	\$2700	\$87	
PB21-0107	583 E HIGHLAND RD	Verizon Wireless	\$7500	\$111	
PB21-0125	2630 E Campbell Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0126	2637 W Tartan	Ultimate Care & Maintenance	\$2800	\$88	
PB21-0133	3165 LAKEVIEW BLVD	JAMB INVESTMENTS	\$20000	\$321	
Miscellaneous			\$125168	\$3365	34
Permit Renewal					
PB21-0059	2505 LAKESIDE DR	BRODIE, JOHN	\$0	\$121	
PB21-0062	2509 FOXGROVE DR	WEGNER REVOCABLE TRU	\$0	\$95	
PB21-0075	1174 E HIGHLAND RD	MUEGGE, ROBERT	\$0	\$194	
PB21-0085	3301 SADDLE RIDGE FARMS	Joel Hoose Construction, Inc.	\$0	\$177	
Permit Renewal			\$0	\$587	4
Plumbing					
PP21-0030	1244 CRAVEN DR	Great Provider Plumbing Co Inc	\$0	\$141	
PP21-0031	2526 E Lindsay Ct	Housing Specialist Inc	\$0	\$67	
PP21-0032	5991 Zander LN	Morrone Plumbing Inc	\$0	\$259	
PP21-0033	2916 W Loch Lomond	Housing Specialist Inc	\$0	\$67	
PP21-0034	88 W Grant Ct	Housing Specialist Inc	\$0	\$67	
PP21-0035	89 Grant	Housing Specialist Inc	\$0	\$67	
PP21-0036	2908 W Loch Lomond	Housing Specialist Inc	\$0	\$67	
PP21-0037	2487 Mead	Housing Specialist Inc	\$0	\$67	
PP21-0038	85 W Grant Ct	Housing Specialist Inc	\$0	\$67	
PP21-0039	60 W Grant Ct	Housing Specialist Inc	\$0	\$67	
PP21-0040	56 Grant	Housing Specialist Inc	\$0	\$67	
PP21-0041	52 Grant Dr	Housing Specialist Inc	\$0	\$67	
PP21-0042	12 E Grant Ct	Housing Specialist Inc	\$0	\$67	
PP21-0043	2656 E Tartan	Housing Specialist Inc	\$0	\$67	
PP21-0044	2917 W Loch Lomond Ct	Housing Specialist Inc	\$0	\$67	
PP21-0045	2824 Mead	Housing Specialist Inc	\$0	\$67	
PP21-0046	2538 E Lindsay Ct	Housing Specialist Inc	\$0	\$67	
PP21-0047	2527 W Lindsay Ct	Housing Specialist Inc	\$0	\$67	
PP21-0048	2531 W Lindsay Ct	Housing Specialist Inc	\$0	\$67	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PP21-0049	2530 E Lindsay Ct	Housing Specialist Inc	\$0	\$67	
PP21-0050	4221 W HIGHLAND RD	Foundation Systems of Michiga	\$0	\$43	
PP21-0051	4065 CHEVRON DR	Pipeline Plumbing LLC	\$0	\$178	
PP21-0052	4015 CHEVRON DR	Pipeline Plumbing LLC	\$0	\$265	
PP21-0053	2510 E Lindsay Ct	Housing Specialist Inc	\$0	\$67	
PP21-0054	2246 Mac Laren	Housing Specialist Inc	\$0	\$67	
PP21-0055	464 CARNOUSTIE	SHAW, ANDREW M	\$0	\$96	
PP21-0056	3580 WOODLAND DR	SOAVE, PAUL	\$0	\$94	
PP21-0057	3234 Pine Bluff	Hadley Home Builders Inc	\$0	\$76	
PP21-0058	2958 HONEYWELL LAKE RD	Raymond Small	\$0	\$215	
PP21-0059	2963 ROWE RD	Benjamin Franklin Plumbing	\$0	\$52	
PP21-0060	3024 STEEPLECHASE	Hadley Home Builders Inc	\$0	\$76	
PP21-0061	2827 Overbrook St	Hadley Home Builders Inc	\$0	\$76	
PP21-0062	3259 JACKSON BLVD	BROWN, NITASHA	\$0	\$110	
Plumbing			\$0	\$3021	33
Pole Barn					
PB21-0132	4140 INTERVALE CT	Pryjomski LLC	\$34560	\$247	
Pole Barn			\$34560	\$247	1
Res. Mobile Home					
PMH21-0014	2526 E Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0015	2916 W Loch Lomond	Housing Specialist Inc	\$0	\$200	
PMH21-0016	88 W Grant Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0017	89 Grant	Housing Specialist Inc	\$0	\$200	
PMH21-0018	2908 W Loch Lomond	Housing Specialist Inc	\$0	\$200	
PMH21-0019	2487 Mead	Housing Specialist Inc	\$0	\$200	
PMH21-0020	85 W Grant Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0021	60 W Grant Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0022	56 Grant	Housing Specialist Inc	\$0	\$200	
PMH21-0023	52 Grant Dr	Housing Specialist Inc	\$0	\$200	
PMH21-0024	12 E Grant Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0025	2656 E Tartan	Housing Specialist Inc	\$0	\$200	
PMH21-0026	2917 W Loch Lomond Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0027	2824 Mead	Housing Specialist Inc	\$0	\$200	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
3/31/2021 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PMH21-0028	2538 E Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0029	2527 W Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0030	2531 W Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0031	2530 E Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0032	2510 E Lindsay Ct	Housing Specialist Inc	\$0	\$200	
PMH21-0033	2246 Mac Laren	Housing Specialist Inc	\$0	\$200	
Res. Mobile Home			\$0	\$4000	20
Res. Renovations					
PB21-0076	3474 HERITAGE FARMS DR	TOBIN, PATRICK F	\$35000	\$249	
PB21-0087	3464 LONE TREE RD	Roof Rite Inc.	\$10726	\$131	
PB21-0088	3414 Stoneybrook	A Better Exterior LLC	\$6995	\$111	
PB21-0089	1305 PLOVER DR	Ferguson Roofing Inc	\$14360	\$167	
PB21-0090	881 DUNLEAVY DR	TEAGAN, ALLAN TRUST	\$54000	\$663	
PB21-0092	2586 OVERBROOK	Kearns Brothers Inc.	\$21933	\$187	
PB21-0095	805 W LIVINGSTON RD	J T'S Carpentry, Inc.	\$30600	\$227	
PB21-0098	3949 CLIFTON RDG	Wallside Inc	\$5591	\$106	
PB21-0099	1325 BLUE HERON DR	Weathergard Window, Co., Inc.	\$7460	\$116	
PB21-0100	146 KING ST	Weathergard Window, Co., Inc.	\$10000	\$126	
PB21-0101	4755 DESERT BRIDGE CT	Certified Flooring Installation	\$3012	\$95	
PB21-0108	3458 Crystal Ridge	Billy's Roofing	\$8522	\$136	
PB21-0110	694 JOSHUA DR	800 New Look	\$12375	\$141	
PB21-0111	2905 SHIRLEY ST	A Better Exterior LLC	\$8456	\$121	
PB21-0112	1740 ROWE RD	Renewal By Anderson LLC	\$20618	\$182	
PB21-0113	1770 IMPERIAL DR	Renewal By Anderson LLC	\$20066	\$182	
PB21-0116	3580 WOODLAND DR	SOAVE, PAUL	\$2000	\$84	
PB21-0117	1660 LOMBARDY DR	Roof One LLC	\$5000	\$100	
PB21-0118	4261 POMMORE DR	Roofing Solutions LLC	\$7160	\$116	
PB21-0121	911 GARDEN AVE	Roof One LLC	\$21120	\$187	
PB21-0123	514 GLENEAGLES	Multi Serve Inc	\$1228	\$110	
PB21-0127	4380 LONE TREE RD	Home Depot USA	\$4988	\$100	
PB21-0128	6451 BRIDLE LN	SPRADER, ROBERT	\$7000	\$111	
Res. Renovations			\$318210	\$3748	23
Res. Single Family					

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2021 12:00:00 AM AND
3/31/2021 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB21-0086	1278 GARDENIA CT	Derek Irland	\$423428	\$2234	
PB21-0102	3134 BEL AIRE DR	Kensington Homes Of Michigan	\$466400	\$2464	
PB21-0106	2560 PINE BLUFFS CT	Stone Hollow Properties & Dev	\$468118	\$2458	
PB21-0119	1650 White Lk Rd	BOETTGER, CHERIE	\$417667	\$2205	
PB21-0120	3234 Pine Bluff	MRS LAND HOLDINGS LLC	\$315324	\$1691	
PB21-0122	2827 Overbrook St	MRS LAND HOLDINGS LLC	\$334835	\$1789	
PB21-0124	3024 STEEPLECHASE	MRS LAND HOLDINGS LLC	\$326792	\$1748	
Res. Single Family			\$2752564	\$14589	7
Shed					
PB21-0094	3408 KNOLL CT	JUNE, KEVIN	\$8000	\$114	
Shed			\$8000	\$114	1
Signs					
PS/F21-0002	500 N MILFORD RD	HP Electric LLC	\$0	\$187	
PSG21-0005	500 N MILFORD RD	HP Electric LLC	\$0	\$127	
Signs			\$0	\$314	2
Swiming Pools-Hot Tubs/Spas					
PB21-0109	256 PENINSULA LAKE DR	HAYDEN, RUSSELL J	\$3000	\$89	
Swiming Pools-Hot Tubs/Spas			\$3000	\$89	1
Totals			\$3399102	\$43896	258

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

GENERAL FUND

ASSETS

101-000-000-004-000	PETTY CASH	218.72
101-000-000-006-000	PERPETUAL FUND	1,087.10
101-000-000-007-000	CASH - COMBINED SAVINGS	3,966,781.46
101-000-000-067-300	DUE TO/FROM TAX FUND	211,965.00
101-000-000-067-800	TAXES RECEIVABLE	218,952.00
101-000-000-072-000	COUNTY OF OAKLAND	11,823.00
101-000-000-075-000	HURON VALLEY SCHOOLS	(6,536.50)
101-000-000-078-000	DUE FROM STATE REVENUES	289,690.00

TOTAL ASSETS

4,693,980.78

LIABILITIES AND EQUITY

LIABILITIES

101-000-000-202-000	ACCOUNTS PAYABLE	32,081.14
101-000-000-202-001	ESCROW BONDS&ENG. FEES PAYABLE	415,908.74
101-000-000-202-101	HEALTH REIMBURSEMENT PAYABLES	1,351.31
101-000-000-202-207	ESCROW POLICE SAGINAW PIPELINE	2,356.46
101-000-000-204-000	DEFERRED REVENUE	512,666.00
101-000-000-231-100	PR W/H FICA	215.94
101-000-000-285-005	OAKLAND CO. ANIMAL CONTROL	(316.50)

TOTAL LIABILITIES

964,263.09

FUND EQUITY

101-000-000-390-000	FUND BALANCE	1,339,479.97
101-000-000-390-001	DESIGNATED FUND BALANCE	15,000.00
101-000-000-390-002	FUND BALANCE-RESERVED	8,505.19
101-000-000-390-005	FUND BALANCE-ASSIGN CAPITAL IM REVENUE OVER EXPENDITURES - YTD	2,000,000.00 366,732.53

TOTAL FUND EQUITY

3,729,717.69

TOTAL LIABILITIES AND EQUITY

4,693,980.78

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-000-403-200	CURRENT PROPERTY TAX	475,000.00	475,000.00	488,093.61	.00 (13,093.61)	102.76
101-000-000-423-200	MOBILE HOME TAXES	4,500.00	4,500.00	5,366.00	.00 (866.00)	119.24
101-000-000-450-900	MMRMA DISTRIBUTION	.00	.00	43,647.00	.00 (43,647.00)	.00
101-000-000-452-380	CONTRACTORS REGISTRATIONS	2,400.00	2,400.00	4,230.00	.00 (1,830.00)	176.25
101-000-000-475-380	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	32,411.00	13,951.50 17,589.00	64.82
101-000-000-477-200	DOG LICENSES	1,500.00	1,500.00	1,604.00	.00 (104.00)	106.93
101-000-000-478-380	BUILDING PERMITS	170,000.00	170,000.00	174,277.27	.00 (4,277.27)	102.52
101-000-000-479-380	HEATING PERMITS	35,000.00	35,000.00	48,819.00	.00 (13,819.00)	139.48
101-000-000-480-380	PLUMBING PERMITS	20,000.00	20,000.00	21,488.20	.00 (1,488.20)	107.44
101-000-000-481-380	ELECTRICAL PERMITS	40,000.00	40,000.00	50,544.40	.00 (10,544.40)	126.36
101-000-000-490-200	OTHER LIC. & PERMIT	5,000.00	5,000.00	6,814.50	.00 (1,814.50)	136.29
101-000-000-490-201	METRO AUTHORITY	12,000.00	12,000.00	14,915.87	.00 (2,915.87)	124.30
101-000-000-528-000	OTHER FEDERAL GRANT REVENUE	.00	.00	172,892.50	.00 (172,892.50)	.00
101-000-000-570-961	ACTIVITY CENTER REVENUES	6,000.00	6,000.00	5,075.00	.00 925.00	84.58
101-000-000-570-965	ACTIVITY CTR ANNEX UTILITIES	5,000.00	5,000.00	3,015.25	.00 1,984.75	60.31
101-000-000-570-967	GRANT REVENUE WOTA/SMART	.00	.00	97,558.30	.00 (97,558.30)	.00
101-000-000-573-001	LOCAL COMMUNITY STABILIZ. AUTH	12,000.00	12,000.00	1,143.32	.00 10,856.68	9.53
101-000-000-576-960	SALES TAX	1,725,000.00	1,725,000.00	1,756,307.00	.00 (31,307.00)	101.81
101-000-000-607-805	CABLE TV FRANCHISE FEES	290,000.00	290,000.00	306,039.27	.00 (16,039.27)	105.53
101-000-000-609-805	ZONING BD. OF APPEALS	7,000.00	7,000.00	8,250.00	.00 (1,250.00)	117.86
101-000-000-610-805	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	9,490.00	.00 (3,490.00)	158.17
101-000-000-620-215	ELECTION REIMBURSEMENT	30,000.00	30,000.00	59,665.00	.00 (29,665.00)	198.88
101-000-000-625-805	SUMMER TAX COLLECTION FEE	44,000.00	44,000.00	50,494.59	.00 (6,494.59)	114.76
101-000-000-627-000	ENHANCE ACCESS FEES	3,000.00	3,000.00	4,743.65	.00 (1,743.65)	158.12
101-000-000-642-276	SALE OF CEMETERY LOTS	5,000.00	5,000.00	11,575.00	.00 (6,575.00)	231.50
101-000-000-653-200	VARIOUS FINES	.00	.00	150.00	.00 (150.00)	.00
101-000-000-655-000	DISTRICT COURT MONIES	50,000.00	50,000.00	86,189.80	.00 (36,189.80)	172.38
101-000-000-664-200	INTEREST EARNINGS	50,000.00	50,000.00	63,610.76	.00 (13,610.76)	127.22
101-000-000-675-000	PARK: RENTALS	.00	.00	300.00	.00 (300.00)	.00
101-000-000-694-008	ORDINANCE VIOLATION REIMBURSE	2,000.00	2,000.00	655.00	.00 1,345.00	32.75
101-000-000-694-100	SNOW REMOVAL REIMBURSEMENT	5,700.00	5,700.00	6,666.91	.00 (966.91)	116.96
101-000-000-694-200	MISCELLANEOUS	10,000.00	10,000.00	13,014.45	.00 (3,014.45)	130.14
101-000-000-694-203	ADMINISTRATION FEES	15,000.00	15,000.00	15,568.91	.00 (568.91)	103.79
101-000-000-694-207	POLICE LEASE PAYMENTS	28,000.00	28,000.00	27,999.96	.00 .04	100.00
101-000-000-694-276	CEMETERY FENCE DONATIONS	.00	.00	20.00	.00 (20.00)	.00
101-000-000-694-294	PARKS: DONATIONS	.00	.00	489.65	.00 (489.65)	.00
101-000-000-694-900	TRANSFER IN FROM OTHER FUNDS	.00	100,000.00	100,000.00	.00 .00	100.00
101-000-000-695-200	APPROPRIATION FUND BAL.	.00	620,000.00	.00	.00 620,000.00	.00
	REVENUE	3,109,100.00	3,829,100.00	3,693,125.17	13,951.50 135,974.83	96.45
	TOTAL FUND REVENUE	3,109,100.00	3,829,100.00	3,693,125.17	13,951.50 135,974.83	96.45

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE						
101-101-000-703-000	LEGISLATIVE: SALARIES	23,707.00	23,707.00	23,706.80	.00	.20
101-101-000-820-000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00
	TOTAL LEGISLATIVE	29,707.00	29,707.00	23,706.80	.00	6,000.20
SUPERVISOR'S DEPT						
101-171-000-703-000	SUP DEPT: SALARIES	77,250.00	77,250.00	77,249.90	.00	.10
101-171-000-705-000	SUP DEPT: CLERICAL WAGE	48,157.00	48,157.00	52,700.98	.00	(4,543.98)
101-171-000-705-001	SUP DEPT: FLOATER WAGE	11,880.00	11,880.00	11,219.08	.00	660.92
101-171-000-705-007	SUP DEPT: EMERGENCY COVERAGE	.00	.00	172.50	.00	(172.50)
101-171-000-707-006	SUP DEPT: MAINT WAGE	27,198.00	27,198.00	16,379.00	.00	10,819.00
101-171-000-820-000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	1,183.00	.00	1,317.00
	TOTAL SUPERVISOR'S DEPT	166,985.00	166,985.00	158,904.46	.00	8,080.54
ACCOUNTING DEPT						
101-201-000-703-000	ACCTG: BOOKKEEPER WAGE	48,455.00	48,455.00	47,923.40	.00	531.60
101-201-000-705-000	ACCTG: P-T ASSISTANT	19,001.00	19,001.00	19,029.17	.00	(28.17)
101-201-000-820-000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	920.00	.00	2,080.00
	TOTAL ACCOUNTING DEPT	70,456.00	70,456.00	67,872.57	.00	2,583.43
ASSESSING DEPT						
101-209-000-705-000	ASSESSING: CLERICAL WAGE	28,000.00	28,000.00	26,992.51	.00	1,007.49
101-209-000-801-000	ASSESSING: CONTRACTUAL SVCS	122,000.00	122,000.00	108,301.79	.00	13,698.21
101-209-000-820-000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00
101-209-000-960-000	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	1,285.50	.00	214.50
	TOTAL ASSESSING DEPT	152,100.00	152,100.00	136,579.80	.00	15,520.20
CLERK'S DEPT						
101-215-000-701-002	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00
101-215-000-702-000	CLERK: DEPUTY WAGE	55,934.00	55,934.00	56,226.60	.00	(292.60)
101-215-000-703-000	CLERK: SALARIES	73,388.00	73,388.00	73,387.60	.00	.40
101-215-000-704-000	CLERK: CERTIFICATION	3,000.00	3,000.00	.00	.00	3,000.00
101-215-000-705-000	CLERK: CLERICAL WAGE	38,590.00	38,590.00	38,673.89	.00	(83.89)
101-215-000-714-003	CLERK: VOTING EQUIP MAINT	1,000.00	1,000.00	.00	.00	1,000.00
101-215-000-726-215	CLERK: ELECT EXP TO BE REIMBUR	30,000.00	30,000.00	35,557.95	.00	(5,557.95)
101-215-000-740-002	CLERK: ELECTION INSPECTORS	53,000.00	53,000.00	34,700.48	.00	18,299.52
101-215-000-741-002	CLERK: ELECTION EXPENSES	40,000.00	50,000.00	46,701.74	.00	3,298.26
101-215-000-741-003	CLERK: CAP ELECTION EQUIP	11,000.00	11,000.00	.00	.00	11,000.00
101-215-000-820-000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	1,402.99	.00	2,597.01
	TOTAL CLERK'S DEPT	311,712.00	321,712.00	286,651.25	.00	35,060.75

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
TREASURER'S DEPT							
101-253-000-702-000	TREAS: DEPUTY WAGE	57,064.00	57,064.00	56,894.55	.00	169.45	99.70
101-253-000-703-000	TREAS: SALARIES	73,388.00	73,388.00	73,387.60	.00	.40	100.00
101-253-000-704-000	TREAS: CERTIFICATION	1,000.00	1,000.00	299.00	.00	701.00	29.90
101-253-000-705-000	TREAS: CLERICAL WAGE	40,188.00	40,188.00	38,766.96	.00	1,421.04	96.46
101-253-000-706-000	TREAS: PART-TIME SEASONAL	7,375.00	7,375.00	820.63	.00	6,554.37	11.13
101-253-000-820-000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	2,979.56	.00	1,020.44	74.49
	TOTAL TREASURER'S DEPT	183,015.00	183,015.00	173,148.30	.00	9,866.70	94.61
CEMETERY							
101-276-000-935-000	CEMETERY: SEXTON	33,002.00	33,002.00	33,003.42	.00	(1.42)	100.00
101-276-000-936-000	CEMETERY: MISCELLANEOUS	3,500.00	3,500.00	(1,000.00)	.00	4,500.00	(28.57)
101-276-000-937-000	CEMETERY: MAINTENANCE	5,250.00	5,250.00	4,844.54	.00	405.46	92.28
	TOTAL CEMETERY	41,752.00	41,752.00	36,847.96	.00	4,904.04	88.25
ACTIVITY CENTER							
101-289-000-703-007	ACTIVITY CTR: DIR. WAGE	42,179.00	42,179.00	41,853.57	.00	325.43	99.23
101-289-000-704-000	ACTIVITY CTR: COORDINATOR WAGE	16,900.00	16,900.00	16,768.00	.00	132.00	99.22
101-289-000-704-002	ACT CTR: P-TCOMMUNICATIONS	16,900.00	16,900.00	14,800.50	.00	2,099.50	87.58
101-289-000-705-007	ACTIVITY CTR: CLERICAL WAGE	31,963.00	31,963.00	4,921.58	.00	27,041.42	15.40
101-289-000-705-008	ACTIVITY CTR: SECURITY	5,000.00	5,000.00	905.50	.00	4,094.50	18.11
101-289-000-727-000	ACTIVITY CTR: OFFICE SUPPLIES	5,000.00	5,000.00	70.96	.00	4,929.04	1.42
101-289-000-728-000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	5.65	.00	2,494.35	.23
101-289-000-729-001	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	2,295.59	.00	3,704.41	38.26
101-289-000-820-000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-289-000-853-000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	997.98	.00	502.02	66.53
101-289-000-854-000	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	1,384.84	.00	1,115.16	55.39
101-289-000-903-000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	7,615.30	.00	(1,115.30)	117.16
101-289-000-920-000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	7,432.51	.00	1,567.49	82.58
101-289-000-931-000	ACTIVITY CTR: BUILDING MAINT	25,000.00	25,000.00	3,920.01	.00	21,079.99	15.68
101-289-000-931-001	ACTIVITY CTR: MAINT-WORK CREW	9,137.00	10,817.00	9,821.74	.00	995.26	90.80
101-289-000-933-000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	2,102.25	.00	397.75	84.09
101-289-001-853-000	ANNEX: INTERNET SERVICE	1,500.00	1,500.00	2,186.78	.00	(686.78)	145.79
101-289-001-920-002	ANNEX: UTILITIES	9,000.00	9,000.00	5,252.42	.00	3,747.58	58.36
101-289-001-931-002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	15,448.63	.00	(10,448.63)	308.97
	TOTAL ACTIVITY CENTER	199,279.00	200,959.00	137,783.81	.00	63,175.19	68.56

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT							
101-290-000-727-000	GEN GOV: OFFICE SUPPLIES	12,000.00	12,000.00	8,990.13	641.00	3,009.87	74.92
101-290-000-728-000	GEN GOV: POSTAGE	10,000.00	10,000.00	3,893.26	.00	6,106.74	38.93
101-290-000-792-000	GEN GOV: MEMBER FEES	10,500.00	10,500.00	13,105.32	.00	(2,605.32)	124.81
101-290-000-793-000	GEN GOV: BANK FEES	4,000.00	4,000.00	2,867.20	.00	1,132.80	71.68
101-290-000-799-000	GEN GOV: TAX BILL PRINTING	14,000.00	14,000.00	15,752.38	.00	(1,752.38)	112.52
101-290-000-802-000	GEN GOV: AUDITING	60,000.00	60,000.00	67,271.50	.00	(7,271.50)	112.12
101-290-000-804-000	GEN GOV: LEGAL SERVICES	85,000.00	85,000.00	67,021.48	.00	17,978.52	78.85
101-290-000-806-000	GEN GOV: COURT WITNESS FEES	500.00	500.00	26.70	.00	473.30	5.34
101-290-000-810-000	GEN GOV: PROF SERVICES	25,000.00	25,000.00	5,085.00	.00	19,915.00	20.34
101-290-000-852-000	GEN GOV: FIBER-OTHER COMMUNIC	10,500.00	10,500.00	9,077.00	.00	1,423.00	86.45
101-290-000-853-000	GEN GOV: PHONE SERVICE	5,000.00	5,000.00	6,936.45	.00	(1,936.45)	138.73
101-290-000-855-000	GEN GOV: WEBSITE	2,000.00	2,000.00	2,957.74	.00	(957.74)	147.89
101-290-000-856-000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-290-000-860-001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	.00	.00	100.00
101-290-000-903-000	GEN GOV: ADVERTISING	22,500.00	22,500.00	14,069.94	.00	8,430.06	62.53
101-290-000-903-100	GEN GOV: PRINTING	4,500.00	4,500.00	3,655.21	.00	844.79	81.23
101-290-000-913-000	GEN GOV: GEN INSURANCE	65,000.00	65,000.00	67,528.68	.00	(2,528.68)	103.89
101-290-000-920-000	GEN GOV: UTILITIES	60,000.00	60,000.00	61,117.83	.00	(1,117.83)	101.86
101-290-000-931-000	GEN GOV: TOWNSHIP MAINTENANCE	35,000.00	35,000.00	39,956.87	.00	(4,956.87)	114.16
101-290-000-933-000	GEN GOV: EQ/SW MAINT CONTRACT	40,000.00	40,000.00	37,424.85	.00	2,575.15	93.56
101-290-000-934-000	GEN GOV: VEHICLE OP MAINT	3,000.00	3,000.00	4,601.36	.00	(1,601.36)	153.38
101-290-000-940-000	GEN GOV: SNOWPLOW SERV	34,067.00	34,067.00	34,748.33	.00	(681.33)	102.00
101-290-000-956-000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	3,976.32	.00	6,023.68	39.76
101-290-000-956-001	GEN GOV: MISC. GRANT EXPENSE	.00	.00	618.75	.00	(618.75)	.00
101-290-000-958-000	GRANT EXPENSE WOTA/SMART	.00	.00	97,558.30	.00	(97,558.30)	.00
101-290-000-967-000	GEN GOV: METRO AUTHORITY EXP	12,000.00	12,000.00	10,782.33	.00	1,217.67	89.85
101-290-000-970-000	GEN GOV: EQUIP CAP OUTLAY	38,000.00	38,000.00	2,426.29	.00	35,573.71	6.38
101-290-000-973-000	GEN GOV: COMP CAP OUTLAY	15,000.00	25,000.00	21,308.37	.00	3,691.63	85.23
101-290-000-973-001	GEN GOV: COMMUNITY ROUND TABL	20,000.00	20,000.00	.00	.00	20,000.00	.00
101-290-000-973-002	GEN GOV: COMPUTER SOFTWARE	4,500.00	4,500.00	8,642.49	.00	(4,142.49)	192.06
101-290-000-974-401	GEN GOV: TRANS TO CAP IMPROV	.00	600,000.00	600,000.00	.00	.00	100.00
TOTAL GENERAL GOVERNMENT		787,867.00	1,397,867.00	1,396,900.08	641.00	966.92	99.93
TWP COMMUNITY PARKS							
101-292-000-756-000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	400.47	.00	2,099.53	16.02
101-292-000-756-001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	192.46	.00	2,307.54	7.70
101-292-000-756-002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	1,945.89	.00	1,054.11	64.86
101-292-000-756-003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	1,080.00	.00	1,920.00	36.00
101-292-000-920-000	PARKS: UTILITIES	3,000.00	3,000.00	2,830.75	.00	169.25	94.36
101-292-000-935-000	PARKS: MAINTENANCE	18,000.00	18,000.00	9,448.74	.00	8,551.26	52.49
101-292-000-957-000	PARKS: HISTORICAL MARKERS	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-292-000-975-000	PARKS: FIREWORKS	12,000.00	12,000.00	11,000.00	.00	1,000.00	91.67
TOTAL TWP COMMUNITY PARKS		47,000.00	47,000.00	26,898.31	.00	20,101.69	57.23

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVT PERSONNEL						
101-295-000-714-000	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00 .00
101-295-000-715-000	GGP:HEALTH/DENTAL/LIFE/DIS INS	170,000.00	170,000.00	143,269.93	.00	26,730.07 84.28
101-295-000-715-001	GGP: CASH IN LIEU BENEF BUYOUT	65,000.00	65,000.00	56,450.54	.00	8,549.46 86.85
101-295-000-715-004	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	36,362.88	.00	8,637.12 80.81
101-295-000-717-000	GGP: EMPLR PAYROLL TAX	80,000.00	80,000.00	81,926.64	.00 (1,926.64) 102.41
101-295-000-718-000	GGP: DEFINED CONTRIBUTION PLAN	120,000.00	120,000.00	105,671.02	.00	14,328.98 88.06
101-295-000-720-000	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL GENERAL GOVT PERSONNEL	493,000.00	493,000.00	423,681.01	.00	69,318.99 85.94
ORDINANCE ENFORCEMENT						
101-301-000-703-000	OE: ZONING ADMINISTRATOR WAGE	50,000.00	50,000.00	50,324.48	.00 (324.48) 100.65
101-301-000-806-001	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	1,138.01	.00	3,861.99 22.76
101-301-000-810-003	OE: ORDINANCE OFFICER WAGE	23,780.00	23,780.00	23,810.67	.00 (30.67) 100.13
	TOTAL ORDINANCE ENFORCEMENT	78,780.00	78,780.00	75,273.16	.00	3,506.84 95.55
BUILDING DEPT						
101-371-000-703-000	BLDG: INSPECTOR WAGE	60,255.00	60,255.00	59,651.55	.00	603.45 99.00
101-371-000-704-000	BLDG: CLERICAL WAGE 1	36,616.00	36,616.00	36,690.78	.00 (74.78) 100.20
101-371-000-705-000	BLDG: CLERICAL WAGE 2	34,637.00	34,637.00	33,927.72	.00	709.28 97.95
101-371-000-710-001	BLDG: INSP/ELEC/PLUMB/HTG	100,000.00	100,000.00	89,463.87	.00	10,536.13 89.46
101-371-000-710-002	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00 .00
101-371-000-728-000	BLDG: POSTAGE	500.00	500.00	537.85	.00 (37.85) 107.57
101-371-000-820-000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	3,040.00	.00 (540.00) 121.60
	TOTAL BUILDING DEPT	235,008.00	235,008.00	223,311.77	.00	11,696.23 95.02
PLANNING DEPT						
101-400-000-703-002	PLNG: DIR. OF PLAN & DEV. WAGE	73,791.00	73,791.00	74,118.16	.00 (327.16) 100.44
101-400-000-704-000	PLNG: CERTIFICATION	2,000.00	2,000.00	269.00	.00	1,731.00 13.45
101-400-000-705-000	PLNG: CLERICAL WAGE	34,637.00	34,637.00	2,276.74	.00	32,360.26 6.57
101-400-000-820-000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	1,512.26	.00 (12.26) 100.82
101-400-100-701-000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	300.00	.00	2,100.00 12.50
101-400-100-819-000	PLNG COMM: COMMISSION	11,400.00	11,400.00	3,905.00	.00	7,495.00 34.25
101-400-100-820-000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	675.00	.00	1,325.00 33.75
101-400-100-821-000	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00 .00
101-400-100-903-005	PLNG COMM: ADVERTISING/PRTG	4,500.00	4,500.00	1,232.25	.00	3,267.75 27.38
101-400-100-904-000	PLNG COMM: MASTER PLAN	50,000.00	50,000.00	6,485.00	.00	43,515.00 12.97
101-400-100-904-101	PLNG COMM: ORDINANCE REVISION	10,000.00	10,000.00	7,713.00	.00	2,287.00 77.13
	TOTAL PLANNING DEPT	192,978.00	192,978.00	98,486.41	.00	94,491.59 51.04

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
ZONING BOARD OF APPEALS							
101-410-000-710-008	ZBA: MEMBERS' FEES	8,880.00	8,880.00	4,500.00	.00	4,380.00	50.68
101-410-000-711-008	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	285.00	.00	2,115.00	11.88
101-410-000-810-000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-410-000-820-000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	225.00	.00	775.00	22.50
101-410-000-903-005	ZBA: ADVERTISING	1,700.00	1,700.00	4,437.00	.00	(2,737.00)	261.00
101-410-000-903-008	ZBA: ZONING BOOKS	300.00	300.00	.00	.00	300.00	.00
TOTAL ZONING BOARD OF APPEALS		14,780.00	14,780.00	9,447.00	.00	5,333.00	63.92
SOCIAL SERVICES							
101-673-000-702-000	SOC SERV: CROSSING GUARDS	9,150.00	9,150.00	2,379.95	.00	6,770.05	26.01
101-673-000-842-000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	1,525.00	.00	975.00	61.00
101-673-000-844-000	SOC SERV: YOUTH PROMOTION	7,500.00	7,500.00	7,500.00	.00	.00	100.00
101-673-000-845-000	SOC SERV: COMMUNITY PROMOTION	7,500.00	7,500.00	7,500.00	.00	.00	100.00
101-673-000-857-000	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	31,995.00	.00	18,005.00	63.99
TOTAL SOCIAL SERVICES		76,650.00	76,650.00	50,899.95	.00	25,750.05	66.41
TOTAL FUND EXPENDITURES		3,081,069.00	3,702,749.00	3,326,392.64	641.00	376,356.36	89.84
NET REVENUE OVER EXPENDITURES		28,031.00	126,351.00	366,732.53	13,310.50	240,381.53	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

ROAD FUND

ASSETS

201-000-000-007-000	CASH - COMBINED SAVINGS	4,561.32	
201-000-000-008-700	HAULING ROUTE SAVINGS ACCT.	491,346.12	
			<hr/>
	TOTAL ASSETS		495,907.44
			<hr/> <hr/>

LIABILITIES AND EQUITY

FUND EQUITY

201-000-000-390-000	FUND BALANCE	324,094.99	
201-000-000-390-001	DESIGNATED FUND BALANCE	113,463.01	
	REVENUE OVER EXPENDITURES - YTD	58,349.44	
			<hr/>
	TOTAL FUND EQUITY		495,907.44
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		495,907.44
			<hr/> <hr/>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
201-000-000-664-000	INTEREST EARNINGS	2,000.00	2,000.00	96.17	.00	1,903.83 4.81
201-000-000-694-000	HAUL ROUTE REVENUE	.00	.00	57,240.35	.00	(57,240.35) .00
201-000-000-694-401	TRANSFER IN FROM CAPITAL IMP.	500,000.00	500,000.00	100,000.00	.00	400,000.00 20.00
	REVENUE	502,000.00	502,000.00	157,336.52	.00	344,663.48 31.34
	TOTAL FUND REVENUE	502,000.00	502,000.00	157,336.52	.00	344,663.48 31.34
<u>ROAD EXPENDITURES</u>						
201-290-000-952-000	DUST CONTROL	60,000.00	60,000.00	58,990.08	.00	1,009.92 98.32
201-290-000-953-000	TRI PARTY PROGRAM	40,000.00	40,000.00	39,997.00	.00	3.00 99.99
201-290-000-957-000	ROAD PARTICIPATION PROJECTS	400,000.00	400,000.00	.00	.00	400,000.00 .00
	TOTAL ROAD EXPENDITURES	500,000.00	500,000.00	98,987.08	.00	401,012.92 19.80
	TOTAL FUND EXPENDITURES	500,000.00	500,000.00	98,987.08	.00	401,012.92 19.80
	NET REVENUE OVER EXPENDITURES	2,000.00	2,000.00	58,349.44	.00	56,349.44

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

BUS TRANSPORTATION

ASSETS

205-000-000-007-000	CASH - COMBINED SAVINGS	40,429.65	
	TOTAL ASSETS		<u>40,429.65</u>

LIABILITIES AND EQUITY

FUND EQUITY

205-000-000-390-000	FUND BALANCE	140,429.65	
	REVENUE OVER EXPENDITURES - YTD	(100,000.00)	
	TOTAL FUND EQUITY		<u>40,429.65</u>
	TOTAL LIABILITIES AND EQUITY		<u>40,429.65</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

BUS TRANSPORTATION

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<u>REVENUE</u>							
205-000-000-695-200	APPROPRIATION FUND BAL.	.00	100,000.00	.00	.00	100,000.00	.00
	REVENUE	.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL FUND REVENUE	.00	100,000.00	.00	.00	100,000.00	.00
<u>BUS EXPENDITURES</u>							
205-290-000-974-101	TRANSPORTATION:TRSFER TO GEN	.00	100,000.00	100,000.00	.00	.00	100.00
	TOTAL BUS EXPENDITURES	.00	100,000.00	100,000.00	.00	.00	100.00
	TOTAL FUND EXPENDITURES	.00	100,000.00	100,000.00	.00	.00	100.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(100,000.00)	.00	(100,000.00)	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

FIRE FUND

ASSETS

206-000-000-007-000	CASH - COMBINED SAVINGS	1,552,840.25	
206-000-000-067-300	DUE TO/FROM TAX FUND	480,221.00	
206-000-000-067-800	TAXES RECEIVABLE	497,831.00	
	TOTAL ASSETS		2,530,892.25

LIABILITIES AND EQUITY

LIABILITIES

206-000-000-202-000	ACCOUNTS PAYABLE	25,662.10	
206-000-000-204-000	DEFERRED REVENUE	1,161,584.00	
	TOTAL LIABILITIES		1,187,246.10

FUND EQUITY

206-000-000-390-000	FUND BALANCE	1,160,050.31	
206-000-000-390-002	FUND BALANCE-RESERVED	2,189.96	
	REVENUE OVER EXPENDITURES - YTD	181,405.88	
	TOTAL FUND EQUITY		1,343,646.15
	TOTAL LIABILITIES AND EQUITY		2,530,892.25

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
206-000-000-403-206	1,100,268.00	1,100,268.00	1,107,866.48	.00	(7,598.48)	100.69
206-000-000-528-000	.00	.00	217,729.81	.00	(217,729.81)	.00
206-000-000-573-001	.00	.00	2,610.19	.00	(2,610.19)	.00
206-000-000-629-000	.00	.00	846.41	.00	(846.41)	.00
206-000-000-630-000	.00	.00	1,975.00	.00	(1,975.00)	.00
206-000-000-655-206	.00	.00	335.00	.00	(335.00)	.00
206-000-000-656-001	96,000.00	96,000.00	84,352.20	.00	11,647.80	87.87
206-000-000-664-206	15,000.00	15,000.00	22,339.83	.00	(7,339.83)	148.93
206-000-000-694-200	10,000.00	15,000.00	361.89	.00	14,638.11	2.41
206-000-000-695-200	.00	96,000.00	.00	.00	96,000.00	.00
REVENUE	1,221,268.00	1,322,268.00	1,438,416.81	.00	(116,148.81)	108.78
TOTAL FUND REVENUE	1,221,268.00	1,322,268.00	1,438,416.81	.00	(116,148.81)	108.78

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE EXPENDITURES						
206-290-000-717-000	EMPLOYER PAYROLL TAX	47,596.00	47,596.00	55,121.54	.00 (7,525.54)	115.81
206-290-001-702-001	FIRE: F-T WAGE OFFICER N.G.	50,132.00	59,116.00	64,865.26	.00 (5,749.26)	109.73
206-290-001-702-002	FIRE:F-T WAGE OFFICER D.K.	50,132.00	50,132.00	52,368.86	.00 (2,236.86)	104.46
206-290-001-702-003	FIRE: F-T WAGE OFFICER G.B.	.00	56,085.00	59,400.05	.00 (3,315.05)	105.91
206-290-001-702-004	FIRE: F-T WAGE MEDIC C.S.	.00	47,162.00	43,444.04	.00 3,717.96	92.12
206-290-001-704-002	FIRE: P-T CLERICAL	15,080.00	15,080.00	14,205.00	.00 875.00	94.20
206-290-001-715-206	FIRE: INSURANCE/BONDS	95,000.00	95,000.00	86,846.00	.00 8,154.00	91.42
206-290-001-716-206	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
206-290-001-727-206	FIRE: SUPPLIES	7,000.00	8,000.00	8,247.36	.00 (247.36)	103.09
206-290-001-728-206	FIRE: UNIFORMS	30,000.00	30,000.00	26,534.07	.00 3,465.93	88.45
206-290-001-804-206	FIRE: LEGAL SERVICES	5,000.00	15,000.00	15,391.75	.00 (391.75)	102.61
206-290-001-819-206	FIRE: FIREFIGHTERS MEDICAL	11,000.00	11,000.00	11,687.50	.00 (687.50)	106.25
206-290-001-820-206	FIRE: DUES & EDUCATION	12,500.00	18,000.00	13,603.55	.00 4,396.45	75.58
206-290-001-821-206	FIRE: FIREFIGHTERS PAYROLL	455,000.00	400,000.00	404,294.29	.00 (4,294.29)	101.07
206-290-001-822-206	FIRE: PARAMEDIC TRAINING	.00	9,998.00	4,597.86	.00 5,400.14	45.99
206-290-001-823-206	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	930.18	.00 2,569.82	26.58
206-290-001-825-206	FIRE: CHIEF'S COMPENSATION	73,043.00	73,043.00	73,043.10	.00 (.10)	100.00
206-290-001-827-206	FIRE: MARSHAL COMPENSATION	23,780.00	23,780.00	23,810.26	.00 (30.26)	100.13
206-290-001-835-206	FIRE: MEDICAL SUPPLIES	25,000.00	20,000.00	21,528.98	.00 (1,528.98)	107.64
206-290-001-852-206	FIRE: RADIO COMMUNICATIONS	48,500.00	48,500.00	40,897.36	.00 7,602.64	84.32
206-290-001-865-206	FIRE: VEHICLE REPAIR	30,000.00	55,000.00	58,198.90	.00 (3,198.90)	105.82
206-290-001-866-206	FIRE: VEHICLE GAS/OIL	20,000.00	20,000.00	16,303.95	.00 3,696.05	81.52
206-290-001-890-206	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	3,448.20	.00 1,551.80	68.96
206-290-001-920-206	FIRE: PUBLIC UTILITIES	30,000.00	30,000.00	24,608.26	.00 5,391.74	82.03
206-290-001-931-206	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	10,429.96	.00 9,570.04	52.15
206-290-001-933-206	FIRE: EQUIP MAINT	15,000.00	15,000.00	13,846.42	.00 1,153.58	92.31
206-290-001-936-206	FIRE: SOFTWARE MAINTENANCE	17,000.00	17,000.00	10,489.44	.00 6,510.56	61.70
206-290-001-939-206	FIRE: CODE ENFORCEMENT	10,000.00	10,000.00	500.00	.00 9,500.00	5.00
206-290-001-956-206	FIRE: MISC EXPENSE	10,000.00	10,000.00	7,822.43	.00 2,177.57	78.22
206-290-001-973-206	FIRE: COMPUTERS/SOFTWARE	5,000.00	5,000.00	6,787.60	.00 (1,787.60)	135.75
206-290-001-978-206	FIRE: NEW PROJECTS	10,000.00	10,000.00	8,196.76	.00 1,803.24	81.97
TOTAL FIRE EXPENDITURES		1,129,263.00	1,232,992.00	1,181,448.93	.00 51,543.07	95.82
GENERAL GOVT PERSONNEL						
206-295-000-715-000	FIRE:HEALTH/DENTAL/LIFE/DISINS	34,659.00	60,000.00	41,451.53	.00 18,548.47	69.09
206-295-000-715-001	FIRE:CASH IN LIEU BENEF BUYOUT	9,552.00	9,552.00	9,949.33	.00 (397.33)	104.16
206-295-000-715-004	FIRE: BCN HEALTH REIMBURSEMEN	.00	.00	11,607.41	.00 (11,607.41)	.00
206-295-000-718-000	FIRE:DEFINED CONTRIBUTION PLAN	9,854.00	16,220.00	12,553.73	.00 3,666.27	77.40
TOTAL GENERAL GOVT PERSONNEL		54,065.00	85,772.00	75,562.00	.00 10,210.00	88.10
TOTAL FUND EXPENDITURES		1,183,328.00	1,318,764.00	1,257,010.93	.00 61,753.07	95.32
NET REVENUE OVER EXPENDITURES		37,940.00	3,504.00	181,405.88	.00 177,901.88	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

POLICE FUND

ASSETS

207-000-000-004-000	PETTY CASH	50.00	
207-000-000-007-000	CASH - COMBINED SAVINGS	2,979,874.21	
207-000-000-067-300	DUE TO/FROM TAX FUND	1,191,055.00	
207-000-000-067-800	TAXES RECEIVABLE	1,234,732.00	
	TOTAL ASSETS		<u>5,405,711.21</u>

LIABILITIES AND EQUITY

LIABILITIES

207-000-000-202-000	ACCOUNTS PAYABLE	446,386.47	
207-000-000-204-000	DEFERRED REVENUE	2,879,883.00	
	TOTAL LIABILITIES		<u>3,326,269.47</u>

FUND EQUITY

207-000-000-390-000	FUND BALANCE	1,567,021.31	
207-000-000-390-002	FUND BALANCE - RESERVED	912.76	
	REVENUE OVER EXPENDITURES - YTD	511,507.67	
	TOTAL FUND EQUITY		<u>2,079,441.74</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,405,711.21</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-000-403-000	2,630,000.00	2,630,000.00	2,746,536.32	.00	(116,536.32)	104.43
207-000-000-528-000	.00	.00	195,130.67	.00	(195,130.67)	.00
207-000-000-573-001	.00	.00	6,473.45	.00	(6,473.45)	.00
207-000-000-654-000	12,000.00	12,000.00	22,643.54	.00	(10,643.54)	188.70
207-000-000-654-100	162,000.00	162,000.00	148,500.00	.00	13,500.00	91.67
207-000-000-657-000	9,600.00	9,600.00	10,064.45	.00	(464.45)	104.84
207-000-000-664-000	15,000.00	15,000.00	48,820.04	.00	(33,820.04)	325.47
207-000-000-694-002	105,000.00	105,000.00	75,517.46	.00	29,482.54	71.92
207-000-000-694-200	.00	.00	1,600.00	.00	(1,600.00)	.00
REVENUE	2,933,600.00	2,933,600.00	3,255,285.93	.00	(321,685.93)	110.97
TOTAL FUND REVENUE	2,933,600.00	2,933,600.00	3,255,285.93	.00	(321,685.93)	110.97
POLICE EXPENDITURES						
207-290-000-715-002	2,000.00	2,000.00	.00	.00	2,000.00	.00
207-290-000-716-001	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-290-000-717-000	2,700.00	2,700.00	2,327.70	.00	372.30	86.21
207-290-000-815-000	20,000.00	20,000.00	8,510.95	.00	11,489.05	42.55
207-290-000-815-001	28,000.00	28,000.00	27,999.96	.00	.04	100.00
207-290-000-816-000	2,432,993.00	2,432,993.00	2,464,617.40	.00	(31,624.40)	101.30
207-290-000-816-002	30,000.00	30,000.00	30,556.36	.00	(556.36)	101.85
207-290-000-816-003	105,000.00	105,000.00	75,517.46	.00	29,482.54	71.92
207-290-000-817-000	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-290-000-817-001	196,000.00	196,000.00	125,582.23	.00	70,417.77	64.07
207-290-000-920-000	14,000.00	14,000.00	6,016.20	.00	7,983.80	42.97
207-290-000-956-000	15,000.00	15,000.00	145.00	.00	14,855.00	.97
207-290-000-956-004	3,000.00	3,000.00	.00	.00	3,000.00	.00
207-290-000-970-000	35,000.00	35,000.00	2,475.00	.00	32,525.00	7.07
207-290-000-970-003	25,000.00	25,000.00	30.00	.00	24,970.00	.12
TOTAL POLICE EXPENDITURES	2,925,693.00	2,925,693.00	2,743,778.26	.00	181,914.74	93.78
TOTAL FUND EXPENDITURES	2,925,693.00	2,925,693.00	2,743,778.26	.00	181,914.74	93.78
NET REVENUE OVER EXPENDITURES	7,907.00	7,907.00	511,507.67	.00	503,600.67	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

POST-RETIREMENT BENEFITS

ASSETS

211-000-000-007-000	CASH - COMBINED SAVINGS	267,815.24	
211-000-000-008-600	MUTUAL FUNDS	648,424.15	
211-000-000-008-700	LPL INVESTMENTS	48,860.00	
		<hr/>	
	TOTAL ASSETS		965,099.39
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LIABILITIES AND EQUITY

LIABILITIES

211-000-000-202-000	ACCOUNTS PAYABLE	7,239.17	
		<hr/>	
	TOTAL LIABILITIES		7,239.17

FUND EQUITY

211-000-000-390-000	FUND BALANCE	977,982.15	
	REVENUE OVER EXPENDITURES - YTD	(20,121.93)	
		<hr/>	
	TOTAL FUND EQUITY		957,860.22
			<hr/>
	TOTAL LIABILITIES AND EQUITY		965,099.39
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
211-000-000-664-000	.00	.00	28,104.32	.00	(28,104.32)	.00
211-000-000-664-001	.00	.00	6,838.39	.00	(6,838.39)	.00
211-000-000-695-200	80,000.00	80,000.00	.00	.00	80,000.00	.00
	<u>80,000.00</u>	<u>80,000.00</u>	<u>34,942.71</u>	<u>.00</u>	<u>45,057.29</u>	<u>43.68</u>
REVENUE	80,000.00	80,000.00	34,942.71	.00	45,057.29	43.68
TOTAL FUND REVENUE	80,000.00	80,000.00	34,942.71	.00	45,057.29	43.68
<u>DEPARTMENT 290</u>						
211-290-000-700-000	80,000.00	80,000.00	46,132.22	.00	33,867.78	57.67
211-290-000-793-000	.00	.00	8,932.42	.00	(8,932.42)	.00
TOTAL DEPARTMENT 290	80,000.00	80,000.00	55,064.64	.00	24,935.36	68.83
TOTAL FUND EXPENDITURES	80,000.00	80,000.00	55,064.64	.00	24,935.36	68.83
NET REVENUE OVER EXPENDITURES	.00	.00	(20,121.93)	.00	(20,121.93)	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

REFUSE FUND

ASSETS

226-000-000-007-000	CASH - COMBINED SAVINGS	383,264.91
226-000-000-067-300	DUE TO/FROM TAX FUND	538,245.00
226-000-000-067-801	ASSESSMENT RECEIVABLE	386,203.00

TOTAL ASSETS		<u>1,307,712.91</u>
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LIABILITIES AND EQUITY

LIABILITIES

226-000-000-204-000	DEFERRED REVENUE	1,105,500.00
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TOTAL LIABILITIES		1,105,500.00
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FUND EQUITY

226-000-000-390-000	FUND BALANCE	227,016.52
	REVENUE OVER EXPENDITURES - YTD	(24,803.61)

TOTAL FUND EQUITY		<u>202,212.91</u>
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TOTAL LIABILITIES AND EQUITY		<u>1,307,712.91</u>
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
226-000-000-600-805	1,096,425.00	1,096,425.00	1,102,035.42	.00	(5,610.42)	100.51
226-000-000-613-805	1,000.00	1,000.00	15.00	.00	985.00	1.50
226-000-000-664-200	7,500.00	7,500.00	4,042.18	.00	3,457.82	53.90
226-000-000-694-200	.00	.00	3,557.00	.00	(3,557.00)	.00
226-000-000-695-200	15,540.00	35,974.00	.00	.00	35,974.00	.00
REVENUE	1,120,465.00	1,140,899.00	1,109,649.60	.00	31,249.40	97.26
TOTAL FUND REVENUE	1,120,465.00	1,140,899.00	1,109,649.60	.00	31,249.40	97.26
REFUSE EXPENDITURES						
226-528-000-705-000	13,000.00	13,000.00	11,568.22	.00	1,431.78	88.99
226-528-000-706-000	1,047,000.00	1,047,000.00	1,045,513.62	.00	1,486.38	99.86
226-528-000-708-001	4,000.00	4,000.00	617.50	.00	3,382.50	15.44
226-528-000-717-000	995.00	995.00	850.00	.00	145.00	85.43
226-528-000-956-001	45,000.00	65,434.00	65,433.87	.00	.13	100.00
226-528-000-956-002	10,470.00	10,470.00	10,470.00	.00	.00	100.00
TOTAL REFUSE EXPENDITURES	1,120,465.00	1,140,899.00	1,134,453.21	.00	6,445.79	99.44
TOTAL FUND EXPENDITURES	1,120,465.00	1,140,899.00	1,134,453.21	.00	6,445.79	99.44
NET REVENUE OVER EXPENDITURES	.00	.00	(24,803.61)	.00	(24,803.61)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

HAAC ADVISORY COUNCIL

ASSETS

289-000-000-007-000	CASH - COMBINED SAVINGS	16,597.12	
	TOTAL ASSETS		16,597.12

LIABILITIES AND EQUITY

FUND EQUITY

289-000-000-390-000	FUND BALANCE	8,848.40	
	REVENUE OVER EXPENDITURES - YTD	7,748.72	
	TOTAL FUND EQUITY		16,597.12
	TOTAL LIABILITIES AND EQUITY		16,597.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

HAAC ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
289-000-000-590-000	.00	.00	11,310.76	.00	(11,310.76)	.00
	.00	.00	11,310.76	.00	(11,310.76)	.00
	.00	.00	11,310.76	.00	(11,310.76)	.00
<u>DEPARTMENT 290</u>						
289-290-000-934-000	.00	.00	3,562.04	.00	(3,562.04)	.00
	.00	.00	3,562.04	.00	(3,562.04)	.00
	.00	.00	3,562.04	.00	(3,562.04)	.00
	.00	.00	7,748.72	.00	7,748.72	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-000-007-000	CASH - COMBINED SAVINGS	5,149,089.43	
401-000-000-085-001	DUE TO/FROM DDA	158,423.60	
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	TOTAL ASSETS		5,307,513.03
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LIABILITIES AND EQUITY

LIABILITIES

401-000-000-202-000	ACCOUNTS PAYABLE	5,860.00	
401-000-000-203-000	RETAINAGE PAYABLE	4,106.76	
		<hr/>	
	TOTAL LIABILITIES		9,966.76

FUND EQUITY

401-000-000-390-000	FUND BALANCE	3,798,114.85	
401-000-000-390-002	FUND BALANCE-RESERVED	252,336.00	
401-000-000-390-003	FUND BALANCE-ASSIGN SEWER-LEVY REVENUE OVER EXPENDITURES - YTD	606,797.25 640,298.17	
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	TOTAL FUND EQUITY		5,297,546.27
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	TOTAL LIABILITIES AND EQUITY		5,307,513.03
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
401-000-000-656-000	OPERATING TRANSFER IN	.00	600,000.00	600,000.00	.00	.00	100.00
401-000-000-664-200	INTEREST EARNINGS	.00	.00	66,499.76	.00	(66,499.76)	.00
401-000-000-664-201	INTEREST EARNINGS DDA LOAN	.00	.00	4,514.50	.00	(4,514.50)	.00
401-000-000-689-001	CELL TOWER LEASE	130,000.00	130,000.00	143,666.07	.00	(13,666.07)	110.51
401-000-000-695-200	APPROPRIATION FUND BAL.	765,000.00	778,015.00	.00	.00	778,015.00	.00
	REVENUE	895,000.00	1,508,015.00	814,680.33	.00	693,334.67	54.02
	TOTAL FUND REVENUE	895,000.00	1,508,015.00	814,680.33	.00	693,334.67	54.02
<u>CEMETERY</u>							
401-276-000-938-000	CEMETERY IMPROVEMENTS	50,000.00	50,000.00	5,774.00	(1.00)	44,226.00	11.55
	TOTAL CEMETERY	50,000.00	50,000.00	5,774.00	(1.00)	44,226.00	11.55
<u>ACTIVITY CENTER</u>							
401-289-000-938-002	ANNEX IMPROVEMENTS	20,000.00	20,000.00	.00	.00	20,000.00	.00
	TOTAL ACTIVITY CENTER	20,000.00	20,000.00	.00	.00	20,000.00	.00
<u>CAPITAL IMP EXPENDITURES</u>							
401-290-000-938-000	TOWNSHIP IMPROVEMENTS	100,000.00	100,000.00	45,080.50	.00	54,919.50	45.08
401-290-000-938-008	M59 BIKEPATHS	.00	13,015.00	8,503.24	.00	4,511.76	65.33
401-290-000-939-000	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-290-000-974-201	TRANSFER TO ROAD FUND	500,000.00	500,000.00	100,000.00	.00	400,000.00	20.00
	TOTAL CAPITAL IMP EXPENDITURES	700,000.00	713,015.00	153,583.74	.00	559,431.26	21.54
<u>COMMUNITY PARKS</u>							
401-292-000-938-002	HICKORY RIDGE PARK IMPROVEMEN	35,000.00	35,000.00	4,780.57	.00	30,219.43	13.66
401-292-000-938-003	DUCK LAKE PARK IMPROVEMENT	90,000.00	90,000.00	10,243.85	.00	79,756.15	11.38
	TOTAL COMMUNITY PARKS	125,000.00	125,000.00	15,024.42	.00	109,975.58	12.02
	TOTAL FUND EXPENDITURES	895,000.00	908,015.00	174,382.16	(1.00)	733,632.84	19.20
	NET REVENUE OVER EXPENDITURES	.00	600,000.00	640,298.17	1.00	40,298.17	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

FIRE CAPITAL FUND

ASSETS

402-000-000-007-000	CASH - COMBINED SAVINGS	7,840,644.15	
402-000-000-067-300	DUE TO/FROM TAX FUND	347,028.00	
402-000-000-067-800	TAXES RECEIVABLE	359,754.00	
	TOTAL ASSETS		8,547,426.15

LIABILITIES AND EQUITY

LIABILITIES

402-000-000-202-000	ACCOUNTS PAYABLE	927,298.43	
402-000-000-204-000	DEFERRED REVENUE	837,948.00	
	TOTAL LIABILITIES		1,765,246.43

FUND EQUITY

402-000-000-390-000	FUND BALANCE	1,052,336.52	
	REVENUE OVER EXPENDITURES - YTD	5,729,843.20	
	TOTAL FUND EQUITY		6,782,179.72

	TOTAL LIABILITIES AND EQUITY		8,547,426.15
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
402-000-000-403-000	790,000.00	790,000.00	798,993.25	.00	(8,993.25)	101.14
402-000-000-573-001	.00	.00	1,886.28	.00	(1,886.28)	.00
402-000-000-664-000	25,000.00	25,000.00	49,676.15	.00	(24,676.15)	198.70
402-000-000-695-200	16,500.00	203,695.82	.00	.00	203,695.82	.00
402-000-000-695-999	8,000,000.00	8,000,000.00	8,004,525.40	.00	(4,525.40)	100.06
REVENUE	8,831,500.00	9,018,695.82	8,855,081.08	.00	163,614.74	98.19
TOTAL FUND REVENUE	8,831,500.00	9,018,695.82	8,855,081.08	.00	163,614.74	98.19
<u>FIRE CAPITAL EXPENDITURES</u>						
402-290-000-942-000	360,000.00	360,000.00	.00	.00	360,000.00	.00
402-290-000-977-000	21,500.00	73,000.00	75,371.69	.00	(2,371.69)	103.25
402-290-000-988-001	5,100,000.00	5,100,000.00	2,606,334.06	.00	2,493,665.94	51.10
402-290-000-988-002	3,300,000.00	3,300,000.00	221,731.31	.00	3,078,268.69	6.72
402-290-000-992-000	.00	135,695.82	135,695.82	.00	.00	100.00
402-290-000-993-000	50,000.00	50,000.00	86,105.00	.00	(36,105.00)	172.21
TOTAL FIRE CAPITAL EXPENDITURE	8,831,500.00	9,018,695.82	3,125,237.88	.00	5,893,457.94	34.65
TOTAL FUND EXPENDITURES	8,831,500.00	9,018,695.82	3,125,237.88	.00	5,893,457.94	34.65
NET REVENUE OVER EXPENDITURES	.00	.00	5,729,843.20	.00	5,729,843.20	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

DOWNTOWN DEVELOPMENT AUTHORITY

ASSETS

495-000-000-007-000	CASH - COMBINED SAVINGS	343,201.54	
495-000-000-067-800	TAXES RECEIVABLE	63,000.00	
			<hr/>
	TOTAL ASSETS		406,201.54
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LIABILITIES AND EQUITY

LIABILITIES

495-000-000-202-000	ACCOUNTS PAYABLE	2,523.76	
495-000-000-204-000	DEFERRED REVENUE	100,000.00	
495-000-000-228-000	DUE TO STATE	4,000.00	
495-000-000-299-000	LONG-TERM LOAN	158,423.60	
			<hr/>
	TOTAL LIABILITIES		264,947.36

FUND EQUITY

495-000-000-390-000	FUND BALANCE	41,165.22	
	REVENUE OVER EXPENDITURES - YTD	100,088.96	
			<hr/>
	TOTAL FUND EQUITY		141,254.18
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		406,201.54
			<hr/> <hr/>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

DOWNTOWN DEVELOPMENT AUTHORITY

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
495-000-000-573-000	LOCAL COMMUNITY STABILIZATION	.00	.00	35,067.85	.00 (35,067.85)	.00
495-000-000-664-000	INTEREST EARNINGS	50.00	50.00	1,530.02	.00 (1,480.02)	3,060.04
495-000-000-694-200	MISCELLANEOUS	.00	.00	10.00	.00 (10.00)	.00
495-000-000-694-201	DDA EVENTS FUND	.00	.00	1,895.00	.00 (1,895.00)	.00
495-000-000-694-205	FUNDRAISING	4,000.00	4,000.00	10,137.30	.00 (6,137.30)	253.43
495-000-000-694-208	FARMERS MARKET RESERVATIONS	.00	.00	410.00	.00 (410.00)	.00
495-000-000-694-209	DESIGN REVENUE	.00	.00	2,221.50	.00 (2,221.50)	.00
495-000-000-694-302	TIF	187,000.00	187,000.00	189,377.34	(37,000.00) (2,377.34)	101.27
495-000-000-695-200	APPROP FUND BALANCE	.00	20,000.00	.00	.00 20,000.00	.00
REVENUE	191,050.00	211,050.00	240,649.01	(37,000.00)	(29,599.01)	114.02
TOTAL FUND REVENUE	191,050.00	211,050.00	240,649.01	(37,000.00)	(29,599.01)	114.02
DDA EXPENDITURES						
495-290-000-703-000	DDA: DIRECTOR	47,200.00	47,200.00	47,508.12	.00 (308.12)	100.65
495-290-000-710-000	DDA: RECORDING SECRETARY	1,200.00	1,200.00	1,200.00	.00 .00	100.00
495-290-000-717-000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	3,610.98	.00 389.02	90.27
495-290-000-727-000	DDA: OFFICE SUPPLIES	4,500.00	4,500.00	1,250.04	.00 3,249.96	27.78
495-290-000-729-000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	1.99	.00 498.01	.40
495-290-000-810-000	DDA: PROF SERVICES	2,000.00	2,000.00	2,175.00	.00 (175.00)	108.75
495-290-000-810-002	DDA: CONSULTANT CASSIE BLASY	7,200.00	7,200.00	7,680.00	.00 (480.00)	106.67
495-290-000-810-003	DDA: SPECIAL PROJ CONSULTANT	5,700.00	5,700.00	1,976.55	.00 3,723.45	34.68
495-290-000-820-000	DDA: DUES/ED/TRAVEL	4,500.00	4,500.00	2,740.11	.00 1,759.89	60.89
495-290-000-883-000	DDA: FARMERS' MARKET	4,500.00	4,500.00	6,629.42	.00 (2,129.42)	147.32
495-290-000-901-000	DDA: PROPERTY PURCHASE	.00	.00	87.00	.00 (87.00)	.00
495-290-000-903-000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	4,534.47	.00 (1,534.47)	151.15
495-290-000-920-000	DDA: RENT/ UTILITIES	4,500.00	4,500.00	1,057.83	.00 3,442.17	23.51
495-290-000-947-000	DDA: MAINTENANCE FOUR CORNER	4,100.00	4,100.00	4,371.01	.00 (271.01)	106.61
495-290-000-947-401	DDA: INTEREST EXPENSE	6,500.00	6,500.00	4,514.50	.00 1,985.50	69.45
495-290-000-948-000	DDA: FUNDRAISER EXPENSE	2,000.00	2,000.00	4,217.89	.00 (2,217.89)	210.89
495-290-000-948-401	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00 38,752.00	.00
495-290-000-973-001	DDA: WEBSITE	1,000.00	1,000.00	490.00	.00 510.00	49.00
495-290-000-975-000	DDA: LANDSCAPING	2,000.00	2,000.00	1,303.97	.00 696.03	65.20
495-290-000-975-002	DDA: DDA SPONSORSHIPS	4,000.00	4,000.00	86.25	.00 3,913.75	2.16
495-290-000-975-105	DDA: CART PROJECT	2,500.00	2,500.00	1,305.18	.00 1,194.82	52.21
495-290-000-976-001	DDA: PROMOTIONS	10,922.00	10,922.00	10,937.98	.00 (15.98)	100.15
495-290-000-976-002	DDA: ECONOMIC RESTRUCTURING	8,250.00	28,250.00	16,131.54	.00 12,118.46	57.10
495-290-000-976-003	DDA: DESIGN	18,240.00	18,240.00	9,867.22	.00 8,372.78	54.10
495-290-000-976-004	DDA: ORGANIZATION	2,350.00	2,350.00	1,544.00	.00 806.00	65.70
495-290-000-976-100	DDA: CAPITAL IMPROVEMENT PROJ	1,636.00	1,636.00	5,339.00	.00 (3,703.00)	326.34
TOTAL DDA EXPENDITURES	191,050.00	211,050.00	140,560.05	.00	70,489.95	66.60

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

DOWNTOWN DEVELOPMENT AUTHORITY

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	191,050.00	211,050.00	140,560.05	.00	70,489.95	66.60
NET REVENUE OVER EXPENDITURES	.00	.00	100,088.96	(37,000.00)	100,088.96	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

WATER SYSTEM

ASSETS

591-000-000-001-000	CASH - CHECKING	563,646.91	
591-000-000-007-000	CASH - COMBINED SAVINGS	16,170.88	
591-000-000-009-000	CASH - DEBT	1.41	
591-000-000-033-000	UTILITY RECEIVABLE WATER SYSTE	63,202.32	
591-000-000-034-000	DELQ UTILITY RECEIVABLE WATER	7,545.45	
591-000-000-035-000	UNBILLED RECEIVABLE WATER SYST	81,886.16	
591-000-000-123-000	PREPAID EXPENSES	9,905.24	
591-000-000-148-000	WATERMAINS	8,000,969.53	
591-000-000-158-001	A/D WATER MAINS	(358,705.55)	
	TOTAL ASSETS		8,384,622.35

LIABILITIES AND EQUITY

LIABILITIES

591-000-000-202-000	ACCOUNTS PAYABLE	643.00	
591-000-000-202-002	ACCOUNTS PAYABLE VOUCHER	8,896.37	
591-000-000-202-003	ACCOUNTS PAYABLE ACCRUED INT	.65	
591-000-000-214-000	DUE TO OTHER FUNDS-INVENTORY	4,705.51	
591-000-000-250-000	BONDS PAYABLE CURRENT WATER SY	66,000.00	
591-000-000-300-000	SPECIAL ASSESSMENT BOND	655,000.00	
591-000-000-303-000	INTEREST PAYABLE	2,653.68	
591-000-000-395-000	UNRESTRICTED NET ASSETS	54,259.00	
	TOTAL LIABILITIES		792,158.21

FUND EQUITY

591-000-000-375-000	MAJOR MAINTENANCE RESERVE	112,542.52	
591-000-000-376-000	EMERGENCY MAINTENANCE RESERVE	77,058.94	
591-000-000-377-000	CAPITAL IMPROVEMENT RESERVE	515,068.34	
591-000-000-378-000	RESTRICTED DEBT	.76	
591-000-000-390-000	FUND BALANCE	26,086.76	
591-000-000-390-100	CONTRIBUTED CAPITAL FUND BAL	6,921,264.00	
	REVENUE OVER EXPENDITURES - YTD	(59,557.18)	
	TOTAL FUND EQUITY		7,592,464.14

TOTAL LIABILITIES AND EQUITY 8,384,622.35

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
591-000-000-626-000	CHARGES FOR SERVICES RENDERE	.00	.00	627,076.53	13,207.67 (627,076.53)	.00
591-000-000-626-001	FIXED CHARGE DEBT	.00	.00	61,777.33	54,660.45 (61,777.33)	.00
591-000-000-626-002	FIXED CHARGE MAJOR MAINT	.00	.00	43,402.25	1,270.86 (43,402.25)	.00
591-000-000-626-003	FIXED CHARGE CAPITAL IMPR	.00	.00	146,965.26	(16,204.07) (146,965.26)	.00
591-000-000-664-200	INTEREST EARNINGS	.00	.00	2,979.39	.00 (2,979.39)	.00
591-000-000-694-000	TRANSFER IN FROM OAKLAND CTY	.00	.00	.00	(32,244.63) .00	.00
	REVENUE	.00	.00	882,200.76	20,690.28 (882,200.76)	.00
	TOTAL FUND REVENUE	.00	.00	882,200.76	20,690.28 (882,200.76)	.00
WATER SYSTEM EXPENDITURES						
591-536-000-812-000	WATER SYSTEMS	.00	.00	42,598.83	.00 (42,598.83)	.00
591-536-000-813-000	WATER MAINTENANCE	.00	.00	139,151.37	.00 (139,151.37)	.00
591-536-000-814-000	PUMP MAINTENANCE	.00	.00	301,193.49	(691.00) (301,193.49)	.00
591-536-000-815-000	SYSTEMS	.00	.00	60,390.18	.00 (60,390.18)	.00
591-536-000-816-000	PLAN REVIEW & PERMITTING	.00	.00	11,675.83	.00 (11,675.83)	.00
591-536-000-817-000	MAPPING UNIT	.00	.00	6,849.60	.00 (6,849.60)	.00
591-536-000-818-000	BILLING SERVICES	.00	.00	13,158.17	.00 (13,158.17)	.00
591-536-000-819-000	MAINTENANCE	.00	.00	21,742.36	.00 (21,742.36)	.00
591-536-000-956-002	FUND ADMINISTRATION COST	.00	.00	85,294.19	(1,021.24) (85,294.19)	.00
591-536-000-968-000	DEPRECIATION	.00	.00	192,763.55	192,763.55 (192,763.55)	.00
591-536-000-972-001	WATER SYSTEM EQUIPMENT	.00	.00	35,549.69	(7,797.53) (35,549.69)	.00
591-536-000-995-000	INTEREST EXPENSE	.00	.00	31,390.68	14,148.18 (31,390.68)	.00
	TOTAL WATER SYSTEM EXPENDITUR	.00	.00	941,757.94	197,401.96 (941,757.94)	.00
	TOTAL FUND EXPENDITURES	.00	.00	941,757.94	197,401.96 (941,757.94)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(59,557.18)	(176,711.68) (59,557.18)	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

CURRENT TAX COLLECT

ASSETS

703-000-000-007-000	CASH - COMBINED SAVINGS	3,931,603.29	
703-000-000-214-101	DUE TO/FR GENERAL FUND	(4,237.15)	
	TOTAL ASSETS		<u>3,927,366.14</u>

LIABILITIES AND EQUITY

LIABILITIES

703-000-000-202-000	ACCOUNTS PAYABLE	3,927,366.14	
	TOTAL LIABILITIES		<u>3,927,366.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,927,366.14</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-000-403-703	.00	.00	.00	(3,927,366.14)	.00	.00
703-000-000-405-703	.00	.00	22,813,663.00	22,813,663.00	(22,813,663.00)	.00
703-000-000-664-200	.00	.00	2,524.78	.00	(2,524.78)	.00
	.00	.00	22,816,187.78	18,886,296.86	(22,816,187.78)	.00
REVENUE	.00	.00	22,816,187.78	18,886,296.86	(22,816,187.78)	.00
TOTAL FUND REVENUE	.00	.00	22,816,187.78	18,886,296.86	(22,816,187.78)	.00
<u>EXPENDITURES</u>						
703-290-000-705-000	.00	.00	22,813,133.68	22,813,133.68	(22,813,133.68)	.00
703-290-000-793-000	.00	.00	3,054.10	.00	(3,054.10)	.00
	.00	.00	22,816,187.78	22,813,133.68	(22,816,187.78)	.00
TOTAL EXPENDITURES	.00	.00	22,816,187.78	22,813,133.68	(22,816,187.78)	.00
TOTAL FUND EXPENDITURES	.00	.00	22,816,187.78	22,813,133.68	(22,816,187.78)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	.00	(3,926,836.82)	.00	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

DUCK LAKE ASSOC.

ASSETS

704-000-000-007-000	CASH - COMBINED SAVINGS	180,561.02	
	TOTAL ASSETS		180,561.02

LIABILITIES AND EQUITY

LIABILITIES

704-000-000-202-000	ACCOUNTS PAYABLE	6,467.00	
	TOTAL LIABILITIES		6,467.00

FUND EQUITY

704-000-000-390-000	FUND BALANCE	199,109.41	
	REVENUE OVER EXPENDITURES - YTD	(25,015.39)	
	TOTAL FUND EQUITY		174,094.02
	TOTAL LIABILITIES AND EQUITY		180,561.02

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

DUCK LAKE ASSOC.

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
704-000-000-590-000	.00	.00	235,110.07	.00	(235,110.07)	.00
704-000-000-664-000	.00	.00	359.23	.00	(359.23)	.00
	.00	.00	235,469.30	.00	(235,469.30)	.00
	.00	.00	235,469.30	.00	(235,469.30)	.00
<u>DEPARTMENT 290</u>						
704-290-000-803-000	.00	.00	2,213.74	.00	(2,213.74)	.00
704-290-000-934-000	.00	.00	258,270.95	.00	(258,270.95)	.00
	.00	.00	260,484.69	.00	(260,484.69)	.00
	.00	.00	260,484.69	.00	(260,484.69)	.00
	.00	.00	(25,015.39)	.00	(25,015.39)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

HIGHLAND LAKE ASSOC.

ASSETS

705-000-000-007-000	CASH - COMBINED SAVINGS	56,475.83	
	TOTAL ASSETS		56,475.83

LIABILITIES AND EQUITY

LIABILITIES

705-000-000-202-000	ACCOUNTS PAYABLE	22.69	
	TOTAL LIABILITIES		22.69

FUND EQUITY

705-000-000-390-000	FUND BALANCE	55,690.70	
	REVENUE OVER EXPENDITURES - YTD	762.44	
	TOTAL FUND EQUITY		56,453.14
	TOTAL LIABILITIES AND EQUITY		56,475.83

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

HIGHLAND LAKE ASSOC.

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
705-000-000-590-000	CONTRIBUTIONS	.00	.00	19,709.90	.00 (19,709.90)	.00
705-000-000-664-000	INTEREST EARNINGS	.00	.00	80.39	.00 (80.39)	.00
	REVENUE	.00	.00	19,790.29	.00 (19,790.29)	.00
	TOTAL FUND REVENUE	.00	.00	19,790.29	.00 (19,790.29)	.00
<u>DEPARTMENT 290</u>						
705-290-000-803-000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00 (270.31)	.00
705-290-000-934-000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	18,757.54	.00 (18,757.54)	.00
	TOTAL DEPARTMENT 290	.00	.00	19,027.85	.00 (19,027.85)	.00
	TOTAL FUND EXPENDITURES	.00	.00	19,027.85	.00 (19,027.85)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	762.44	.00 762.44	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

TAGGETT LAKE ASSOC.

ASSETS

706-000-000-007-000	CASH - COMBINED SAVINGS	80,231.80	
	TOTAL ASSETS		80,231.80

LIABILITIES AND EQUITY

LIABILITIES

706-000-000-202-000	ACCOUNTS PAYABLE	9.42	
	TOTAL LIABILITIES		9.42

FUND EQUITY

706-000-000-390-000	FUND BALANCE	68,946.95	
	REVENUE OVER EXPENDITURES - YTD	11,275.43	
	TOTAL FUND EQUITY		80,222.38
	TOTAL LIABILITIES AND EQUITY		80,231.80

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

TAGGETT LAKE ASSOC.

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
706-000-000-590-000	.00	.00	16,465.00	.00	(16,465.00)	.00
706-000-000-664-000	.00	.00	94.75	.00	(94.75)	.00
	.00	.00	16,559.75	.00	(16,559.75)	.00
	.00	.00	16,559.75	.00	(16,559.75)	.00
<u>DEPARTMENT 290</u>						
706-290-000-803-000	.00	.00	326.20	.00	(326.20)	.00
706-290-000-934-000	.00	.00	4,958.12	.00	(4,958.12)	.00
	.00	.00	5,284.32	.00	(5,284.32)	.00
	.00	.00	5,284.32	.00	(5,284.32)	.00
	.00	.00	11,275.43	.00	11,275.43	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

KELLOGG LAKE ASSOC.

ASSETS

707-000-000-007-000	CASH - COMBINED SAVINGS	39,241.83	
	TOTAL ASSETS		39,241.83

LIABILITIES AND EQUITY

LIABILITIES

707-000-000-202-000	ACCOUNTS PAYABLE	5.53	
	TOTAL LIABILITIES		5.53

FUND EQUITY

707-000-000-390-000	FUND BALANCE	42,086.87	
	REVENUE OVER EXPENDITURES - YTD	(2,850.57)	
	TOTAL FUND EQUITY		39,236.30
	TOTAL LIABILITIES AND EQUITY		39,241.83

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

KELLOGG LAKE ASSOC.

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>CUR MONTH</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>REVENUE</u>						
707-000-000-590-000	CONTRIBUTIONS	.00	.00	14,102.00	.00 (14,102.00)	.00
707-000-000-664-000	INTEREST EARNINGS	.00	.00	58.63	.00 (58.63)	.00
	REVENUE	.00	.00	14,160.63	.00 (14,160.63)	.00
	TOTAL FUND REVENUE	.00	.00	14,160.63	.00 (14,160.63)	.00
<u>DEPARTMENT 290</u>						
707-290-000-803-000	KELLOGG LAKE: ADMIN FEES	.00	.00	204.60	.00 (204.60)	.00
707-290-000-934-000	KELLOGG LAKE: DEDUCTIONS	.00	.00	16,806.60	.00 (16,806.60)	.00
	TOTAL DEPARTMENT 290	.00	.00	17,011.20	.00 (17,011.20)	.00
	TOTAL FUND EXPENDITURES	.00	.00	17,011.20	.00 (17,011.20)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(2,850.57)	.00 (2,850.57)	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

CHARLICK LAKE ASSOC.

ASSETS

708-000-000-007-000	CASH - COMBINED SAVINGS	44,174.06	
	TOTAL ASSETS		44,174.06

LIABILITIES AND EQUITY

LIABILITIES

708-000-000-202-000	ACCOUNTS PAYABLE	14.95	
708-000-000-214-000	DUE TO CHARLICK LAKE BOARD-NO	200.00	
	TOTAL LIABILITIES		214.95

FUND EQUITY

708-000-000-390-000	FUND BALANCE	42,661.22	
	REVENUE OVER EXPENDITURES - YTD	1,297.89	
	TOTAL FUND EQUITY		43,959.11
	TOTAL LIABILITIES AND EQUITY		44,174.06

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

CHARLICK LAKE ASSOC.

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
708-000-000-590-000	.00	.00	16,680.99	.00	(16,680.99)	.00
708-000-000-664-000	.00	.00	64.16	.00	(64.16)	.00
	.00	.00	16,745.15	.00	(16,745.15)	.00
	.00	.00	16,745.15	.00	(16,745.15)	.00
<u>DEPARTMENT 290</u>						
708-290-000-803-000	.00	.00	236.00	.00	(236.00)	.00
708-290-000-934-000	.00	.00	15,211.26	.00	(15,211.26)	.00
	.00	.00	15,447.26	.00	(15,447.26)	.00
	.00	.00	15,447.26	.00	(15,447.26)	.00
	.00	.00	1,297.89	.00	1,297.89	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

WOODRUFF LAKE ASSOC.

ASSETS

709-000-000-007-000	CASH - COMBINED SAVINGS	54,484.30	
	TOTAL ASSETS		54,484.30

LIABILITIES AND EQUITY

LIABILITIES

709-000-000-202-000	ACCOUNTS PAYABLE	14.95	
	TOTAL LIABILITIES		14.95

FUND EQUITY

709-000-000-390-000	FUND BALANCE	62,575.69	
	REVENUE OVER EXPENDITURES - YTD	(8,106.34)	
	TOTAL FUND EQUITY		54,469.35
	TOTAL LIABILITIES AND EQUITY		54,484.30

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

REVENUES WITH COMPARISON TO BUDGET FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

WOODRUFF LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
709-000-000-590-000	CONTRIBUTIONS	.00	.00	10,292.37	.00	(10,292.37)	.00
709-000-000-664-000	INTEREST EARNINGS	.00	.00	78.18	.00	(78.18)	.00
	REVENUE	.00	.00	10,370.55	.00	(10,370.55)	.00
	TOTAL FUND REVENUE	.00	.00	10,370.55	.00	(10,370.55)	.00
<u>DEPARTMENT 290</u>							
709-290-000-803-000	WOODRUFF LAKE: ADMIN FEES	.00	.00	308.38	.00	(308.38)	.00
709-290-000-934-000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	18,168.51	.00	(18,168.51)	.00
	TOTAL DEPARTMENT 290	.00	.00	18,476.89	.00	(18,476.89)	.00
	TOTAL FUND EXPENDITURES	.00	.00	18,476.89	.00	(18,476.89)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(8,106.34)	.00	(8,106.34)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

WHITE LAKE IMPROVEMENT

ASSETS

710-000-000-007-000	CASH - COMBINED SAVINGS	117,693.70	
	TOTAL ASSETS		117,693.70

LIABILITIES AND EQUITY

FUND EQUITY

710-000-000-390-000	FUND BALANCE	78,033.60	
	REVENUE OVER EXPENDITURES - YTD	39,660.10	
	TOTAL FUND EQUITY		117,693.70
	TOTAL LIABILITIES AND EQUITY		117,693.70

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
710-000-000-590-000	.00	.00	98,555.87	.00	(98,555.87)	.00
710-000-000-664-000	.00	.00	153.28	.00	(153.28)	.00
	.00	.00	98,709.15	.00	(98,709.15)	.00
	.00	.00	98,709.15	.00	(98,709.15)	.00
<u>DEPARTMENT 290</u>						
710-290-000-803-000	.00	.00	1,180.69	.00	(1,180.69)	.00
710-290-000-934-000	.00	.00	57,868.36	.00	(57,868.36)	.00
	.00	.00	59,049.05	.00	(59,049.05)	.00
	.00	.00	59,049.05	.00	(59,049.05)	.00
	.00	.00	39,660.10	.00	39,660.10	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

TOMAHAWK LAKE IMPROVEMENT

ASSETS

711-000-000-007-000	CASH - COMBINED SAVINGS	638.25	
	TOTAL ASSETS		638.25

LIABILITIES AND EQUITY

FUND EQUITY

711-000-000-390-000	FUND BALANCE	727.25	
	REVENUE OVER EXPENDITURES - YTD	(89.00)	
	TOTAL FUND EQUITY		638.25
	TOTAL LIABILITIES AND EQUITY		638.25

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

REVENUES WITH COMPARISON TO BUDGET FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

TOMAHAWK LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
711-000-000-590-000	CONTRIBUTIONS	.00	.00	3,956.60	.00	(3,956.60)	.00
711-000-000-664-000	INTEREST EARNINGS	.00	.00	4.24	.00	(4.24)	.00
	REVENUE	.00	.00	3,960.84	.00	(3,960.84)	.00
	TOTAL FUND REVENUE	.00	.00	3,960.84	.00	(3,960.84)	.00
<u>DEPARTMENT 290</u>							
711-290-000-803-000	TOMAHAWK LAKE: ADMIN FEES	.00	.00	45.50	.00	(45.50)	.00
711-290-000-934-000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	4,004.34	.00	(4,004.34)	.00
	TOTAL DEPARTMENT 290	.00	.00	4,049.84	.00	(4,049.84)	.00
	TOTAL FUND EXPENDITURES	.00	.00	4,049.84	.00	(4,049.84)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(89.00)	.00	(89.00)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

GOURD LAKE IMPROVEMENT

ASSETS

713-000-000-007-000	CASH - COMBINED SAVINGS	2,749.33	
	TOTAL ASSETS		2,749.33

LIABILITIES AND EQUITY

FUND EQUITY

713-000-000-390-000	FUND BALANCE	3,815.07	
	REVENUE OVER EXPENDITURES - YTD	(1,065.74)	
	TOTAL FUND EQUITY		2,749.33
	TOTAL LIABILITIES AND EQUITY		2,749.33

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
713-000-000-590-000	CONTRIBUTIONS	.00	.00	2,946.85	.00 (2,946.85)	.00
713-000-000-664-000	INTEREST EARNINGS	.00	.00	5.66	.00 (5.66)	.00
	REVENUE	.00	.00	2,952.51	.00 (2,952.51)	.00
	TOTAL FUND REVENUE	.00	.00	2,952.51	.00 (2,952.51)	.00
<u>DEPARTMENT 290</u>						
713-290-000-803-000	GOURD LAKE: ADMIN FEES	.00	.00	36.25	.00 (36.25)	.00
713-290-000-934-000	GOURD LAKE: DEDUCTIONS	.00	.00	3,982.00	.00 (3,982.00)	.00
	TOTAL DEPARTMENT 290	.00	.00	4,018.25	.00 (4,018.25)	.00
	TOTAL FUND EXPENDITURES	.00	.00	4,018.25	.00 (4,018.25)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(1,065.74)	.00 (1,065.74)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

PENINSULA LAKE

ASSETS

714-000-000-007-000	CASH - COMBINED SAVINGS	6,321.19	
	TOTAL ASSETS		6,321.19

LIABILITIES AND EQUITY

FUND EQUITY

714-000-000-390-000	FUND BALANCE	4,997.01	
	REVENUE OVER EXPENDITURES - YTD	1,324.18	
	TOTAL FUND EQUITY		6,321.19
	TOTAL LIABILITIES AND EQUITY		6,321.19

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

PENINSULA LAKE

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>CUR MONTH</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>REVENUE</u>						
714-000-000-590-000	CONTRIBUTIONS	.00	.00	5,238.00	.00 (5,238.00)	.00
714-000-000-664-000	INTEREST EARNINGS	.00	.00	10.02	.00 (10.02)	.00
	REVENUE	.00	.00	5,248.02	.00 (5,248.02)	.00
	TOTAL FUND REVENUE	.00	.00	5,248.02	.00 (5,248.02)	.00
<u>DEPARTMENT 290</u>						
714-290-000-803-000	PENINSULA LAKE: ADMIN FEES	.00	.00	69.84	.00 (69.84)	.00
714-290-000-934-000	PENINSULA LAKE: DEDUCTIONS	.00	.00	3,854.00	.00 (3,854.00)	.00
	TOTAL DEPARTMENT 290	.00	.00	3,923.84	.00 (3,923.84)	.00
	TOTAL FUND EXPENDITURES	.00	.00	3,923.84	.00 (3,923.84)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,324.18	.00 1,324.18	

CHARTER TOWNSHIP OF HIGHLAND

POST AUDIT

BALANCE SHEET
DECEMBER 31, 2020

LOWER PETTIBONE LAKE

ASSETS

715-000-000-007-000	CASH - COMBINED SAVINGS	4,546.30	
	TOTAL ASSETS		4,546.30

LIABILITIES AND EQUITY

FUND EQUITY

715-000-000-390-000	FUND BALANCE	2,036.07	
	REVENUE OVER EXPENDITURES - YTD	2,510.23	
	TOTAL FUND EQUITY		4,546.30
	TOTAL LIABILITIES AND EQUITY		4,546.30

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
715-000-000-590-000	CONTRIBUTIONS	.00	.00	7,488.00	.00 (7,488.00)	.00
715-000-000-664-000	INTEREST EARNINGS	.00	.00	8.63	.00 (8.63)	.00
	REVENUE	.00	.00	7,496.63	.00 (7,496.63)	.00
	TOTAL FUND REVENUE	.00	.00	7,496.63	.00 (7,496.63)	.00
<u>DEPARTMENT 290</u>						
715-290-000-803-000	LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	101.40	.00 (101.40)	.00
715-290-000-934-000	LOW PETTIBONE LAKE: DEDUCTION	.00	.00	4,885.00	.00 (4,885.00)	.00
	TOTAL DEPARTMENT 290	.00	.00	4,986.40	.00 (4,986.40)	.00
	TOTAL FUND EXPENDITURES	.00	.00	4,986.40	.00 (4,986.40)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	2,510.23	.00 2,510.23	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
DECEMBER 31, 2020

POST AUDIT

DUNLEAVY/LEONARD LAKE

ASSETS

716-000-000-007-000	CASH - COMBINED SAVINGS	6,044.32	
	TOTAL ASSETS		6,044.32

LIABILITIES AND EQUITY

LIABILITIES

716-000-000-202-000	ACCOUNTS PAYABLE	1,326.00	
	TOTAL LIABILITIES		1,326.00

FUND EQUITY

716-000-000-390-000	FUND BALANCE	7,297.45	
	REVENUE OVER EXPENDITURES - YTD	(2,579.13)	
	TOTAL FUND EQUITY		4,718.32
	TOTAL LIABILITIES AND EQUITY		6,044.32

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

POST AUDIT

DUNLEAVY/LEONARD LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
716-000-000-590-000	CONTRIBUTIONS	.00	.00	7,962.40	.00 (7,962.40)	.00
716-000-000-664-000	INTEREST EARNINGS	.00	.00	14.87	.00 (14.87)	.00
	REVENUE	.00	.00	7,977.27	.00 (7,977.27)	.00
	TOTAL FUND REVENUE	.00	.00	7,977.27	.00 (7,977.27)	.00
<u>DEPARTMENT 290</u>						
716-290-000-803-000	DUNLEAVY LEONARDLK: ADMIN FEE	.00	.00	106.00	.00 (106.00)	.00
716-290-000-934-000	DUNLEAVY LEONARDLK: DEDUCTIO	.00	.00	10,450.40	.00 (10,450.40)	.00
	TOTAL DEPARTMENT 290	.00	.00	10,556.40	.00 (10,556.40)	.00
	TOTAL FUND EXPENDITURES	.00	.00	10,556.40	.00 (10,556.40)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(2,579.13)	.00 (2,579.13)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

GENERAL FUND

ASSETS

101-000-000-004-000	PETTY CASH	200.71	
101-000-000-006-000	PERPETUAL FUND	1,087.10	
101-000-000-007-000	CASH - COMBINED SAVINGS	4,233,659.93	
101-000-000-072-000	COUNTY OF OAKLAND	(2,128.50)	
101-000-000-075-000	HURON VALLEY SCHOOLS	(6,536.50)	
101-000-000-078-000	DUE FROM STATE REVENUES	289,690.00	
	TOTAL ASSETS		4,515,972.74

LIABILITIES AND EQUITY

LIABILITIES

101-000-000-202-001	ESCROW BONDS&ENG. FEES PAYABLE	562,465.35	
101-000-000-202-101	HEALTH REIMBURSEMENT PAYABLES	3,392.23	
101-000-000-202-207	ESCROW POLICE SAGINAW PIPELINE	2,356.46	
101-000-000-231-100	PR W/H FICA	215.94	
101-000-000-285-005	OAKLAND CO. ANIMAL CONTROL	(457.50)	
	TOTAL LIABILITIES		567,972.48

FUND EQUITY

101-000-000-390-000	FUND BALANCE	2,406,212.50	
101-000-000-390-001	DESIGNATED FUND BALANCE	15,000.00	
101-000-000-390-002	FUND BALANCE-RESERVED	8,505.19	
101-000-000-390-005	FUND BALANCE-ASSIGN CAPITAL IM	1,300,000.00	
	REVENUE OVER EXPENDITURES - YTD	218,282.57	
	TOTAL FUND EQUITY		3,948,000.26
	TOTAL LIABILITIES AND EQUITY		4,515,972.74

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
101-000-000-403-200	CURRENT PROPERTY TAX	500,000.00	500,000.00	491,016.46	48,932.00	8,983.54	98.20
101-000-000-423-200	MOBILE HOME TAXES	5,000.00	5,000.00	1,432.50	480.00	3,567.50	28.65
101-000-000-428-200	DELINQUENT P. PROPERTY TAX	.00	.00	822.72	127.67	(822.72)	.00
101-000-000-452-380	CONTRACTORS REGISTRATIONS	2,400.00	2,400.00	655.00	280.00	1,745.00	27.29
101-000-000-475-380	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-000-477-200	DOG LICENSES	1,500.00	1,500.00	211.00	101.00	1,289.00	14.07
101-000-000-478-380	BUILDING PERMITS	170,000.00	170,000.00	44,444.80	25,282.80	125,555.20	26.14
101-000-000-479-380	HEATING PERMITS	35,000.00	35,000.00	13,636.20	4,976.00	21,363.80	38.96
101-000-000-480-380	PLUMBING PERMITS	20,000.00	20,000.00	7,366.80	3,231.00	12,633.20	36.83
101-000-000-481-380	ELECTRICAL PERMITS	40,000.00	40,000.00	14,681.60	6,765.60	25,318.40	36.70
101-000-000-490-200	OTHER LIC. & PERMIT	5,000.00	5,000.00	588.50	541.00	4,411.50	11.77
101-000-000-490-201	METRO AUTHORITY	12,000.00	12,000.00	.00	.00	12,000.00	.00
101-000-000-528-000	OTHER FEDERAL GRANT REVENUE	.00	.00	25,717.30	25,717.30	(25,717.30)	.00
101-000-000-570-961	ACTIVITY CENTER REVENUES	6,000.00	6,000.00	974.95	475.00	5,025.05	16.25
101-000-000-570-965	ACTIVITY CTR ANNEX UTILITIES	5,000.00	5,000.00	1,453.05	83.00	3,546.95	29.06
101-000-000-573-001	LOCAL COMMUNITY STABILIZ. AUTH	15,000.00	15,000.00	7,070.24	7,070.24	7,929.76	47.13
101-000-000-576-960	SALES TAX	1,600,000.00	1,600,000.00	289,690.00	.00	1,310,310.00	18.11
101-000-000-607-805	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	82,763.07	.00	217,236.93	27.59
101-000-000-609-805	ZONING BD. OF APPEALS	7,000.00	7,000.00	3,300.00	2,200.00	3,700.00	47.14
101-000-000-610-805	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	2,677.00	100.00	3,323.00	44.62
101-000-000-625-805	SUMMER TAX COLLECTION FEE	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-000-000-627-000	ENHANCE ACCESS FEES	3,000.00	3,000.00	1,135.27	.00	1,864.73	37.84
101-000-000-642-276	SALE OF CEMETERY LOTS	5,000.00	5,000.00	2,000.00	.00	3,000.00	40.00
101-000-000-653-200	VARIOUS FINES	.00	.00	75.00	.00	(75.00)	.00
101-000-000-655-000	DISTRICT COURT MONIES	50,000.00	50,000.00	9,310.28	2,461.19	40,689.72	18.62
101-000-000-664-200	INTEREST EARNINGS	10,000.00	10,000.00	2,821.05	2,306.92	7,178.95	28.21
101-000-000-675-000	PARK: RENTALS	.00	.00	50.00	50.00	(50.00)	.00
101-000-000-694-008	ORDINANCE VIOLATION REIMBURSE	2,000.00	2,000.00	150.00	75.00	1,850.00	7.50
101-000-000-694-100	SNOW REMOVAL REIMBURSEMENT	5,800.00	5,800.00	.00	.00	5,800.00	.00
101-000-000-694-200	MISCELLANEOUS	10,000.00	10,000.00	2,376.52	403.30	7,623.48	23.77
101-000-000-694-203	ADMINISTRATION FEES	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-000-000-694-207	POLICE LEASE PAYMENTS	28,000.00	28,000.00	6,999.99	2,333.33	21,000.01	25.00
101-000-000-695-200	APPROPRIATION FUND BAL.	.00	15,864.00	.00	.00	15,864.00	.00
	REVENUE	2,953,700.00	2,969,564.00	1,013,419.30	133,992.35	1,956,144.70	34.13
	TOTAL FUND REVENUE	2,953,700.00	2,969,564.00	1,013,419.30	133,992.35	1,956,144.70	34.13

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-101-000-703-000	LEGISLATIVE: SALARIES	24,180.00	24,180.00	5,680.24	1,960.08	18,499.76	23.49
101-101-000-820-000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	30,180.00	30,180.00	5,680.24	1,960.08	24,499.76	18.82
SUPERVISOR'S DEPT							
101-171-000-703-000	SUP DEPT: SALARIES	78,795.00	78,795.00	18,183.48	6,061.16	60,611.52	23.08
101-171-000-705-000	SUP DEPT: CLERICAL WAGE	48,750.00	48,750.00	12,700.00	4,468.75	36,050.00	26.05
101-171-000-705-001	SUP DEPT: FLOATER WAGE	13,065.00	13,065.00	3,642.45	1,101.32	9,422.55	27.88
101-171-000-707-006	SUP DEPT: MAINT WAGE	29,700.00	29,700.00	5,613.45	1,103.20	24,086.55	18.90
101-171-000-820-000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	125.00	.00	2,375.00	5.00
	TOTAL SUPERVISOR'S DEPT	172,810.00	172,810.00	40,264.38	12,734.43	132,545.62	23.30
ACCOUNTING DEPT							
101-201-000-703-000	ACCTG: BOOKKEEPER WAGE	54,600.00	54,600.00	12,527.39	4,270.00	42,072.61	22.94
101-201-000-705-000	ACCTG: P-T ASSISTANT	20,904.00	20,904.00	4,751.05	1,608.00	16,152.95	22.73
101-201-000-820-000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	35.00	35.00	2,965.00	1.17
	TOTAL ACCOUNTING DEPT	78,504.00	78,504.00	17,313.44	5,913.00	61,190.56	22.05
ASSESSING DEPT							
101-209-000-705-000	ASSESSING: CLERICAL WAGE	25,935.00	25,935.00	.00	.00	25,935.00	.00
101-209-000-801-000	ASSESSING: CONTRACTUAL SVCS	122,000.00	122,000.00	41,550.71	10,396.31	80,449.29	34.06
101-209-000-820-000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
101-209-000-960-000	ASSESSING: TAX BD OF REVIEW	1,500.00	1,500.00	534.00	534.00	966.00	35.60
	TOTAL ASSESSING DEPT	150,035.00	150,035.00	42,084.71	10,930.31	107,950.29	28.05
CLERK'S DEPT							
101-215-000-701-002	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-000-702-000	CLERK: DEPUTY WAGE	58,500.00	58,500.00	13,410.90	4,500.00	45,089.10	22.92
101-215-000-703-000	CLERK: SALARIES	74,855.00	74,855.00	17,274.30	5,758.10	57,580.70	23.08
101-215-000-704-000	CLERK: CERTIFICATION	3,000.00	3,000.00	.00	.00	3,000.00	.00
101-215-000-705-000	CLERK: CLERICAL WAGE	39,360.00	39,360.00	9,058.54	3,028.52	30,301.46	23.01
101-215-000-740-002	CLERK: ELECTION INSPECTORS	.00	.00	(115.00)	(115.00)	115.00	.00
101-215-000-820-000	CLERK: DUES/ED/TRAVEL	4,000.00	4,000.00	585.00	.00	3,415.00	14.63
	TOTAL CLERK'S DEPT	181,515.00	181,515.00	40,213.74	13,171.62	141,301.26	22.15

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
TREASURER'S DEPT							
101-253-000-702-000	TREAS: DEPUTY WAGE	60,450.00	60,450.00	13,832.55	4,650.00	46,617.45	22.88
101-253-000-703-000	TREAS: SALARIES	74,855.00	74,855.00	17,274.30	5,758.10	57,580.70	23.08
101-253-000-704-000	TREAS: CERTIFICATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-253-000-705-000	TREAS: CLERICAL WAGE	40,990.00	40,990.00	9,452.35	3,153.00	31,537.65	23.06
101-253-000-706-000	TREAS: PART-TIME SEASONAL	7,375.00	7,375.00	.00	.00	7,375.00	.00
101-253-000-820-000	TREAS: DUES/ED/TRAVEL	4,000.00	4,000.00	664.00	(68.00)	3,336.00	16.60
	TOTAL TREASURER'S DEPT	190,170.00	190,170.00	41,223.20	13,493.10	148,946.80	21.68
CEMETERY							
101-276-000-935-000	CEMETERY: SEXTON	41,208.00	41,208.00	10,302.00	3,434.00	30,906.00	25.00
101-276-000-936-000	CEMETERY: MISCELLANEOUS	4,500.00	4,500.00	.00	.00	4,500.00	.00
101-276-000-937-000	CEMETERY: MAINTENANCE	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL CEMETERY	51,708.00	51,708.00	10,302.00	3,434.00	41,406.00	19.92
ACTIVITY CENTER							
101-289-000-703-007	ACTIVITY CTR: DIR. WAGE	45,825.00	45,825.00	10,448.79	3,525.00	35,376.21	22.80
101-289-000-704-000	ACTIVITY CTR: COORDINATOR WAGE	29,250.00	29,250.00	4,410.00	1,500.00	24,840.00	15.08
101-289-000-704-002	ACT CTR: P-TCOMMUNICATIONS	19,500.00	19,500.00	4,410.00	1,500.00	15,090.00	22.62
101-289-000-705-007	ACTIVITY CTR: CLERICAL WAGE	19,500.00	19,500.00	.00	.00	19,500.00	.00
101-289-000-705-008	ACTIVITY CTR: SECURITY	4,097.00	4,097.00	.00	.00	4,097.00	.00
101-289-000-727-000	ACTIVITY CTR: OFFICE SUPPLIES	5,000.00	5,000.00	35.93	.00	4,964.07	.72
101-289-000-728-000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	2.40	2.40	2,497.60	.10
101-289-000-729-001	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	647.14	234.66	5,352.86	10.79
101-289-000-820-000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	146.25	.00	1,053.75	12.19
101-289-000-853-000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	167.50	129.37	1,332.50	11.17
101-289-000-854-000	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	452.79	152.62	2,047.21	18.11
101-289-000-903-000	ACTIVITY CTR: ADVERT./PRINTING	6,500.00	6,500.00	1,180.00	1,180.00	5,320.00	18.15
101-289-000-920-000	ACTIVITY CTR: UTILITIES	9,000.00	9,000.00	1,867.41	572.36	7,132.59	20.75
101-289-000-931-000	ACTIVITY CTR: BUILDING MAINT	5,000.00	5,000.00	253.67	32.27	4,746.33	5.07
101-289-000-931-001	ACTIVITY CTR: MAINT-WORK CREW	11,700.00	11,700.00	2,646.00	900.00	9,054.00	22.62
101-289-000-933-000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	2,500.00	391.83	391.83	2,108.17	15.67
101-289-001-853-000	ANNEX: INTERNET SERVICE	1,500.00	1,500.00	649.68	216.56	850.32	43.31
101-289-001-920-002	ANNEX: UTILITIES	9,000.00	9,000.00	1,760.81	501.54	7,239.19	19.56
101-289-001-931-002	ANNEX: BUILDING MAINT	5,000.00	5,000.00	1,173.24	649.00	3,826.76	23.46
	TOTAL ACTIVITY CENTER	187,072.00	187,072.00	30,643.44	11,487.61	156,428.56	16.38

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT							
101-290-000-727-000	GEN GOV: OFFICE SUPPLIES	11,000.00	11,000.00	898.98	268.23	10,101.02	8.17
101-290-000-728-000	GEN GOV: POSTAGE	8,000.00	8,000.00	848.67	(151.33)	7,151.33	10.61
101-290-000-792-000	GEN GOV: MEMBER FEES	10,500.00	10,500.00	2,869.90	8.95	7,630.10	27.33
101-290-000-793-000	GEN GOV: BANK FEES	4,000.00	4,000.00	5,007.08	.00	(1,007.08)	125.18
101-290-000-799-000	GEN GOV: TAX BILL PRINTING	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-290-000-802-000	GEN GOV: AUDITING	70,000.00	70,000.00	35,954.00	35,954.00	34,046.00	51.36
101-290-000-804-000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	11,088.40	5,810.40	63,911.60	14.78
101-290-000-806-000	GEN GOV: COURT WITNESS FEES	500.00	500.00	.00	.00	500.00	.00
101-290-000-810-000	GEN GOV: PROF SERVICES	40,000.00	40,000.00	.00	.00	40,000.00	.00
101-290-000-852-000	GEN GOV: FIBER-OTHER COMMUNIC	12,000.00	12,000.00	3,292.00	823.00	8,708.00	27.43
101-290-000-853-000	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	1,304.99	544.18	5,195.01	20.08
101-290-000-855-000	GEN GOV: WEBSITE	2,000.00	2,000.00	770.00	170.00	1,230.00	38.50
101-290-000-856-000	GEN GOV: STORM WATER PERMIT	800.00	800.00	500.00	.00	300.00	62.50
101-290-000-860-001	GEN GOV: WOTA	185,000.00	185,000.00	185,000.00	.00	.00	100.00
101-290-000-903-000	GEN GOV: ADVERTISING	22,500.00	22,500.00	2,774.75	2,374.75	19,725.25	12.33
101-290-000-903-100	GEN GOV: PRINTING	4,500.00	4,500.00	471.11	.00	4,028.89	10.47
101-290-000-913-000	GEN GOV: GEN INSURANCE	65,000.00	65,000.00	41,396.00	16,971.00	23,604.00	63.69
101-290-000-920-000	GEN GOV: UTILITIES	60,000.00	60,000.00	11,952.55	5,358.35	48,047.45	19.92
101-290-000-931-000	GEN GOV: TOWNSHIP MAINTENANCE	30,000.00	30,000.00	1,720.51	1,260.60	28,279.49	5.74
101-290-000-933-000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	11,709.00	1,743.07	38,291.00	23.42
101-290-000-934-000	GEN GOV: VEHICLE OP MAINT	3,000.00	3,000.00	404.43	285.43	2,595.57	13.48
101-290-000-940-000	GEN GOV: SNOWPLOW SERV	36,000.00	36,000.00	11,696.33	.00	24,303.67	32.49
101-290-000-956-000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	264.65	264.65	9,735.35	2.65
101-290-000-967-000	GEN GOV: METRO AUTHORITY EXP	12,000.00	12,000.00	.00	.00	12,000.00	.00
101-290-000-970-000	GEN GOV: EQUIP CAP OUTLAY	38,000.00	38,000.00	34,171.89	34,171.89	3,828.11	89.93
101-290-000-973-000	GEN GOV: COMP CAP OUTLAY	10,000.00	10,000.00	.00	.00	10,000.00	.00
101-290-000-973-001	GEN GOV: COMMUNITY ROUND TABL	20,000.00	20,000.00	.00	.00	20,000.00	.00
101-290-000-973-002	GEN GOV: COMPUTER SOFTWARE	5,000.00	5,000.00	168.57	30.99	4,831.43	3.37
	TOTAL GENERAL GOVERNMENT	801,300.00	801,300.00	364,263.81	105,888.16	437,036.19	45.46
TWP COMMUNITY PARKS							
101-292-000-756-000	PARKS: HIGHLAND STATION	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-292-000-756-001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	575.70	.00	1,924.30	23.03
101-292-000-756-002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	64.34	.00	2,935.66	2.14
101-292-000-756-003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	128.66	.00	2,871.34	4.29
101-292-000-920-000	PARKS: UTILITIES	3,000.00	3,000.00	385.93	129.78	2,614.07	12.86
101-292-000-935-000	PARKS: MAINTENANCE	18,000.00	18,000.00	735.00	275.00	17,265.00	4.08
101-292-000-957-000	PARKS: HISTORICAL MARKERS	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL TWP COMMUNITY PARKS	35,000.00	35,000.00	1,889.63	404.78	33,110.37	5.40

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVT PERSONNEL						
101-295-000-714-000	GGP: TUITION REIMB	3,000.00	3,000.00	.00	.00	3,000.00 .00
101-295-000-715-000	GGP:HEALTH/DENTAL/LIFE/DIS INS	170,000.00	170,000.00	46,549.44	13,658.77	123,450.56 27.38
101-295-000-715-001	GGP: CASH IN LIEU BENEF BUYOUT	61,000.00	61,000.00	13,431.36	4,541.65	47,568.64 22.02
101-295-000-715-004	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	1,837.37	1,289.91	43,162.63 4.08
101-295-000-717-000	GGP: EMPLR PAYROLL TAX	85,000.00	85,000.00	19,512.42	6,647.22	65,487.58 22.96
101-295-000-718-000	GGP: DEFINED CONTRIBUTION PLAN	110,000.00	110,000.00	25,951.89	25,909.30	84,048.11 23.59
101-295-000-719-000	GGP: UNEMPLOYMENT CLAIMS	12,000.00	12,000.00	.00	.00	12,000.00 .00
101-295-000-720-000	GGP: MERIT INCREASES	10,000.00	10,000.00	.00	.00	10,000.00 .00
101-295-000-733-000	GGP: PTO CASH PAYOUT	.00	15,864.00	.00	.00	15,864.00 .00
TOTAL GENERAL GOVT PERSONNEL		496,000.00	511,864.00	107,282.48	52,046.85	404,581.52 20.96
ORDINANCE ENFORCEMENT						
101-301-000-703-000	OE: ZONING ADMINISTRATOR WAGE	51,010.00	51,010.00	11,789.91	3,976.32	39,220.09 23.11
101-301-000-806-001	OE: VIOLATION CORRECTIONS	5,000.00	5,000.00	40.00	.00	4,960.00 .80
101-301-000-810-003	OE: ORDINANCE OFFICER WAGE	24,256.00	24,256.00	5,456.95	1,843.00	18,799.05 22.50
TOTAL ORDINANCE ENFORCEMENT		80,266.00	80,266.00	17,286.86	5,819.32	62,979.14 21.54
BUILDING DEPT						
101-371-000-703-000	BLDG: INSPECTOR WAGE	61,460.00	61,460.00	14,142.15	4,728.00	47,317.85 23.01
101-371-000-704-000	BLDG: CLERICAL WAGE 1	37,348.00	37,348.00	8,592.54	2,872.51	28,755.46 23.01
101-371-000-705-000	BLDG: CLERICAL WAGE 2	35,329.00	35,329.00	8,129.70	2,718.00	27,199.30 23.01
101-371-000-706-000	BLDG: PART-TIME SEASONAL	.00	5,220.00	1,530.00	1,110.00	3,690.00 29.31
101-371-000-710-001	BLDG: INSP/ELEC/PLUMB/HTG	75,000.00	69,780.00	21,260.18	8,342.35	48,519.82 30.47
101-371-000-710-002	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00 .00
101-371-000-728-000	BLDG: POSTAGE	500.00	500.00	148.93	148.93	351.07 29.79
101-371-000-820-000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	.00	.00	2,500.00 .00
TOTAL BUILDING DEPT		212,637.00	212,637.00	53,803.50	19,919.79	158,833.50 25.30
PLANNING DEPT						
101-400-000-703-002	PLNG: DIR. OF PLAN & DEV. WAGE	75,266.00	75,266.00	17,318.70	5,790.00	57,947.30 23.01
101-400-000-704-000	PLNG: CERTIFICATION	2,000.00	2,000.00	.00	.00	2,000.00 .00
101-400-000-705-000	PLNG: CLERICAL WAGE	35,330.00	35,330.00	.00	.00	35,330.00 .00
101-400-000-820-000	PLNG: DUES/ED/TRAVEL	1,500.00	1,500.00	1,022.00	.00	478.00 68.13
101-400-100-701-000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00 .00
101-400-100-819-000	PLNG COMM: COMMISSION	11,400.00	11,400.00	747.50	747.50	10,652.50 6.56
101-400-100-820-000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	250.00	250.00	1,750.00 12.50
101-400-100-821-000	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00 .00
101-400-100-903-005	PLNG COMM: ADVERTISING/PRTG	3,500.00	3,500.00	.00	.00	3,500.00 .00
101-400-100-904-000	PLNG COMM: MASTER PLAN	30,000.00	30,000.00	.00	.00	30,000.00 .00
101-400-100-904-101	PLNG COMM: ORDINANCE REVISION	10,000.00	10,000.00	225.00	225.00	9,775.00 2.25
TOTAL PLANNING DEPT		174,146.00	174,146.00	19,563.20	7,012.50	154,582.80 11.23

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
ZONING BOARD OF APPEALS							
101-410-000-710-008	ZBA: MEMBERS' FEES	8,880.00	8,880.00	640.00	640.00	8,240.00	7.21
101-410-000-711-008	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-410-000-810-000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-410-000-820-000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-410-000-903-005	ZBA: ADVERTISING	2,500.00	2,500.00	807.00	357.00	1,693.00	32.28
TOTAL ZONING BOARD OF APPEALS		15,280.00	15,280.00	1,447.00	997.00	13,833.00	9.47
SOCIAL SERVICES							
101-673-000-702-000	SOC SERV: CROSSING GUARDS	8,800.00	8,800.00	1,215.10	636.09	7,584.90	13.81
101-673-000-842-000	SOC SERV: DECOR-XMAS LIGHTS	2,500.00	2,500.00	660.00	.00	1,840.00	26.40
101-673-000-844-000	SOC SERV: YOUTH PROMOTION	7,500.00	7,500.00	.00	.00	7,500.00	.00
101-673-000-845-000	SOC SERV: COMMUNITY PROMOTION	7,500.00	7,500.00	.00	.00	7,500.00	.00
101-673-000-857-000	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	.00	.00	50,000.00	.00
TOTAL SOCIAL SERVICES		76,300.00	76,300.00	1,875.10	636.09	74,424.90	2.46
TOTAL FUND EXPENDITURES		2,932,923.00	2,948,787.00	795,136.73	265,848.64	2,153,650.27	26.96
NET REVENUE OVER EXPENDITURES		20,777.00	20,777.00	218,282.57	(131,856.29)	197,505.57	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

ROAD FUND

ASSETS

201-000-000-007-000	CASH - COMBINED SAVINGS	4,564.05	
201-000-000-008-700	HAULING ROUTE SAVINGS ACCT.	503,956.75	
	TOTAL ASSETS		508,520.80

LIABILITIES AND EQUITY

LIABILITIES

201-000-000-202-001	HAULING ROUTE PAYABLE	12,612.52	
	TOTAL LIABILITIES		12,612.52

FUND EQUITY

201-000-000-390-000	FUND BALANCE	382,444.43	
201-000-000-390-001	DESIGNATED FUND BALANCE	113,463.01	
	REVENUE OVER EXPENDITURES - YTD	.84	
	TOTAL FUND EQUITY		495,908.28
	TOTAL LIABILITIES AND EQUITY		508,520.80

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

ROAD FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
201-000-000-664-000	INTEREST EARNINGS	1,500.00	1,500.00	.84	.28	1,499.16	.06
201-000-000-694-401	TRANSFER IN FROM CAPITAL IMP.	100,000.00	100,000.00	.00	.00	100,000.00	.00
	REVENUE	101,500.00	101,500.00	.84	.28	101,499.16	.00
	TOTAL FUND REVENUE	101,500.00	101,500.00	.84	.28	101,499.16	.00
<u>ROAD EXPENDITURES</u>							
201-290-000-952-000	DUST CONTROL	60,000.00	60,000.00	.00	.00	60,000.00	.00
201-290-000-953-000	TRI PARTY PROGRAM	40,000.00	40,000.00	.00	.00	40,000.00	.00
	TOTAL ROAD EXPENDITURES	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL FUND EXPENDITURES	100,000.00	100,000.00	.00	.00	100,000.00	.00
	NET REVENUE OVER EXPENDITURES	1,500.00	1,500.00	.84	.28	(1,499.16)	

LIABILITIES AND EQUITY

FUND EQUITY

205-000-000-390-000	FUND BALANCE	40,429.65	
	REVENUE OVER EXPENDITURES - YTD	(40,429.65)	
	TOTAL FUND EQUITY		<u>.00</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>.00</u></u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

BUS TRANSPORTATION

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
205-000-000-695-200	APPROPRIATION FUND BAL.	.00	40,429.65	.00	.00	40,429.65	.00
	REVENUE	.00	40,429.65	.00	.00	40,429.65	.00
	TOTAL FUND REVENUE	.00	40,429.65	.00	.00	40,429.65	.00
<u>BUS EXPENDITURES</u>							
205-290-000-805-002	BUS: WOTA SEMCOG GRANT MGMNT	.00	40,429.65	40,429.65	.00	.00	100.00
	TOTAL BUS EXPENDITURES	.00	40,429.65	40,429.65	.00	.00	100.00
	TOTAL FUND EXPENDITURES	.00	40,429.65	40,429.65	.00	.00	100.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(40,429.65)	.00	(40,429.65)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

FIRE FUND

ASSETS

206-000-000-007-000	CASH - COMBINED SAVINGS	2,159,941.06	
	TOTAL ASSETS		2,159,941.06

LIABILITIES AND EQUITY

FUND EQUITY

206-000-000-390-000	FUND BALANCE	1,341,456.19	
206-000-000-390-002	FUND BALANCE-RESERVED	2,189.96	
	REVENUE OVER EXPENDITURES - YTD	816,294.91	
	TOTAL FUND EQUITY		2,159,941.06
	TOTAL LIABILITIES AND EQUITY		2,159,941.06

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
206-000-000-403-206	PROPERTY TAXES	1,137,266.00	1,137,266.00	1,110,172.83	110,280.10	27,093.17	97.62
206-000-000-629-000	RENTAL INSPECTIONS	.00	.00	450.00	450.00	(450.00)	.00
206-000-000-656-001	OPERATING TR IN FOR EMS	350,000.00	350,000.00	79,855.41	23,929.10	270,144.59	22.82
206-000-000-664-206	INTEREST ON INVESTMENTS	15,000.00	15,000.00	1,587.11	755.89	13,412.89	10.58
206-000-000-694-200	MISCELLANEOUS	15,000.00	15,000.00	85.00	.00	14,915.00	.57
206-000-000-695-200	APPROPRIATION FUND BAL.	.00	7,643.00	.00	.00	7,643.00	.00
	REVENUE	1,517,266.00	1,524,909.00	1,192,150.35	135,415.09	332,758.65	78.18
	TOTAL FUND REVENUE	1,517,266.00	1,524,909.00	1,192,150.35	135,415.09	332,758.65	78.18

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
FIRE EXPENDITURES							
206-290-000-717-000	EMPLOYER PAYROLL TAX	66,117.00	66,117.00	16,126.12	5,362.13	49,990.88	24.39
206-290-001-702-001	FIRE: F-T WAGE OFFICER N.G.	60,632.00	60,632.00	14,389.79	4,803.92	46,242.21	23.73
206-290-001-702-002	FIRE:F-T WAGE OFFICER D.K.	59,116.00	59,116.00	13,766.73	4,683.08	45,349.27	23.29
206-290-001-702-003	FIRE: F-T WAGE OFFICER G.B.	60,632.00	60,632.00	14,604.21	4,803.92	46,027.79	24.09
206-290-001-702-004	FIRE: F-T WAGE MEDIC C.S.	50,986.00	50,986.00	12,607.60	4,040.72	38,378.40	24.73
206-290-001-702-005	FIRE:F-T WAGE MEDIC M.B.	50,986.00	50,986.00	9,478.98	3,635.80	41,507.02	18.59
206-290-001-702-006	FIRE:F-T WAGE MEDIC A.G.	50,986.00	50,986.00	9,890.58	4,047.40	41,095.42	19.40
206-290-001-704-002	FIRE: P-T CLERICAL	15,382.00	15,912.00	3,662.25	1,224.00	12,249.75	23.02
206-290-001-713-001	FIRE: F-T OVERTIME	40,000.00	40,000.00	5,738.16	2,787.94	34,261.84	14.35
206-290-001-715-206	FIRE: INSURANCE/BONDS	100,000.00	100,000.00	32,102.75	9,546.25	67,897.25	32.10
206-290-001-716-206	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-290-001-721-001	FIRE: CLOTHING ALLOWANCE	3,500.00	3,500.00	3,500.00	.00	.00	100.00
206-290-001-722-001	FIRE: FOOD ALLOWANCE	3,500.00	3,500.00	.00	.00	3,500.00	.00
206-290-001-727-206	FIRE: SUPPLIES	8,000.00	8,000.00	1,408.10	154.71	6,591.90	17.60
206-290-001-728-206	FIRE: UNIFORMS	30,000.00	30,000.00	1,217.93	273.99	28,782.07	4.06
206-290-001-804-206	FIRE: LEGAL SERVICES	10,000.00	10,000.00	757.25	.00	9,242.75	7.57
206-290-001-819-206	FIRE: FIREFIGHTERS MEDICAL	12,000.00	12,000.00	7,450.00	.00	4,550.00	62.08
206-290-001-820-206	FIRE: DUES & EDUCATION	15,000.00	15,000.00	4,030.80	66.00	10,969.20	26.87
206-290-001-821-206	FIRE: FIREFIGHTERS PAYROLL	375,000.00	375,000.00	110,623.49	35,763.42	264,376.51	29.50
206-290-001-822-206	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	900.00	900.00	9,098.00	9.00
206-290-001-823-206	FIRE: INSTRUCTOR TRAINING	3,500.00	3,500.00	.00	.00	3,500.00	.00
206-290-001-825-206	FIRE: CHIEF'S COMPENSATION	74,504.00	74,504.00	17,361.78	5,787.26	57,142.22	23.30
206-290-001-826-206	FIRE: RETIREMENT	.00	24,200.00	24,200.00	.00	.00	100.00
206-290-001-827-206	FIRE: MARSHAL COMPENSATION	26,047.00	27,846.00	6,405.98	2,163.51	21,440.02	23.01
206-290-001-835-206	FIRE: MEDICAL SUPPLIES	15,000.00	15,000.00	6,190.76	3,400.14	8,809.24	41.27
206-290-001-852-206	FIRE: RADIO COMMUNICATIONS	48,500.00	48,500.00	259.60	51.71	48,240.40	.54
206-290-001-865-206	FIRE: VEHICLE REPAIR	50,000.00	50,000.00	6,667.44	4,338.96	43,332.56	13.33
206-290-001-866-206	FIRE: VEHICLE GAS/OIL	30,000.00	30,000.00	3,325.64	1,978.55	26,674.36	11.09
206-290-001-890-206	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	139.95	.00	4,860.05	2.80
206-290-001-920-206	FIRE: PUBLIC UTILITIES	30,000.00	30,000.00	8,445.23	2,695.46	21,554.77	28.15
206-290-001-931-206	FIRE: BLDG MAINT/REPAIR	20,000.00	20,000.00	7,758.03	.00	12,241.97	38.79
206-290-001-933-206	FIRE: EQUIP MAINT	15,000.00	15,000.00	3,848.74	813.61	11,151.26	25.66
206-290-001-936-206	FIRE: SOFTWARE MAINTENANCE	15,000.00	15,000.00	454.07	.00	14,545.93	3.03
206-290-001-939-206	FIRE: CODE ENFORCEMENT	10,000.00	10,000.00	.00	.00	10,000.00	.00
206-290-001-956-206	FIRE: MISC EXPENSE	10,000.00	10,000.00	464.00	464.00	9,536.00	4.64
206-290-001-973-206	FIRE: COMPUTERS/SOFTWARE	2,500.00	2,500.00	1,269.45	396.00	1,230.55	50.78
206-290-001-978-206	FIRE: NEW PROJECTS	10,000.00	10,000.00	.00	.00	10,000.00	.00
TOTAL FIRE EXPENDITURES		1,391,886.00	1,418,415.00	349,045.41	104,182.48	1,069,369.59	24.61
GENERAL GOVT PERSONNEL							
206-295-000-715-000	FIRE:HEALTH/DENTAL/LIFE/DISINS	60,000.00	60,000.00	19,536.86	5,548.35	40,463.14	32.56
206-295-000-715-001	FIRE:CASH IN LIEU BENEF BUYOUT	9,552.00	10,300.00	2,507.75	866.04	7,792.25	24.35
206-295-000-715-004	FIRE: BCN HEALTH REIMBURSEMEN	.00	.00	497.77	241.24	(497.77)	.00
206-295-000-718-000	FIRE:DEFINED CONTRIBUTION PLAN	25,694.00	25,694.00	4,267.65	4,267.65	21,426.35	16.61
206-295-000-727-000	FIRE: POST PLAN	10,500.00	10,500.00	.00	.00	10,500.00	.00
TOTAL GENERAL GOVT PERSONNEL		105,746.00	106,494.00	26,810.03	10,923.28	79,683.97	25.18

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	1,497,632.00	1,524,909.00	375,855.44	115,105.76	1,149,053.56	24.65
NET REVENUE OVER EXPENDITURES	19,634.00	.00	816,294.91	20,309.33	816,294.91	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

POLICE FUND

ASSETS

207-000-000-004-000	PETTY CASH	50.00	
207-000-000-007-000	CASH - COMBINED SAVINGS	4,597,510.45	
			<hr/>
	TOTAL ASSETS		4,597,560.45
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LIABILITIES AND EQUITY

FUND EQUITY

207-000-000-390-000	FUND BALANCE	2,078,528.98	
207-000-000-390-002	FUND BALANCE - RESERVED	912.76	
	REVENUE OVER EXPENDITURES - YTD	2,518,118.71	
			<hr/>
	TOTAL FUND EQUITY		4,597,560.45
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		4,597,560.45
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CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<u>REVENUE</u>							
207-000-000-403-000	CURRENT TAXES	2,820,618.00	2,820,618.00	2,752,367.49	273,517.89	68,250.51	97.58
207-000-000-654-000	MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-000-000-654-100	AMERICAN AG. CONTRACT	162,000.00	162,000.00	40,500.00	13,500.00	121,500.00	25.00
207-000-000-657-000	RETURNABLE LIQUOR LICENSE FEE	9,600.00	9,600.00	.00	.00	9,600.00	.00
207-000-000-664-000	INTEREST EARNINGS	15,000.00	15,000.00	5,865.18	4,762.41	9,134.82	39.10
207-000-000-694-002	SCHOOL PARTICIPATION	105,000.00	105,000.00	.00	.00	105,000.00	.00
207-000-000-695-200	APPROPRIATION FUND BAL.	.00	32,600.00	.00	.00	32,600.00	.00
	REVENUE	3,124,218.00	3,156,818.00	2,798,732.67	291,780.30	358,085.33	88.66
	TOTAL FUND REVENUE	3,124,218.00	3,156,818.00	2,798,732.67	291,780.30	358,085.33	88.66
<u>POLICE EXPENDITURES</u>							
207-290-000-715-002	POLICE: RETIREE MEDICAL	1,500.00	1,500.00	.00	.00	1,500.00	.00
207-290-000-716-001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-290-000-717-000	POLICE: EMPLOYER PAYROLL TAX	2,800.00	2,800.00	571.90	189.64	2,228.10	20.43
207-290-000-815-000	POLICE: SHERIFF'S MAINT	20,000.00	20,000.00	1,478.23	655.79	18,521.77	7.39
207-290-000-815-001	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	6,999.99	2,333.33	21,000.01	25.00
207-290-000-816-000	POLICE: OAKLAND CO SHER CONT	2,648,182.00	2,648,182.00	231,666.91	231,666.91	2,416,515.09	8.75
207-290-000-816-002	POLICE: CLERICAL WAGE	31,000.00	31,000.00	7,476.38	2,479.18	23,523.62	24.12
207-290-000-816-003	POLICE:SCHOOL RESOURCE OFFICE	105,000.00	105,000.00	.00	.00	105,000.00	.00
207-290-000-817-000	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-290-000-817-001	POLICE: OVERTIME	200,000.00	200,000.00	26,859.47	26,859.47	173,140.53	13.43
207-290-000-920-000	POLICE: UTILITIES	14,000.00	14,000.00	1,963.85	585.75	12,036.15	14.03
207-290-000-956-000	POLICE: MISCELLANEOUS	10,000.00	10,000.00	145.00	.00	9,855.00	1.45
207-290-000-956-004	POLICE: RESERVE EQUIPMENT	1,500.00	1,500.00	.00	.00	1,500.00	.00
207-290-000-970-000	POLICE: EQUIP CAP OUTLAY	25,000.00	25,000.00	3,452.23	.00	21,547.77	13.81
207-290-000-970-003	POLICE: BUILDING REN	20,000.00	52,600.00	.00	.00	52,600.00	.00
	TOTAL POLICE EXPENDITURES	3,123,982.00	3,156,582.00	280,613.96	264,770.07	2,875,968.04	8.89
	TOTAL FUND EXPENDITURES	3,123,982.00	3,156,582.00	280,613.96	264,770.07	2,875,968.04	8.89
	NET REVENUE OVER EXPENDITURES	236.00	236.00	2,518,118.71	27,010.23	2,517,882.71	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

POST-RETIREMENT BENEFITS

ASSETS

211-000-000-007-000	CASH - COMBINED SAVINGS	261,190.32	
211-000-000-008-600	MUTUAL FUNDS	648,424.15	
211-000-000-008-700	LPL INVESTMENTS	48,860.00	
		<hr/>	
	TOTAL ASSETS		958,474.47
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LIABILITIES AND EQUITY

FUND EQUITY

211-000-000-390-000	FUND BALANCE	957,860.22	
	REVENUE OVER EXPENDITURES - YTD	614.25	
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	TOTAL FUND EQUITY		958,474.47
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	TOTAL LIABILITIES AND EQUITY		958,474.47
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CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

POST-RETIREMENT BENEFITS

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
211-000-000-664-000	INTEREST EARNINGS	.00	.00	3,824.47	2,000.49	(3,824.47)	.00
211-000-000-664-001	GAINS/LOSSES	.00	.00	6,209.32	1,598.76	(6,209.32)	.00
211-000-000-695-200	APPROPRIATION FUND BAL.	80,000.00	80,000.00	.00	.00	80,000.00	.00
	REVENUE	80,000.00	80,000.00	10,033.79	3,599.25	69,966.21	12.54
	TOTAL FUND REVENUE	80,000.00	80,000.00	10,033.79	3,599.25	69,966.21	12.54
<u>DEPARTMENT 290</u>							
211-290-000-700-000	RETIREE OPEB EXPENSE	80,000.00	80,000.00	7,047.68	1,915.84	72,952.32	8.81
211-290-000-793-000	OPEB: BANK FEES	.00	.00	2,371.86	.00	(2,371.86)	.00
	TOTAL DEPARTMENT 290	80,000.00	80,000.00	9,419.54	1,915.84	70,580.46	11.77
	TOTAL FUND EXPENDITURES	80,000.00	80,000.00	9,419.54	1,915.84	70,580.46	11.77
	NET REVENUE OVER EXPENDITURES	.00	.00	614.25	1,683.41	614.25	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

REFUSE FUND

ASSETS

226-000-000-007-000	CASH - COMBINED SAVINGS	1,008,574.35	
	TOTAL ASSETS		1,008,574.35

LIABILITIES AND EQUITY

FUND EQUITY

226-000-000-390-000	FUND BALANCE	202,212.91	
	REVENUE OVER EXPENDITURES - YTD	806,361.44	
	TOTAL FUND EQUITY		1,008,574.35
	TOTAL LIABILITIES AND EQUITY		1,008,574.35

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

REFUSE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
226-000-000-600-805	REFUSE COLLECTION	1,096,425.00	1,096,425.00	1,067,011.97	91,358.94	29,413.03	97.32
226-000-000-613-805	REFUSE CONTAINERS	1,000.00	1,000.00	15.00	15.00	985.00	1.50
226-000-000-664-200	INTEREST EARNINGS	5,000.00	5,000.00	479.58	239.63	4,520.42	9.59
226-000-000-694-200	MISCELLANEOUS	.00	.00	759.00	138.00	(759.00)	.00
	REVENUE	1,102,425.00	1,102,425.00	1,068,265.55	91,751.57	34,159.45	96.90
	TOTAL FUND REVENUE	1,102,425.00	1,102,425.00	1,068,265.55	91,751.57	34,159.45	96.90
<u>REFUSE EXPENDITURES</u>							
226-528-000-705-000	REFUSE: CLERICAL WAGE	11,115.00	11,115.00	.00	.00	11,115.00	.00
226-528-000-706-000	REFUSE: CONTRACTOR	1,047,000.00	1,047,000.00	261,904.11	87,327.63	785,095.89	25.01
226-528-000-708-001	REFUSE: THIRD PARTY EXPENSES	4,000.00	4,000.00	.00	.00	4,000.00	.00
226-528-000-717-000	REFUSE: EMPLR PAYROLL TAX	995.00	995.00	.00	.00	995.00	.00
226-528-000-956-002	REFUSE: FUND ADMIN COSTS	10,470.00	10,470.00	.00	.00	10,470.00	.00
	TOTAL REFUSE EXPENDITURES	1,073,580.00	1,073,580.00	261,904.11	87,327.63	811,675.89	24.40
	TOTAL FUND EXPENDITURES	1,073,580.00	1,073,580.00	261,904.11	87,327.63	811,675.89	24.40
	NET REVENUE OVER EXPENDITURES	28,845.00	28,845.00	806,361.44	4,423.94	777,516.44	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

HAAC ADVISORY COUNCIL

ASSETS

289-000-000-007-000	CASH - COMBINED SAVINGS	17,554.06	
	TOTAL ASSETS		17,554.06

LIABILITIES AND EQUITY

FUND EQUITY

289-000-000-390-000	FUND BALANCE	16,597.12	
	REVENUE OVER EXPENDITURES - YTD	956.94	
	TOTAL FUND EQUITY		17,554.06
	TOTAL LIABILITIES AND EQUITY		17,554.06

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

HAAC ADVISORY COUNCIL

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>YTD ACTUAL</u>	<u>CUR MONTH</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>REVENUE</u>						
289-000-000-590-000						
CONTRIBUTIONS	<u>.00</u>	<u>.00</u>	<u>956.94</u>	<u>145.89</u>	<u>(956.94)</u>	<u>.00</u>
REVENUE	<u>.00</u>	<u>.00</u>	<u>956.94</u>	<u>145.89</u>	<u>(956.94)</u>	<u>.00</u>
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>956.94</u>	<u>145.89</u>	<u>(956.94)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>956.94</u>	<u>145.89</u>	<u>956.94</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-000-007-000	CASH - COMBINED SAVINGS	5,168,049.52	
401-000-000-085-001	DUE TO/FROM DDA	148,076.73	
		<hr/>	
	TOTAL ASSETS		5,316,126.25

LIABILITIES AND EQUITY

LIABILITIES

401-000-000-203-000	RETAINAGE PAYABLE	4,106.76	
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	TOTAL LIABILITIES		4,106.76

FUND EQUITY

401-000-000-390-000	FUND BALANCE	4,438,413.02	
401-000-000-390-002	FUND BALANCE-RESERVED	252,336.00	
401-000-000-390-003	FUND BALANCE-ASSIGN SEWER-LEVY REVENUE OVER EXPENDITURES - YTD	606,797.25 14,473.22	
		<hr/>	
	TOTAL FUND EQUITY		5,312,019.49
			<hr/>
	TOTAL LIABILITIES AND EQUITY		5,316,126.25

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
401-000-000-664-200	INTEREST EARNINGS	.00	.00	3,727.30	3,394.87	(3,727.30)	.00
401-000-000-664-201	INTEREST EARNINGS DDA LOAN	.00	.00	968.62	315.69	(968.62)	.00
401-000-000-689-001	CELL TOWER LEASE	130,000.00	130,000.00	37,977.30	13,454.43	92,022.70	29.21
401-000-000-695-200	APPROPRIATION FUND BAL.	4,730,000.00	4,730,000.00	.00	.00	4,730,000.00	.00
	REVENUE	4,860,000.00	4,860,000.00	42,673.22	17,164.99	4,817,326.78	.88
	TOTAL FUND REVENUE	4,860,000.00	4,860,000.00	42,673.22	17,164.99	4,817,326.78	.88
<u>CEMETERY</u>							
401-276-000-938-000	CEMETERY IMPROVEMENTS	30,000.00	30,000.00	.00	.00	30,000.00	.00
	TOTAL CEMETERY	30,000.00	30,000.00	.00	.00	30,000.00	.00
<u>ACTIVITY CENTER</u>							
401-289-000-938-002	ANNEX IMPROVEMENTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
	TOTAL ACTIVITY CENTER	5,000.00	5,000.00	.00	.00	5,000.00	.00
<u>CAPITAL IMP EXPENDITURES</u>							
401-290-000-938-000	TOWNSHIP IMPROVEMENTS	4,600,000.00	4,600,000.00	28,200.00	13,920.00	4,571,800.00	.61
401-290-000-939-000	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL CAPITAL IMP EXPENDITURES	4,700,000.00	4,700,000.00	28,200.00	13,920.00	4,671,800.00	.60
<u>COMMUNITY PARKS</u>							
401-292-000-938-002	HICKORY RIDGE PARK IMPROVEMEN	35,000.00	35,000.00	.00	.00	35,000.00	.00
401-292-000-938-003	DUCK LAKE PARK IMPROVEMENT	90,000.00	90,000.00	.00	.00	90,000.00	.00
	TOTAL COMMUNITY PARKS	125,000.00	125,000.00	.00	.00	125,000.00	.00
	TOTAL FUND EXPENDITURES	4,860,000.00	4,860,000.00	28,200.00	13,920.00	4,831,800.00	.58
	NET REVENUE OVER EXPENDITURES	.00	.00	14,473.22	3,244.99	14,473.22	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

FIRE CAPITAL FUND

ASSETS

402-000-000-007-000 CASH - COMBINED SAVINGS

6,793,265.82

TOTAL ASSETS

6,793,265.82

LIABILITIES AND EQUITY

FUND EQUITY

402-000-000-390-000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

6,782,179.72
11,086.10

TOTAL FUND EQUITY

6,793,265.82

TOTAL LIABILITIES AND EQUITY

6,793,265.82

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

FIRE CAPITAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
402-000-000-403-000	MILLAGE PROP TAX REVENUE	821,847.00	821,847.00	800,796.18	79,693.19	21,050.82	97.44
402-000-000-664-000	INTEREST EARNINGS	25,000.00	25,000.00	13,801.88	6,980.92	11,198.12	55.21
402-000-000-695-200	APPROPRIATION FUND BAL.	.00	5,746,330.00	.00	.00	5,746,330.00	.00
	REVENUE	846,847.00	6,593,177.00	814,598.06	86,674.11	5,778,578.94	12.36
	TOTAL FUND REVENUE	846,847.00	6,593,177.00	814,598.06	86,674.11	5,778,578.94	12.36
<u>FIRE CAPITAL EXPENDITURES</u>							
402-290-000-942-000	VEHICLES	.00	174,396.00	120,895.00	.00	53,501.00	69.32
402-290-000-977-000	CAPITAL EQUIPMENT	20,000.00	20,000.00	.00	.00	20,000.00	.00
402-290-000-988-001	CONSTR IN PROCESS FIRE MIL ST1	.00	2,493,666.00	680,078.96	213,809.47	1,813,587.04	27.27
402-290-000-988-002	CONSTR IN PROCESS FIRE MIL ST2	.00	3,078,268.00	2,538.00	2,538.00	3,075,730.00	.08
402-290-000-991-000	FIRE CAP: DEBT SVC PRINCIPAL	410,376.00	410,376.00	.00	.00	410,376.00	.00
402-290-000-992-000	FIRE CAP: DEBT SVC INTEREST	133,626.00	133,626.00	.00	.00	133,626.00	.00
	TOTAL FIRE CAPITAL EXPENDITURE	564,002.00	6,310,332.00	803,511.96	216,347.47	5,506,820.04	12.73
	TOTAL FUND EXPENDITURES	564,002.00	6,310,332.00	803,511.96	216,347.47	5,506,820.04	12.73
	NET REVENUE OVER EXPENDITURES	282,845.00	282,845.00	11,086.10	(129,673.36)	(271,758.90)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

DOWNTOWN DEVELOPMENT AUTHORITY

ASSETS

495-000-000-007-000	CASH - COMBINED SAVINGS	388,849.87	
495-000-000-067-800	TAXES RECEIVABLE	63,000.00	
		<hr/>	
	TOTAL ASSETS		451,849.87
			<hr/> <hr/>

LIABILITIES AND EQUITY

LIABILITIES

495-000-000-204-000	DEFERRED REVENUE	100,000.00	
495-000-000-228-000	DUE TO STATE	4,000.00	
495-000-000-299-000	LONG-TERM LOAN	148,076.73	
		<hr/>	
	TOTAL LIABILITIES		252,076.73

FUND EQUITY

495-000-000-390-000	FUND BALANCE	141,254.18	
	REVENUE OVER EXPENDITURES - YTD	58,518.96	
		<hr/>	
	TOTAL FUND EQUITY		199,773.14
			<hr/>

	TOTAL LIABILITIES AND EQUITY		451,849.87
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CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

DOWNTOWN DEVELOPMENT AUTHORITY

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
495-000-000-664-000	INTEREST EARNINGS	1,080.00	1,080.00	209.35	77.98	870.65	19.38
495-000-000-694-201	DDA EVENTS FUND	.00	.00	(2,260.00)	(220.00)	2,260.00	.00
495-000-000-694-205	FUNDRAISING	3,000.00	3,000.00	305.00	.00	2,695.00	10.17
495-000-000-694-208	FARMERS MARKET RESERVATIONS	300.00	300.00	.00	.00	300.00	.00
495-000-000-694-302	TIF	274,000.00	274,000.00	76,436.41	26,758.06	197,563.59	27.90
495-000-000-695-200	APPROP FUND BALANCE	.00	20,000.00	.00	.00	20,000.00	.00
REVENUE		278,380.00	298,380.00	74,690.76	26,616.04	223,689.24	25.03
TOTAL FUND REVENUE		278,380.00	298,380.00	74,690.76	26,616.04	223,689.24	25.03
DDA EXPENDITURES							
495-290-000-703-000	DDA: DIRECTOR	48,144.00	48,144.00	11,197.86	3,732.62	36,946.14	23.26
495-290-000-710-000	DDA: RECORDING SECRETARY	1,200.00	1,200.00	.00	.00	1,200.00	.00
495-290-000-717-000	DDA: EMPLOYER PAYROLL TAX	3,683.00	3,683.00	856.65	285.55	2,826.35	23.26
495-290-000-727-000	DDA: OFFICE SUPPLIES	1,500.00	1,500.00	174.12	53.28	1,325.88	11.61
495-290-000-729-000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	.00	.00	500.00	.00
495-290-000-810-000	DDA: PROF SERVICES	7,000.00	7,000.00	.00	.00	7,000.00	.00
495-290-000-810-001	DDA: MASTER PLAN	5,000.00	5,000.00	.00	.00	5,000.00	.00
495-290-000-810-002	DDA: CONSULTANT CASSIE BLASCY	7,200.00	7,200.00	1,200.00	600.00	6,000.00	16.67
495-290-000-810-003	DDA: SPECIAL PROJ CONSULTANT	5,700.00	5,700.00	.00	.00	5,700.00	.00
495-290-000-820-000	DDA: DUES/ED/TRAVEL	4,500.00	4,500.00	425.00	425.00	4,075.00	9.44
495-290-000-883-000	DDA: FARMERS' MARKET	6,000.00	6,000.00	60.00	.00	5,940.00	1.00
495-290-000-903-000	DDA: ADVERTISING/PRINTING	5,000.00	5,000.00	90.00	45.00	4,910.00	1.80
495-290-000-920-000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	254.55	88.55	2,745.45	8.49
495-290-000-947-000	DDA: MAINTENANCE FOUR CORNER	6,000.00	6,000.00	.00	.00	6,000.00	.00
495-290-000-947-401	DDA: INTEREST EXPENSE	6,500.00	6,500.00	968.62	315.69	5,531.38	14.90
495-290-000-948-000	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.00
495-290-000-948-401	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
495-290-000-973-001	DDA: WEBSITE	1,000.00	1,000.00	475.00	.00	525.00	47.50
495-290-000-975-000	DDA: LANDSCAPING	2,000.00	2,000.00	.00	.00	2,000.00	.00
495-290-000-975-002	DDA: DDA SPONSORSHIPS	4,000.00	4,000.00	.00	.00	4,000.00	.00
495-290-000-975-105	DDA: CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
495-290-000-976-001	DDA: PROMOTIONS	11,000.00	11,000.00	470.00	.00	10,530.00	4.27
495-290-000-976-002	DDA: ECONOMIC RESTRUCTURING	9,750.00	29,750.00	.00	.00	29,750.00	.00
495-290-000-976-003	DDA: DESIGN	40,000.00	40,000.00	.00	.00	40,000.00	.00
495-290-000-976-004	DDA: ORGANIZATION	3,000.00	3,000.00	.00	.00	3,000.00	.00
495-290-000-976-100	DDA: CAPITAL IMPROVEMENT PROJ	10,000.00	10,000.00	.00	.00	10,000.00	.00
TOTAL DDA EXPENDITURES		235,929.00	255,929.00	16,171.80	5,545.69	239,757.20	6.32
TOTAL FUND EXPENDITURES		235,929.00	255,929.00	16,171.80	5,545.69	239,757.20	6.32

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

DOWNTOWN DEVELOPMENT AUTHORITY

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	42,451.00	42,451.00	58,518.96	21,070.35	16,067.96	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

WATER SYSTEM

ASSETS

591-000-000-001-000	CASH - CHECKING	546,943.91	
591-000-000-007-000	CASH - COMBINED SAVINGS	38,271.99	
591-000-000-009-000	CASH - DEBT	1.41	
591-000-000-033-000	UTILITY RECEIVABLE WATER SYSTE	54,436.86	
591-000-000-034-000	DELQ UTILITY RECEIVABLE WATER	7,545.45	
591-000-000-035-000	UNBILLED RECEIVABLE WATER SYST	81,886.16	
591-000-000-123-000	PREPAID EXPENSES	9,905.24	
591-000-000-148-000	WATERMAINS	8,000,969.53	
591-000-000-158-001	A/D WATER MAINS	(358,705.55)	
	TOTAL ASSETS		8,381,255.00

LIABILITIES AND EQUITY

LIABILITIES

591-000-000-202-000	ACCOUNTS PAYABLE	.02	
591-000-000-202-002	ACCOUNTS PAYABLE VOUCHER	22,971.35	
591-000-000-202-003	ACCOUNTS PAYABLE ACCRUED INT	.65	
591-000-000-214-000	DUE TO OTHER FUNDS-INVENTORY	4,705.51	
591-000-000-250-000	BONDS PAYABLE CURRENT WATER SY	66,000.00	
591-000-000-300-000	SPECIAL ASSESSMENT BOND	655,000.00	
591-000-000-303-000	INTEREST PAYABLE	2,653.68	
591-000-000-395-000	UNRESTRICTED NET ASSETS	54,259.00	
	TOTAL LIABILITIES		805,590.21

FUND EQUITY

591-000-000-375-000	MAJOR MAINTENANCE RESERVE	121,141.07	
591-000-000-376-000	EMERGENCY MAINTENANCE RESERVE	77,058.94	
591-000-000-377-000	CAPITAL IMPROVEMENT RESERVE	537,860.41	
591-000-000-378-000	RESTRICTED DEBT	1.00	
591-000-000-390-000	FUND BALANCE	1,064,505.94	
591-000-000-390-100	CONTRIBUTED CAPITAL FUND BAL	6,921,264.00	
	REVENUE OVER EXPENDITURES - YTD	(1,146,166.57)	
	TOTAL FUND EQUITY		7,575,664.79

TOTAL LIABILITIES AND EQUITY		8,381,255.00	
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CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
591-000-000-626-000	CHARGES FOR SERVICES RENDERE	.00	.00 (1,027,918.61)	(1,126,686.20)	1,027,918.61	.00
591-000-000-626-001	FIXED CHARGE DEBT	.00	.00 969.79	969.79	(969.79)	.00
591-000-000-626-002	FIXED CHARGE MAJOR MAINT	.00	.00 12,515.25	.00	(12,515.25)	.00
591-000-000-626-003	FIXED CHARGE CAPITAL IMPR	.00	.00 22,792.07	(2,226.22)	(22,792.07)	.00
591-000-000-664-200	INTEREST EARNINGS	.00	.00 1.01	.00	(1.01)	.00
591-000-000-694-000	TRANSFER IN FROM OAKLAND CTY	.00	.00 22,100.10	.00	(22,100.10)	.00
	REVENUE	.00	.00 (969,540.39)	(1,127,942.63)	969,540.39	.00
	TOTAL FUND REVENUE	.00	.00 (969,540.39)	(1,127,942.63)	969,540.39	.00
<u>WATER SYSTEM EXPENDITURES</u>						
591-536-000-812-000	WATER SYSTEMS	.00	.00 14,880.86	6,912.14	(14,880.86)	.00
591-536-000-813-000	WATER MAINTENANCE	.00	.00 30,759.84	26,676.82	(30,759.84)	.00
591-536-000-814-000	PUMP MAINTENANCE	.00	.00 78,514.44	39,653.65	(78,514.44)	.00
591-536-000-815-000	SYSTEMS	.00	.00 24,229.63	19,817.22	(24,229.63)	.00
591-536-000-816-000	PLAN REVIEW & PERMITTING	.00	.00 2,081.39	746.69	(2,081.39)	.00
591-536-000-817-000	MAPPING UNIT	.00	.00 2,491.89	1,218.21	(2,491.89)	.00
591-536-000-818-000	BILLING SERVICES	.00	.00 3,774.50	3,774.50	(3,774.50)	.00
591-536-000-819-000	MAINTENANCE	.00	.00 3,916.70	3,399.08	(3,916.70)	.00
591-536-000-956-002	FUND ADMINISTRATION COST	.00	.00 15,976.93	15,694.94	(15,976.93)	.00
	TOTAL WATER SYSTEM EXPENDITUR	.00	.00 176,626.18	117,893.25	(176,626.18)	.00
	TOTAL FUND EXPENDITURES	.00	.00 176,626.18	117,893.25	(176,626.18)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00 (1,146,166.57)	(1,245,835.88)	(1,146,166.57)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

CURRENT TAX COLLECT

ASSETS

703-000-000-007-000	CASH - COMBINED SAVINGS	4,788.32	
703-000-000-214-101	DUE TO/FR GENERAL FUND	(4,237.15)	

TOTAL ASSETS			<u>551.17</u>
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LIABILITIES AND EQUITY

LIABILITIES

703-000-000-202-000	ACCOUNTS PAYABLE	<u>3,927,366.14</u>	
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TOTAL LIABILITIES			3,927,366.14
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FUND EQUITY

REVENUE OVER EXPENDITURES - YTD	(3,926,814.97)		
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TOTAL FUND EQUITY			<u>(3,926,814.97)</u>
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TOTAL LIABILITIES AND EQUITY			<u>551.17</u>
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CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

CURRENT TAX COLLECT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
703-000-000-403-703	TAX COLLECTIONS	.00	.00	(3,926,353.66)	(1,054,123.62)	3,926,353.66	.00
703-000-000-664-200	INTEREST EARNINGS	.00	.00	310.19	14.32	(310.19)	.00
	REVENUE	.00	.00	(3,926,043.47)	(1,054,109.30)	3,926,043.47	.00
	TOTAL FUND REVENUE	.00	.00	(3,926,043.47)	(1,054,109.30)	3,926,043.47	.00
	<u>EXPENDITURES</u>						
703-290-000-793-000	TAX: BANK FEES	.00	.00	771.50	269.00	(771.50)	.00
	TOTAL EXPENDITURES	.00	.00	771.50	269.00	(771.50)	.00
	TOTAL FUND EXPENDITURES	.00	.00	771.50	269.00	(771.50)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(3,926,814.97)	(1,054,378.30)	(3,926,814.97)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

DUCK LAKE ASSOC.

ASSETS

704-000-000-007-000	CASH - COMBINED SAVINGS	414,373.32	
	TOTAL ASSETS		414,373.32

LIABILITIES AND EQUITY

FUND EQUITY

704-000-000-390-000	FUND BALANCE	174,094.02	
	REVENUE OVER EXPENDITURES - YTD	240,279.30	
	TOTAL FUND EQUITY		414,373.32
	TOTAL LIABILITIES AND EQUITY		414,373.32

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

DUCK LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
704-000-000-664-000	INTEREST EARNINGS	.00	.00	19.18	3.35	(19.18)	.00
	REVENUE	.00	.00	19.18	3.35	(19.18)	.00
	TOTAL FUND REVENUE	.00	.00	19.18	3.35	(19.18)	.00
	<u>DEPARTMENT 290</u>						
704-290-000-934-000	DUCK LAKE: DEDUCTIONS	.00	.00	(240,260.12)	(28,220.55)	240,260.12	.00
	TOTAL DEPARTMENT 290	.00	.00	(240,260.12)	(28,220.55)	240,260.12	.00
	TOTAL FUND EXPENDITURES	.00	.00	(240,260.12)	(28,220.55)	240,260.12	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	240,279.30	28,223.90	240,279.30	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

HIGHLAND LAKE ASSOC.

ASSETS

705-000-000-007-000	CASH - COMBINED SAVINGS	78,683.22	
	TOTAL ASSETS		<u>78,683.22</u>

LIABILITIES AND EQUITY

FUND EQUITY

705-000-000-390-000	FUND BALANCE	56,453.14	
	REVENUE OVER EXPENDITURES - YTD	22,230.08	
	TOTAL FUND EQUITY		<u>78,683.22</u>
	TOTAL LIABILITIES AND EQUITY		<u>78,683.22</u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

HIGHLAND LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
705-000-000-664-000	INTEREST EARNINGS	.00	.00	3.91	.64	(3.91)	.00
	REVENUE	.00	.00	3.91	.64	(3.91)	.00
	TOTAL FUND REVENUE	.00	.00	3.91	.64	(3.91)	.00
	<u>DEPARTMENT 290</u>						
705-290-000-934-000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	(22,226.17)	(3,355.49)	22,226.17	.00
	TOTAL DEPARTMENT 290	.00	.00	(22,226.17)	(3,355.49)	22,226.17	.00
	TOTAL FUND EXPENDITURES	.00	.00	(22,226.17)	(3,355.49)	22,226.17	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	22,230.08	3,356.13	22,230.08	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

TAGGETT LAKE ASSOC.

ASSETS

706-000-000-007-000	CASH - COMBINED SAVINGS	92,208.26	
	TOTAL ASSETS		92,208.26

LIABILITIES AND EQUITY

FUND EQUITY

706-000-000-390-000	FUND BALANCE	80,222.38	
	REVENUE OVER EXPENDITURES - YTD	11,985.88	
	TOTAL FUND EQUITY		92,208.26
	TOTAL LIABILITIES AND EQUITY		92,208.26

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

TAGGETT LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
706-000-000-664-000	INTEREST EARNINGS	.00	.00	4.72	.74	(4.72)	.00
	REVENUE	.00	.00	4.72	.74	(4.72)	.00
	TOTAL FUND REVENUE	.00	.00	4.72	.74	(4.72)	.00
	<u>DEPARTMENT 290</u>						
706-290-000-934-000	TAGGETT LAKE: DEDUCTIONS	.00	.00	(11,981.16)	(1,890.58)	11,981.16	.00
	TOTAL DEPARTMENT 290	.00	.00	(11,981.16)	(1,890.58)	11,981.16	.00
	TOTAL FUND EXPENDITURES	.00	.00	(11,981.16)	(1,890.58)	11,981.16	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,985.88	1,891.32	11,985.88	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

KELLOGG LAKE ASSOC.

ASSETS

707-000-000-007-000	CASH - COMBINED SAVINGS	51,490.79	
	TOTAL ASSETS		51,490.79

LIABILITIES AND EQUITY

FUND EQUITY

707-000-000-390-000	FUND BALANCE	39,236.30	
	REVENUE OVER EXPENDITURES - YTD	12,254.49	
	TOTAL FUND EQUITY		51,490.79
	TOTAL LIABILITIES AND EQUITY		51,490.79

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

KELLOGG LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
707-000-000-664-000	INTEREST EARNINGS	.00	.00	2.59	.42	(2.59)	.00
	REVENUE	.00	.00	2.59	.42	(2.59)	.00
	TOTAL FUND REVENUE	.00	.00	2.59	.42	(2.59)	.00
	<u>DEPARTMENT 290</u>						
707-290-000-934-000	KELLOGG LAKE: DEDUCTIONS	.00	.00	(12,251.90)	(1,083.05)	12,251.90	.00
	TOTAL DEPARTMENT 290	.00	.00	(12,251.90)	(1,083.05)	12,251.90	.00
	TOTAL FUND EXPENDITURES	.00	.00	(12,251.90)	(1,083.05)	12,251.90	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	12,254.49	1,083.47	12,254.49	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

CHARLICK LAKE ASSOC.

ASSETS

708-000-000-007-000	CASH - COMBINED SAVINGS	<u>61,957.06</u>	
	TOTAL ASSETS		<u>61,957.06</u>

LIABILITIES AND EQUITY

LIABILITIES

708-000-000-214-000	DUE TO CHARLICK LAKE BOARD-NO	<u>200.00</u>	
	TOTAL LIABILITIES		200.00

FUND EQUITY

708-000-000-390-000	FUND BALANCE	43,959.11	
	REVENUE OVER EXPENDITURES - YTD	<u>17,797.95</u>	
	TOTAL FUND EQUITY		<u>61,757.06</u>
	TOTAL LIABILITIES AND EQUITY		<u>61,957.06</u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

CHARLICK LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
708-000-000-664-000	INTEREST EARNINGS	.00	.00	3.14	.50	(3.14)	.00
	REVENUE	.00	.00	3.14	.50	(3.14)	.00
	TOTAL FUND REVENUE	.00	.00	3.14	.50	(3.14)	.00
	<u>DEPARTMENT 290</u>						
708-290-000-934-000	CHARLICK LAKE: DEDUCTIONS	.00	.00	(17,794.81)	(1,536.77)	17,794.81	.00
	TOTAL DEPARTMENT 290	.00	.00	(17,794.81)	(1,536.77)	17,794.81	.00
	TOTAL FUND EXPENDITURES	.00	.00	(17,794.81)	(1,536.77)	17,794.81	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	17,797.95	1,537.27	17,797.95	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

WOODRUFF LAKE ASSOC.

ASSETS

709-000-000-007-000	CASH - COMBINED SAVINGS	68,302.08	
	TOTAL ASSETS		68,302.08

LIABILITIES AND EQUITY

FUND EQUITY

709-000-000-390-000	FUND BALANCE	54,469.35	
	REVENUE OVER EXPENDITURES - YTD	13,832.73	
	TOTAL FUND EQUITY		68,302.08
	TOTAL LIABILITIES AND EQUITY		68,302.08

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

WOODRUFF LAKE ASSOC.

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
709-000-000-664-000	INTEREST EARNINGS	.00	.00	3.48	.55	(3.48)	.00
	REVENUE	.00	.00	3.48	.55	(3.48)	.00
	TOTAL FUND REVENUE	.00	.00	3.48	.55	(3.48)	.00
	<u>DEPARTMENT 290</u>						
709-290-000-934-000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	(13,829.25)	(1,493.06)	13,829.25	.00
	TOTAL DEPARTMENT 290	.00	.00	(13,829.25)	(1,493.06)	13,829.25	.00
	TOTAL FUND EXPENDITURES	.00	.00	(13,829.25)	(1,493.06)	13,829.25	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	13,832.73	1,493.61	13,832.73	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

WHITE LAKE IMPROVEMENT

ASSETS

710-000-000-007-000	CASH - COMBINED SAVINGS	208,199.26	
	TOTAL ASSETS		208,199.26

LIABILITIES AND EQUITY

FUND EQUITY

710-000-000-390-000	FUND BALANCE	117,693.70	
	REVENUE OVER EXPENDITURES - YTD	90,505.56	
	TOTAL FUND EQUITY		208,199.26
	TOTAL LIABILITIES AND EQUITY		208,199.26

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

WHITE LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
710-000-000-590-000	CONTRIBUTIONS	.00	.00	45,805.00	45,805.00	(45,805.00)	.00
710-000-000-664-000	INTEREST EARNINGS	.00	.00	8.56	1.68	(8.56)	.00
	REVENUE	.00	.00	45,813.56	45,806.68	(45,813.56)	.00
	TOTAL FUND REVENUE	.00	.00	45,813.56	45,806.68	(45,813.56)	.00
	<u>DEPARTMENT 290</u>						
710-290-000-934-000	WHITE LAKE: DEDUCTIONS	.00	.00	(44,692.00)	(3,500.00)	44,692.00	.00
	TOTAL DEPARTMENT 290	.00	.00	(44,692.00)	(3,500.00)	44,692.00	.00
	TOTAL FUND EXPENDITURES	.00	.00	(44,692.00)	(3,500.00)	44,692.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	90,505.56	49,306.68	90,505.56	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

TOMAHAWK LAKE IMPROVEMENT

ASSETS

711-000-000-007-000	CASH - COMBINED SAVINGS	4,595.07	
	TOTAL ASSETS		4,595.07

LIABILITIES AND EQUITY

FUND EQUITY

711-000-000-390-000	FUND BALANCE	638.25	
	REVENUE OVER EXPENDITURES - YTD	3,956.82	
	TOTAL FUND EQUITY		4,595.07
	TOTAL LIABILITIES AND EQUITY		4,595.07

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

TOMAHAWK LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
711-000-000-664-000	INTEREST EARNINGS	.00	.00	.22	.04	(.22)	.00
	REVENUE	.00	.00	.22	.04	(.22)	.00
	TOTAL FUND REVENUE	.00	.00	.22	.04	(.22)	.00
	<u>DEPARTMENT 290</u>						
711-290-000-934-000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	(3,956.60)	(197.83)	3,956.60	.00
	TOTAL DEPARTMENT 290	.00	.00	(3,956.60)	(197.83)	3,956.60	.00
	TOTAL FUND EXPENDITURES	.00	.00	(3,956.60)	(197.83)	3,956.60	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	3,956.82	197.87	3,956.82	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2021

GOURD LAKE IMPROVEMENT

ASSETS

713-000-000-007-000	CASH - COMBINED SAVINGS	3,941.32	
	TOTAL ASSETS		<u>3,941.32</u>

LIABILITIES AND EQUITY

FUND EQUITY

713-000-000-390-000	FUND BALANCE	2,749.33	
	REVENUE OVER EXPENDITURES - YTD	1,191.99	
	TOTAL FUND EQUITY		<u>3,941.32</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,941.32</u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GOURD LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
713-000-000-664-000	INTEREST EARNINGS	.00	.00	.24	.03	(.24)	.00
	REVENUE	.00	.00	.24	.03	(.24)	.00
	TOTAL FUND REVENUE	.00	.00	.24	.03	(.24)	.00
<u>DEPARTMENT 290</u>							
713-290-000-934-000	GOURD LAKE: DEDUCTIONS	.00	.00	(1,191.75)	1,321.40	1,191.75	.00
	TOTAL DEPARTMENT 290	.00	.00	(1,191.75)	1,321.40	1,191.75	.00
	TOTAL FUND EXPENDITURES	.00	.00	(1,191.75)	1,321.40	1,191.75	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,191.99	(1,321.37)	1,191.99	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

PENINSULA LAKE

ASSETS

714-000-000-007-000	CASH - COMBINED SAVINGS	10,868.70	
	TOTAL ASSETS		<u>10,868.70</u>

LIABILITIES AND EQUITY

FUND EQUITY

714-000-000-390-000	FUND BALANCE	6,321.19	
	REVENUE OVER EXPENDITURES - YTD	4,547.51	
	TOTAL FUND EQUITY		<u>10,868.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>10,868.70</u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

PENINSULA LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
714-000-000-664-000	INTEREST EARNINGS	.00	.00	.51	.09	(.51)	.00
	REVENUE	.00	.00	.51	.09	(.51)	.00
	TOTAL FUND REVENUE	.00	.00	.51	.09	(.51)	.00
	<u>DEPARTMENT 290</u>						
714-290-000-934-000	PENINSULA LAKE: DEDUCTIONS	.00	.00	(4,547.00)	(291.00)	4,547.00	.00
	TOTAL DEPARTMENT 290	.00	.00	(4,547.00)	(291.00)	4,547.00	.00
	TOTAL FUND EXPENDITURES	.00	.00	(4,547.00)	(291.00)	4,547.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,547.51	291.09	4,547.51	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

LOWER PETTIBONE LAKE

ASSETS

715-000-000-007-000	CASH - COMBINED SAVINGS	9,899.78	
	TOTAL ASSETS		<u>9,899.78</u>

LIABILITIES AND EQUITY

FUND EQUITY

715-000-000-390-000	FUND BALANCE	4,546.30	
	REVENUE OVER EXPENDITURES - YTD	5,353.48	
	TOTAL FUND EQUITY		<u>9,899.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,899.78</u>

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

LOWER PETTIBONE LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
715-000-000-664-000	INTEREST EARNINGS	.00	.00	.48	.08	(.48)	.00
	REVENUE	.00	.00	.48	.08	(.48)	.00
	TOTAL FUND REVENUE	.00	.00	.48	.08	(.48)	.00
	<u>DEPARTMENT 290</u>						
715-290-000-934-000	LOW PETTIBONE LAKE: DEDUCTION	.00	.00	(5,353.00)	(404.00)	5,353.00	.00
	TOTAL DEPARTMENT 290	.00	.00	(5,353.00)	(404.00)	5,353.00	.00
	TOTAL FUND EXPENDITURES	.00	.00	(5,353.00)	(404.00)	5,353.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	5,353.48	404.08	5,353.48	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2021

DUNLEAVY/LEONARD LAKE

ASSETS

716-000-000-007-000	CASH - COMBINED SAVINGS	5,496.54	
	TOTAL ASSETS		5,496.54

LIABILITIES AND EQUITY

FUND EQUITY

716-000-000-390-000	FUND BALANCE	4,718.32	
	REVENUE OVER EXPENDITURES - YTD	778.22	
	TOTAL FUND EQUITY		5,496.54
	TOTAL LIABILITIES AND EQUITY		5,496.54

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
716-000-000-590-000	CONTRIBUTIONS	.00	.00	2,115.00	2,115.00	(2,115.00)	.00
716-000-000-664-000	INTEREST EARNINGS	.00	.00	.22	.04	(.22)	.00
	REVENUE	.00	.00	2,115.22	2,115.04	(2,115.22)	.00
	TOTAL FUND REVENUE	.00	.00	2,115.22	2,115.04	(2,115.22)	.00
	<u>DEPARTMENT 290</u>						
716-290-000-934-000	DUNLEAVY LEONARDLK: DEDUCTIO	.00	.00	1,337.00	.00	(1,337.00)	.00
	TOTAL DEPARTMENT 290	.00	.00	1,337.00	.00	(1,337.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,337.00	.00	(1,337.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	778.22	2,115.04	778.22	

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT



March-21

Last Year (2020)

This Year (2021)

Cost of Firefighter's by Station

Station One	\$7,493.15	\$8,251.63
Station Two	\$9,255.59	\$14,389.63
Station Three	\$12,339.73	\$10,592.72
Total	\$29,088.47	\$33,233.98

Cost of Firefighter's Last Month

\$70,715.65

Alarms through Current Month

322

347

Total Alarms last Year

1414

Runs Ahead of Last Year

25

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$233,500.00	\$42,000.00
Amount Lost by Fire	\$7,000.00	\$0.00
Fire Loss	3%	0%
Average Personel Per Run	7.5	6.9
Medical Related Runs	90	80
Fire Related Runs	23	30
Mutual Aid - Given	3	4
Mutual Aid - Received	3	5
Total Runs	113	110
EMS TRANSPORTS	51	49
Fire Staff Hours	3358.25	3307.5
Administration Staff Hours	397	309

Run Comparison



Enforcements By Category

04/14/21

ANIMAL CODES

Enforcement Number	Status	Category	Filed	Closed
EE21-0052	CASE CLOSED	ANIMAL CODES	03/04/21	03/04/21
Total Entries: 1				

BLIGHT

Enforcement Number	Status	Category	Filed	Closed
EE21-0050		BLIGHT	03/02/21	
EE21-0059		BLIGHT	03/15/21	
EE21-0064		BLIGHT	03/25/21	
EE21-0071		BLIGHT	03/31/21	
Total Entries: 4				

FIRE MARSHAL INSPECTION

Enforcement Number	Status	Category	Filed	Closed
EE21-0072		FIRE MARSHAL I	03/31/21	
Total Entries: 1				

LITTER ACCUMULATION

Enforcement Number	Status	Category	Filed	Closed
EE21-0049	CASE CLOSED	LITTER ACCUMU	03/02/21	03/02/21
Total Entries: 1				

MISCELLANEOUS

Enforcement Number	Status	Category	Filed	Closed
EE21-0056		MISCELLANEOU	03/11/21	
EE21-0070	CASE CLOSED	MISCELLANEOU	03/31/21	03/31/21
Total Entries: 2				

NUISANCE

Enforcement Number	Status	Category	Filed	Closed
EE21-0048	CASE CLOSED	NUISANCE	03/02/21	03/03/21
Total Entries: 1				

Total Records: 10

Population: All Records

Enforcement.CodeOfficer = ShawnBell/Ord-FireMarshal AND Enforcement.Da

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
2730 Highland Rd. E.	H-11-24-126-00	re-inspection	01/25/2021	03/08/2021	No Violation
3005 E Highland Road	H-11-13-455-01	re-inspection	01/29/2021	03/08/2021	Complied
3001 E Highland Rd.	H-11-13-455-01	re-inspection	02/01/2021	03/08/2021	Complied
2933 E HIGHLAND RD	H-11-13-455-00	Fire Marhsal	02/08/2021	03/08/2021	Complied
2381 JACKSON BLVD	H-11-12-102-00	re-inspection	02/18/2021	03/31/2021	No Change
2225 JACKSON BLVD	H-11-12-102-00	re-inspection	02/26/2021	03/02/2021	Complied
2755 GOLFERS DR	H-11-12-177-01	ini	03/03/2021	03/05/2021	Complied
1072 DUNLEAVY DR	H-11-15-278-02	re-inspection	03/03/2021	03/02/2021	Complied
2755 GOLFERS DR	H-11-12-177-01	ini	03/04/2021	03/03/2021	Complied
1630 LOMBARDY DR	H-11-13-478-01	ini	03/05/2021	03/04/2021	Complied
4660 ORCHARD DALE CT	H-11-12-203-00	re-inspection	03/11/2021	03/11/2021	Complied
2967 E HIGHLAND RD	H-11-13-455-01	re-inspection	03/22/2021	03/08/2021	Violation(s)
2967 E HIGHLAND RD	H-11-13-455-01	re-inspection	03/22/2021	03/15/2021	Complied
2715 N DUCK LAKE RD	H-11-13-128-01	re-inspection	03/30/2021	03/31/2021	No Change
3720 DUNHAM RD	H-11-18-401-00	Fire Marhsal	03/30/2021	03/31/2021	No Violation
2535 JACKSON BLVD	H-11-12-129-00	ini	04/01/2021	03/08/2021	No Change
2294 N DUCK LAKE RD	H-11-13-401-01	ini	04/01/2021	03/31/2021	No Violation

Inspections: 17

Population: All Records

Inspection.DateTimeCompleted in <Previous month> [03/01/21 - 03/31/21] AND
 Inspection.Inspector = ShawnBell/Ord-FireMarshal

TREASURER'S REPORT
March 31, 2021

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	382,491.18	3,052.30*
CHASE	GENERAL	H.R.A.	101		41,952.97
CHASE	GENERAL	F.S.A CHECKING	101		8,392.23
CHASE	GENERAL/ESCROW	CHECKING	101		545,509.27*
CHASE	FIRE OPERATING	MONEY MARKET	206		51,742.55
CHASE	ROAD	MONEY MARKET	201		293.04
CHASE	HAUL ROUTE	MONEY MARKET	201		230,506.86
CHASE	POLICE	MONEY MARKET	207		121,393.21
CHASE	REFUSE	MONEY MARKET	226		815,578.39
CHASE	HAAC	CHECKING	289		17,554.06*
CHASE	DDA	MONEY MARKET	495		22,315.48
CHASE	WATERMAIN	CHECKING	591		38,271.99*
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	704		414,373.32
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	705		78,683.22
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	706		92,208.26
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	707		51,490.79
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	708		61,957.06
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	709		68,302.08
CHASE	WHITE LK IMP BRD	MONEY MARKET	710		208,199.26
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	711		4,595.07
CHASE	GOURD LK IMP BRD	MONEY MARKET	713		3,941.32
CHASE	PENINSULA LAKE	MONEY MARKET	714		10,868.70
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	715		9,899.78
CHASE	DUNLEAVY LEONARD	MONEY MARKET	716		5,496.54
COMERICA	CAPITAL IMP.	PBMM	401		164,155.82
COMERICA	CAPITAL IMP.	JFUND	401		506,118.41
COMERICA	GENERAL	JFUND	101		214,990.99
FLAGSTAR	PERPETUAL FUND	CD	101		1,105.40
FLAGSTAR	GENERAL	CD	101		416,762.93
FLAGSTAR	POLICE	CD	207		308,306.31
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		260,143.34
FLAGSTAR	DDA	SAVINGS	495		366,534.39
FLAGSTAR	FIRE	SAVINGS	206		1,155,644.73
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		406,328.06
FLAGSTAR	GENERAL	SAVINGS	101		272,465.55
FLAGSTAR	CURRENT TAX	CHECKING	703	777.56	4,788.32
FLAGSTAR	POLICE	SAVINGS	207		2,668,623.91
HVSB	FIRE	CD	206		262,939.71
HVSB	GENERAL	CD	101		220,602.38
HVSB	HAUL ROUTE	CD	201		273,457.29
HVSB	POLICE	CD	207		265,275.63
LEVEL ONE	FIRE	CD	206		105,410.35
LEVEL ONE	POLICE	CD	207		264,007.37
LEVEL ONE	CAPITAL IMP.	CD	401		268,211.28
LEVEL ONE	FIRE CAPITAL	CD	402		265,103.27
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	211		939,019.46
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	211		19,455.01
MBIA	CAPITAL IMP.	INVESTMENT POOL	401		2,446,224.49
MBIA	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		446,088.09
MBIA	POLICE	INVESTMENT POOL	207		82,205.80
MBIA	ROAD	INVESTMENT POOL	201		4,263.61
MBIA	STATE SHARED REV	INVESTMENT POOL	101		868,020.30
OAKLAND CO	FIRE	INVESTMENT POOL	206		418,918.17
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		5,675,746.40
OAKLAND CO	GENERAL	INVESTMENT POOL	101		321,309.24
OAKLAND CO	POLICE	INVESTMENT POOL	207		147,767.60
OAKLAND CO	REFUSE	INVESTMENT POOL	226		192,995.96
CIBC	GENERAL	CD	101		260,654.07
CIBC	FIRE	CD	206		164,998.51
CIBC	POLICE	CD	207		739,930.62
CIBC	CAPITAL IMP.	CD	401		378,761.34
CIBC	ESCROW	CD	101		317,681.37
TCF BANK	GENERAL	CD	101		742,155.57
TCF BANK	CAPITAL IMP.	CD	401		1,144,434.84
TOTAL					26,888,183.64

BANK STATEMENT
986,878.80
*In Chase checking account
CHASE
2,906,577.75
COMERICA
885,265.22
FLAGSTAR
5,860,702.94
HVSB
1,022,275.01
LEVEL ONE
902,732.27
LPL FINANCIAL
958,474.47
MBIA
3,846,802.29
OAKLAND COUNTY
6,756,737.37
CIBC
1,862,025.91
TCF BANK
1,886,590.41
TOTAL
26,888,183.64

Bank statement 5,565.88

Respectfully submitted,
Jennifer Frederick, Treasurer

	BANK/GL REC. SORTED BY		FUND						
	March 31, 2021					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101				3,052.30		
CHASE	GENERAL	H.R.A. CHECKING	101				41,952.97		
CHASE	GENERAL	F.S.A. CHECKING	101				8,392.23		
CHASE	GENERAL - ESCROW	CHECKING	101				545,509.27		
COMERICA	GENERAL	JFUND	101				214,990.99		
FLAGSTAR	GENERAL	MAX SAVINGS	101				272,465.55		
HVSB	GENERAL	CD	101				220,602.38		
OAKLAND CO	GENERAL	INVESTMENT POOL	101				321,309.24		
CIBC	GENERAL	CD	101				260,654.07		
CIBC	GENERAL - ESCROW	CD	101				317,681.37		
TCF BANK	GENERAL	CD	101				742,155.57		
FLAGSTAR	GENERAL	CD	101				416,762.93		
FLAGSTAR	PERPETUAL FUND	CD	101				1,105.40		
MBIA	STATE SHARED REV	INVESTMENT POOL	101	-92.46	4,234,747.03		868,020.30	4,234,654.57	101
CHASE	ROAD	SAVINGS	201				293.04		
MBIA	ROAD	INVESTMENT POOL	201				4,263.61		
CHASE	HAUL ROUTE	SAVINGS	201				230,506.86		
HVSB	HAUL ROUTE	CD	201	0.00	508,520.80		273,457.29	508,520.80	201
FLAGSTAR	FIRE	MAX SAVINGS	206				1,155,644.73		
HVSB	FIRE	CD	206				262,939.71		
LEVEL ONE	FIRE	CD	206				105,410.35		
OAKLAND CO	FIRE	INVESTMENT POOL	206				418,918.17		
CIBC	FIRE	CD	206				164,998.51		
CHASE	FIRE	SAVINGS	206	-287.04	2,159,941.06		51,742.55	2,159,654.02	206
CHASE	POLICE	SAVINGS	207				121,393.21		
FLAGSTAR	POLICE	MAX SAVINGS	207				2,668,623.91		
FLAGSTAR	POLICE	CD	207				308,306.31		
HVSB	POLICE	CD	207				265,275.63		
LEVEL ONE	POLICE	CD	207				264,007.37		
MBIA	POLICE	INVESTMENT POOL	207				82,205.80		
OAKLAND CO	POLICE	INVESTMENT POOL	207				147,767.60		
CIBC	POLICE	CD	207	0.00	4,597,510.45		739,930.62	4,597,510.45	207
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	211				939,019.46		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	211	0.00	958,474.47		19,455.01	958,474.47	211
CHASE	REFUSE	SAVINGS	226				815,578.39		
OAKLAND CO	REFUSE	INVESTMENT POOL	226	0.00	1,008,574.35		192,995.96	1,008,574.35	226
CHASE	HAAC	CHECKING	289	0.00	17,554.06		17,554.06	17,554.06	289
COMERICA	CAPITAL IMP.	PBMM	401				164,155.82		
COMERICA	CAPITAL IMP.	JFUND	401				506,118.41		
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401				260,143.34		

WOTA TRIPS BY COMMUNITY

1/1/2021 to 3/31/2021

						Usage By Vehicle		
						STOPS	Miles	Hours
			Highland		1208		29,329	1,839
			Waterford		1885		16,506	1,101
			Walled Lake		1228		3,900	374
			White Lake		1190		11,647	784
			Total		5511			
			Total Miles		61,383		61,383	
			Total Hours		4,098			4,098

Walled Lake Ridership

Purpose	55+			<55			Total
	AMB	PWD/A	WC	AMB	PWD/A	WC	
DHS	9	1	1	0	0	0	11
Medical	117	55	76	0	27	0	275
Other	118	35	16	1	12	0	182
School	0	0	0	0	0	0	0
Shopping	326	224	36	2	14	0	602
Work	99	0	0	0	57	0	156
Grand Total	669	315	129	3	110	0	1226

Highland/White Lake/Waterford Ridership

Purpose	55+			<55			Total
	AMB	PWD/A	WC	AMB	PWD/A	WC	
DHS	0	2	0	0	0	0	2
Medical	666	748	301	1	185	7	1908
Other	112	227	20	8	37	3	407
School	0	0	0	0	24	0	24
Shopping	271	437	14	2	48	13	785
Work	66	303	0	85	705	0	1159
Grand Total	1115	1717	335	96	999	23	4285

Highland/White Lake/Waterford/Walled Lake Ridership

Purpose	55+			<55			Total
	AMB	PWD/A	WC	AMB	PWD/A	WC	
DHS	9	3	1	0	0	0	13
Medical	783	803	377	1	212	7	2183
Other	230	262	36	9	49	3	589
School	0	0	0	0	24	0	24
Shopping	597	661	50	4	62	13	1387
Work	165	303	0	85	762	0	1315
Grand Total	1784	2032	464	99	1109	23	5511

6. Announcements and Information Inquiry

- a) Highland Community Prayer Breakfast – May 6, 2021 at 9:00 a.m.
Virtual on the Highland White Lake Business Association Facebook Page
- b) Highland Garden Club Plant Sale Saturday, May 15th, 9am – Noon
Highland Activity Center Parking Lot
- c) Founders Day Parade and Festivities on May 15, 2021 have been cancelled.
- d) Township Offices will be closed on Monday, May 31, 2021 in observance of Memorial Day




Highland Community Prayer Breakfast May 6, 2021 Virtual Event

Starting at 9:00 am

Find us at our Facebook page HWLBA

Each year our program benefits a local charity. Instead of tickets, would you make a donation? Find out more at HWLBA.com

In Partnership with the Township, HWLBA and local area Pastors and churches.



HIGHLAND GARDEN CLUB ANNUAL PLANT SALE

SATURDAY, MAY 15TH 9AM - NOON
HIGHLAND ACTIVITY CENTER
209 N. JOHN STREET

TRIED AND TRUE FAVORITES FROM LOCAL GARDENERS
PROFITS SUPPORT
COMMUNITY GARDENING PROJECTS



7. Public Comment



Memorandum

To: Board of Trustees
From: Rick A. Hamill, Supervisor
Date: May 3, 2021
Re: Presentation of Six Rivers Land Conservancy
Public Agency Acquisition Assist Process

I have invited representatives of the Six Rivers Land Conservancy to present an explanation of the program they have established to assist local government agency in acquiring land to meet conservation and recreation goals.





CONSERVING, SUSTAINING, AND
CONNECTING NATURAL AREAS, LANDS,
AND WATERS THAT MAKE THE PLACES
WE LIVE SPECIAL.

Public Agency Acquisition Assist Process

August 12, 2020

Six Rivers will assist public agencies in acquiring land for parks and preserves by acquiring and holding the property while the agency applies for grant funding to purchase the property. This enables the public agency to preserve their eligibility for the grant(s) while at the same time taking the property off of the market and allowing the time for grant process and acquisition process to take place. The public agency pays all acquisition, holding and subsequent purchase costs and pays Six Rivers a facilitation fee for the project.

Steps:

1. Six Rivers secures a letter of intent with public agency wherein agency commits to pay project costs and facilitation fee. A retainer is due at the time of signing the LOI; facilitation fee is paid half at the time Six Rivers acquires the property with the balance due when Six Rivers sells the property to the public agency.
2. Upon securing letter of intent and retainer, Six Rivers engages with seller/landowner to secure the property through a purchase agreement or other appropriate instrument. Purchase agreement is contingent upon:
 - a. Standard due diligence—environmental and property inspections, title inspections, etc.
 - b. Qualified appraisal(s) substantiating purchase price
 - c. Securing financing
 - d. Purchase agreement in place with take-out buyer (public agency)—this is a requirement of lenders and for Six Rivers to move forward with initial acquisition.
3. Once LOI with public agency and PA with seller are in place, Six Rivers will initiate due diligence steps and securing financing. All due diligence, including appraisals, are performed to standards satisfying public agency and grant providers.
4. Simultaneous with initiating due diligence Six Rivers will work with public agency to get take-out PA in place. Take-out PA being in place is a requirement of both lender and Six Rivers prior to Six Rivers' closing on initial acquisition.
5. When all contingencies are satisfied, take-out PA is in place and loan has been secured, Six Rivers closes on initial acquisition.
6. Public agency pursues grant funding—Six Rivers supports as necessary.
7. When public agency has secured funding or is ready to proceed with its purchase of the property from Six Rivers, Six Rivers works with agency to complete necessary steps to sell property to agency.



4480 Orion Rd., 2nd Floor • PO Box 80902 • Rochester • Michigan • 48308-0902

Phone: 248-601-2816 • Fax: 248-601-0106 • www.sixriversrlc.org



CHARTER TOWNSHIP OF HIGHLAND
PROPOSED ORDINANCE NO. Z-019
INTRODUCTION AND NOTICE
OF CONSIDERATION OF ADOPTION

An ordinance to amend the Charter Township of Highland Zoning Map of Ordinance Z-001 whose short title is the Zoning Ordinance of Highland Township.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section No. 1. That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from OS-Office Services Zoning District to C-2, General Commercial Zoning District for a parcel described as follows:

Parcel #11-15-326-017, Vacant 1.7 acre parcel at the NE corner of N. Milford Road and Wardlow Road.

Submitted by applicant Sam Raouf and property owner Rima Properties LLC.

Section No. 2. All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section No. 3. The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

This ordinance was introduced by the Highland Township Board at a regular board meeting held on Monday, April 5, 2021 at 6:30 p.m. and can be inspected any day during regular business hours at the Township Hall, 205 N. John St., Highland, MI. Written comments will be accepted by the Township Clerk up to the time of adoption. The Board will consider adoption of this ordinance at the regular meeting of May 3, 2021 at 6:30 p.m.

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://us02web.zoom.us/j/86575416907>

Meeting ID: 865 7541 6907

Additional information regarding remote meeting participation is available at our website: www.highlandtwp.net.

Tami Flowers, MIPMC
HIGHLAND TOWNSHIP CLERK

(Publish on April 21, 2020)



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP Planning Director
Date: March 29, 2019
Re: RZ21-02 Rima Properties Rezoning from OS to C2
Vacant N Milford
PIN: 11-15-326-017

The case before you is a request for rezoning of a vacant parcel at the corner of North Milford and East Wardlow. The property is currently zoned OS, Office Services, but the applicant requests rezoning to C-2, with the stated intent to construct retail with a drive-thru component. The designation for the property is OLIC, which would be appropriate for the existing OS, Office Services Zoning District or the C1, Local Commercial District, but not for the requested C2, General Commercial District. Drive thru restaurants would be permitted in the C-1 Zoning District as a Land Use requiring Special Approval.

The Planning Commission held a public hearing on March 4, 2021 via Zoom. Due to a misunderstanding, the applicant did not appear at the meeting until after a recommendation was determined in his case. The unapproved minutes are attached for your consideration. The Planning Commission recommendation is for denial of the request. I am confident from the discussions that the decision would have been the same had the applicant been present, as their discussions and decision was consistent recent analysis of a rezoning request by Dr. White on the two parcels located north of this property. The White case did not make it to the Board as the property was sold for development under a land use consistent with existing zoning and the application withdrawn.

Many of the public who appeared at the Zoom meeting for the earlier Murad rezoning request expressed interest in this case as well. There is no correspondence specific to this case (although some of the correspondence from the previous case was vague and may have applied to both requests).

Warm inside. Great outdoors.



CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-019

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING MAP OF ORDINANCE Z-001 WHOSE SHORT TITLE IS THE ZONING ORDINANCE OF HIGHLAND TOWNSHIP.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section No. 1.

That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from OS, Office Services District, to C2, General Commercial District for parcels described as follows:

Parcel #11-15-326-017, vacant N. Milford Road, approximately 1.7 acres.

Section No. 2.

All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____.

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____ which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members:
_____ voted for the adoption of said Zoning Ordinance amendment and the following Board members _____ voted against adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami Flowers CMMC, Township Clerk

Planning Commission Public Hearing: March 4, 2021
Introduction: April 8, 2021
Adoption:
Published:
Effective Date:

use, such as the food processing facility under the ordinance, but once the use was abandoned, there ceases to be any right to the use.

Mr. Beach found the access across a private railroad crossing to be problematic, and notes that the railroad discourages such crossings and works to close them. This single driveway is not adequate for fire or emergency vehicle access.

Mr. Beach further noted environmental concerns given that the property adjoins a pond, which probably has a direct connection to Harvey Lake.

He also agreed that since the parcel is surrounded by residentially zoned and used properties, this request would constitute spot zoning. He could see no way to justify industrial zoning. He noted further that the applicant's intent for use of the property is irrelevant and that the Planning Commission is charged with considering the full array of possible uses permitted under the IM, Industrial Manufacturing Zoning District regulations.

Mr. Green noted that good zoning practice calls for buffers between intense non-residential and residential uses; and sees no way to accomplish this. He noted that given the poor condition of the building, it should not be considered vital in determining future use of the property. He counselled the neighbors that blight complaints should be directed to the township offices.

Mrs. Lewis is opposed to spot zoning. She thinks the appropriate zoning and use is single-family residential.

Mr. Tierney thanked the public for speaking on this case. He encouraged the property owner to address the poor condition of the building.

Mr. Beach noted that the applicant would need to develop a new site plan and might also require multiple variances to renovate the building to put it back into service. He foresees many complications.

Mr. Green moved in case RZ, 21-01, for parcel 11-15-401-011, 2070 N. Milford Road to recommend denial of the request for rezoning from R1.5, Single Family Residential Zoning District to IM, Industrial Manufacturing Zoning District. The following facts and rationale are offered in support of the motion: a) the proposed rezoning request would constitute spot zoning and a deviation from the Master Plan; b) the abandonment of the non-conforming use and the poor condition of the building have extinguished the rights to a non-residential use; c) there is inadequate access to the site d) the protection of water quality for the pond and groundwater are not well served by industrial zoning. Mr. Tierney supported. Mr. Beach noted that a "yes" vote is for a recommendation of denial of the request. Beach-yes; Charlick-yes; Tierney-yes; Lewis-yes; Smith-yes; Temple-yes; Curtis-yes and Green-yes. Motion carried. (8 affirmative votes.)

Agenda Item #2:

Parcel #	11-15-326-017
Zoning:	OS, Office Services
Address:	Vacant N Milford at E. Wardlow
File#:	RZ, 21-02

Request: Rezoning from OS, Office Services to C2, General Commercial
Applicant: Raouf, Samred
Owner: Rima Properties, LLC

Mr. Green introduced the request for rezoning of a vacant parcel at the corner of N. Milford Road and E. Wardlow Road, parcel 11-15-326-017 from OS, Office Services to C-2, General Commercial (noted incorrectly on the agenda as R1.5, Single Family Residential).

The applicant was not present for the public hearing.

Mr. Green opened the public hearing at 8:11 p.m.

Mr. Brandon Phillips asked for a description of uses allowed in C-2 Zoning District as opposed to those allowed under the current OS, Office Services District. Ms. Corwin explained that OS, Office Services includes primarily offices or services typically arranged by appointment, such as dentists and doctors, lawyers, travel agents, and small barber/beauty shops. C-1 Zoning is oriented to local commercial such as the convenience store on the south side of the intersection. C-2 Zoning is General Commercial, and could include comparison shopping on a more regional scale, gas stations, automotive dealerships, etc., although the size of the parcel will impact the allowable uses.

Mr. Sam Impastato, 47585 Liberty Road, Shelby Township is the owner of the strip center on the south side of the intersection. Mr. Sam Rauol, the applicant, is a tenant operating the 7-11. He was interested in learning the outcome of this request. He did not think the location could support a gas station.

The public hearing was closed at 8:17 p.m.

Mr. Charlick noted that C-2, General Commercial Zoning is more intense than any of the other surrounding parcels and would not be appropriate. He noted that the railroad tracks form a buffer to the residential zones to the east. He believed the parcel could be developed as currently zoned in the OS, Office Services Zoning District, but might support a lesser request as C-1, Local Commercial Zoning.

Mr. Tierney agreed that C-2, General Commercial was just too intense for this area.

Mr. Temple asked what had become of the parcels north of this subject parcel that Dr. White had asked for consideration of rezoning to IM, Industrial Manufacturing. He thought the concerns raised in that case would be relevant to this property, particularly as regards traffic and noise. Ms. Corwin reminded him that the request had been withdrawn when the property was sold to a dentist who had presented a site plan for approval of dental offices but that the project was on hold due to development costs.

Mr. Beach noted that the Planning Commission should examine fundamental principles and the Master Plan. District boundaries provide for a gradation of uses so that industrial uses, as an example, do not abut residential uses. The intersection of E. Wardlow and Milford Road has served as a demarcation, with less intense uses to the north, and more intense uses to the south, and the Huron Valley Schools property, with its early education programs along the west side.

Mr. Beach did not see justification to leapfrog from OS to either C-1 Local Commercial or C-2 General Commercial. C-1 uses are not typically appointment based and are more likely to operate “around the clock.” He would not like to see the intersection of N. Milford Road and Wardlow Road to become a busy commercial intersection with heavy turning movements on all sides which could disadvantage the commercial property to the south. Furthermore, the applicant has made no showing that there is no reasonable use under the current zoning classification. Mrs. Lewis agreed.

Mr. Green also noted that the applicant purchased the property recently, with full knowledge of its zoning classification and should have a plan to use the property as zoned.

Mr. Beach moved in case RZ, 21-02, for parcel 11-15-326-017, Vacant property at the location of N. Milford Road and E. Wardlow Road to recommend denial of the request for rezoning from OS, Office Services Zoning District to C-2 General Commercial Zoning District for the reasons identified in the discussion. Mr. Tierney supported. Mr. Beach noted that a “yes” vote is for a recommendation of denial of the request. Beach-yes; Charlick-yes; Tierney-yes; Lewis-yes; Smith-yes; Temple-yes; Curtis-yes and Green-yes. Motion carried. (8 affirmative votes.)

Work Session:

Agenda Item #3:

Parcel # 11-30-101-001 (portion of)
Zoning: LV, Single Family Residential
Address: Vacant W. Highland Road
File#: RZ, 21-03 Initial Review
Request: Rezone the north 4 acres from LV to C2, General Commercial
Applicant: Bryson, Jeffrey
Owner: Bryson, Jeffrey

Mr. Green introduced the request for rezoning for the northern four acres of a vacant ten acre parcel at the west edge of the Township at S. Tipsico Lake Road and Highland Road (M-59), parcel 11-30-101-001. The applicant would like to rezone the northern portion of his property to C-2, General Commercial. The remainder of the parcel would remain LV, Lakes and Villages Zoning District.

The calendar for April was discussed. The meetings will be the 2nd and 4th Thursdays as published in the official calendar.

Mr. Green moved to set the public hearing for RZ21-03 for April 8, 2021. Mrs. Lewis supported. Motion carried by voice vote (8 affirmative votes.) The meeting will be electronic since it is anticipated that the attendance would exceed the 25 persons allowed under the Director’s orders for COVID.

Agenda Item #4:

Committee Updates



**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
March 4, 2021
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held via electronic means on the Zoom platform on Thursday, March 4, 2020 at 7:30 p.m.

Notice is further given that during the current state of emergency regarding the COVID-19 virus, we encourage all interested parties to consider remote means of reviewing proposals and offering comment through the internet or mail. Case files may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Clerk's entrance to the building. If you have any questions, please call 248-887-3791, ext. 2.

TO CONSIDER:

Request for Rezoning of the following parcel:

Parcel #11-15-326-017; Vacant N. Milford, approximately 1.7 acres.



The applicant is Sarmed Raouf. The property owner is Rima Properties, LLC. The property would be changed *from OS, Office Service to C-2, General Commercial Zoning District.*

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://zoom.us/j/91986141670>

Meeting ID: 919 8614 1670

Dial by your location.

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Find your local number: <https://zoom.us/u/adUS0Nw8ld>

Additional information regarding remote meeting participation is available at our website: www.highlandtwp.org

Scott Green, Chairman
Highland Township Planning Commission

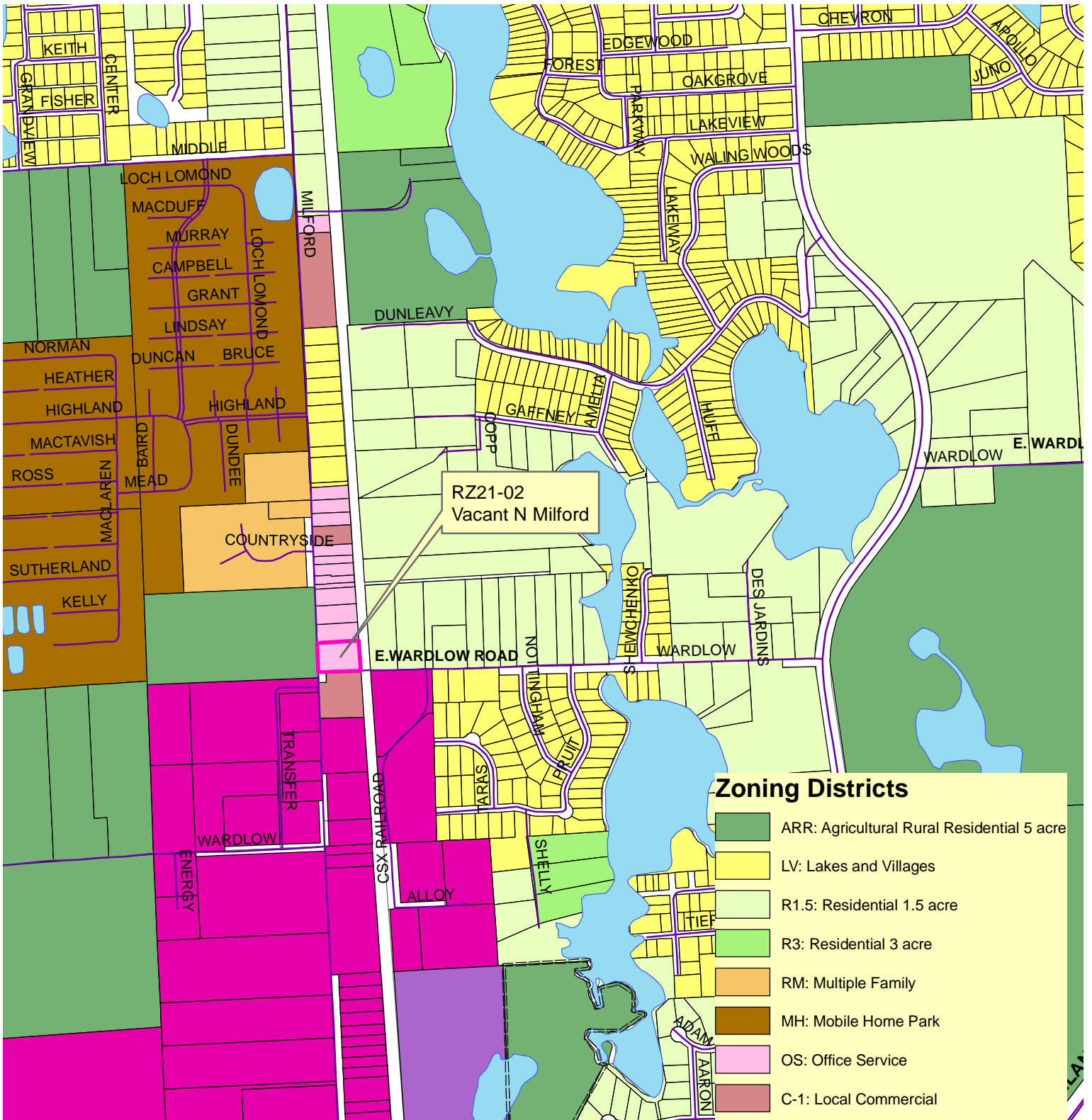
(Publish: February 17, 2021)



350 175 0 350 Feet



CHARTER TOWNSHIP OF HIGHLAND ZONING MAP



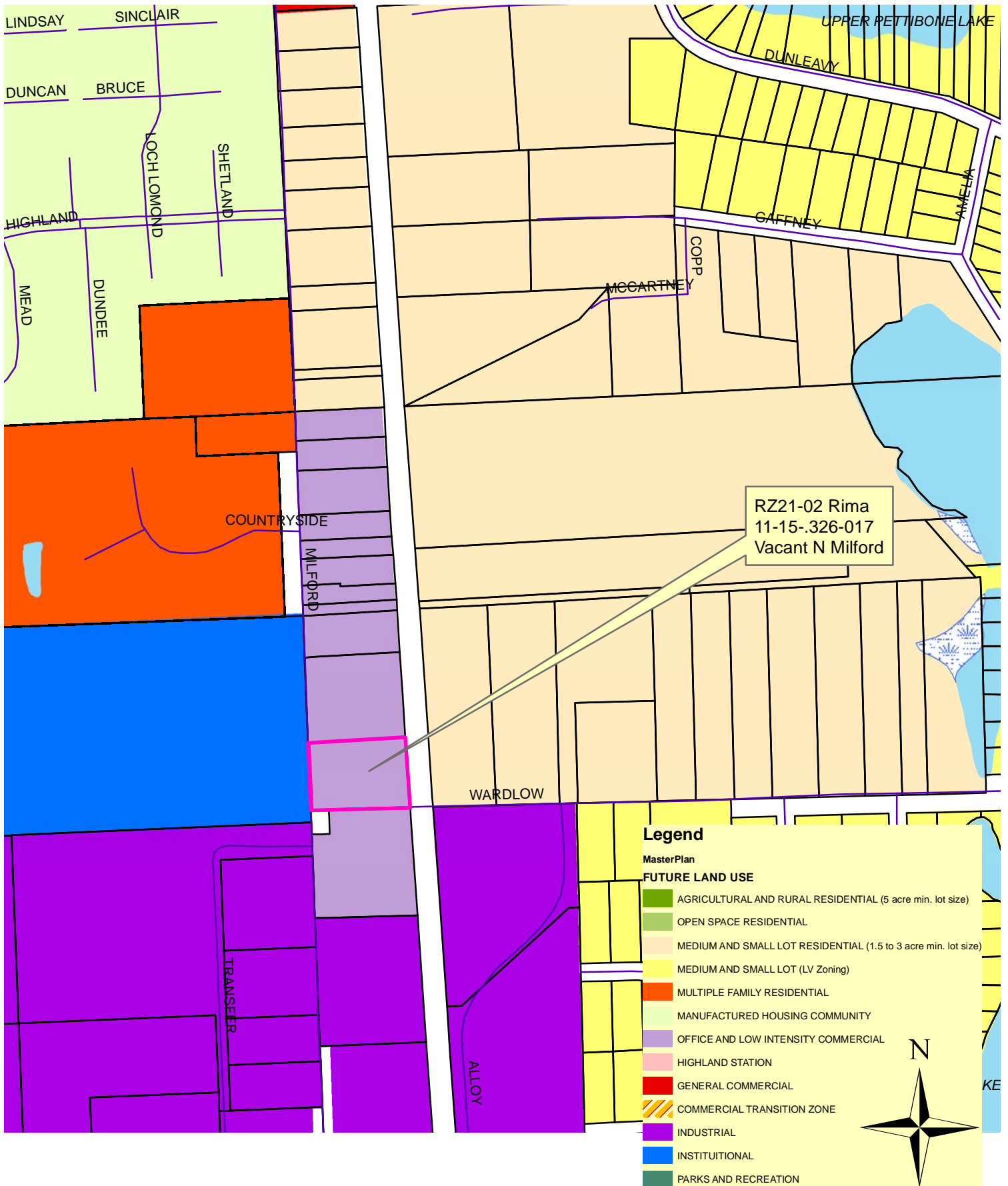
Zoning Districts

- ARR: Agricultural Rural Residential 5 acre
- LV: Lakes and Villages
- R1.5: Residential 1.5 acre
- R3: Residential 3 acre
- RM: Multiple Family
- MH: Mobile Home Park
- OS: Office Service
- C-1: Local Commercial
- C-2: General Commercial
- HS: Highland Station
- TR: Technology and Research
- IM: Industrial Manufacturing



ENACTED: November 18, 2010

HIGHLAND TOWNSHIP 1999 MASTER LAND USE PLAN MAP
 ADOPTED JULY 6, 2000
 AND INCORPORATION OF MICRO-AREA ANALYSES THROUGH DECEMBER, 2010



CHARTER TOWNSHIP OF HIGHLAND



- Site Plan Review
- Rezoning
- Use Requiring Special Approval
- Land Division
- Land Division & Combination
- Road Profile
- Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John Street, Highland Michigan 48357 (248) 887-3791 Ext. 2

Date filed: 2-4-21 Fee: 250.00 Escrow: NA Case Number: 21-82

NOTICE TO APPLICANT AND OWNER

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 3 HARD COPIES OF PLANS AND .PDF COPY OF PLANS
CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES

APPLICANT AND PROPERTY OWNER INFORMATION

Applicant: SARMED RAOUF
 Phone: 248-343-2400 Email: sams5366@gmail.com
 Address: 6122 Trailwood Ln west Bloomfield, MI 48322
(Street) (City) (State) (Zip)
 Property Owner: SARMED RAOUF Phone: 248-343-2400
 Address: RIMA properties LLC
6122 Trailwood Ln west Bloomfield, MI 48322
(Street) (City) (State) (Zip)

PROPERTY INFORMATION

Address or Adjacent Streets: vacant corner of Milford and wardlaw
 Lot Width: 222 Lot Depth: 259 Lot Area: 1.7 acres
 Tax Identification Number(s) (Sidwell): 11-15-326.017

PROJECT INFORMATION

Project Name: _____
 Existing Use: vacant Current Zoning: OS
 Proposed Use: C2 Retail Proposed Zoning: C2

APPLICANT

SIGNATURE: [Signature]
 NAME: SARMED RAOUF

On the 4 day of Feb, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
 County Of Oakland
 Notary Public: [Signature]
JENNIFER BOSH
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF OAKLAND
 My Commission Expires June 16, 2025
 Acting in the County of Oakland

OWNER

SIGNATURE: [Signature]
 NAME: SARMED RAOUF

On the 4th day of Feb, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
 County Of Oakland
 Notary Public: [Signature]
JENNIFER BOSH
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF OAKLAND
 My Commission Expires June 16, 2025
 Acting in the County of Oakland

• If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

• A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.

FEE RESPONSIBILITY CERTIFICATE

I/we acknowledge that the applicant and/or owner is responsible for all specific engineering, legal or planning fees that arise from review of the attached application.

All fees must be reimbursed to Highland Township within 30 days of billing or before any permits are issued, which ever is first.

Under certain conditions, I/we acknowledge that the Township may require fees to be paid in advance into an escrow account.

Current Sidwell Number: 11-15-326-017

Charles Rasoul
(Signature)

(Signature)
02-04-2021
(Date)

STATE OF MICHIGAN
COUNTY OF Oakland

On the 4th day of Feb, 2021, before me, a Notary Public, personally appeared the above named person whose signature appears above and who executed the foregoing instrument and he acknowledged to me that he executed the same.

Jennifer Bosh
Notary Public:

JENNIFER BOSH NOTARY PUBLIC - STATE OF MICHIGAN COUNTY OF OAKLAND My Commission Expires June 16, 2025 Acting in the County of Oakland

My commission expires: 06-16-2025



Form Revision Date 02/201

ARTICLES OF ORGANIZATION
For use by DOMESTIC LIMITED LIABILITY COMPANY

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

Article I

The name of the limited liability company is:

RIMA PROPERTIES, LLC

Article II

Unless the articles of organization otherwise provide, all limited liability companies formed pursuant to 1993 PA 23 have the purpose of engaging in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan. You may provide a more specific purpose:

Article III

The duration of the limited liability company if other than perpetual is:

Article IV

The street address of the registered office of the limited liability company and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

- 1. Agent Name: SARMED RAOUF
- 2. Street Address: 6122 TRAILWOOD LANE
Apt/Suite/Other:
City: WEST BLOOMFIELD
State: MI Zip Code: 48322
- 3. Registered Office Mailing Address:
P.O. Box or Street Address: 6122 TRAILWOOD LANE
Apt/Suite/Other:
City: WEST BLOOMFIELD
State: MI Zip Code: 48322

Signed this 21st Day of December, 2020 by the organizer(s):

Signature	Title	Title if "Other" was selected
Sarmed Raouf	Organizer	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline - Accept

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FILING ENDORSEMENT

This is to Certify that the ARTICLES OF ORGANIZATION

for

RIMA PROPERTIES, LLC

ID Number: 802574319

received by electronic transmission on December 21, 2020 **, is hereby endorsed.**

Filed on December 21, 2020, **by the Administrator.**

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 21st day of December, 2020.

Linda Clegg

Linda Clegg, Interim Director

Corporations, Securities & Commercial Licensing Bureau

GARY L. DOVRE
gdovre@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

April 26, 2021

Charter Township of Highland
Board of Trustees
205 N. John Street
Highland, MI 48357

RE: Proposed Amendment/Extension of Site Lease Agreement for Cell Tower

Dear Township Board Members:

Back in 1997 the Township made the referenced Agreement with Nextel, that with all renewal terms, runs through 2027. Nextel's interest as Lessee is now held by its successor, SBA 2012 TC Assets LLC (SBA). Around this time last year, SBA submitted a letter proposal to extend the lease by 30 years, pay the Township a signing bonus of \$14,500 for doing so, and an increase in the monthly rent. At your meeting on May 4, 2020, you adopted the following motion:

"Motion to postpone discussion of the lease extension until the Board is provided SBA's proposed agreement and revenue projections under the existing and proposed extended lease."

Attached to this letter is SBA's proposed Amendment to Communications Site Lease Agreement (Ground). Although we did not receive revenue projections from SBA, with Jennifer's considerable help, I am able to provide the following revenue information. Under the Lease, rent is payable monthly and increased each year by the greater of 4% or the CPI. 4% has been the increase for many years and it is assumed that will be the case through 2027.

Come 2027 when the current Lease would expire, the annual rent should be approximately \$45,060.00. SBA's proposal is to increase the rent by 20% at that time and have that new annual amount (approximately \$56,325.00) be the rent amount through 2057 with no additional increases. For those 30 years, that rent would total approximately \$1,689,750.00. That is the easy part of the revenue projections. More difficult is projecting revenues after 2027 since that depends on if there is a new Lease and if so, what it provides by way of rent.

With SBA and 3 other carriers using this tower, and the ever increasing reliance of our society on wireless communications, I think it is safe to assume that SBA will not want to walk away from this site when the current lease expires in 2027. As for the rent under a new 30 year lease, a second assumption for purposes of projecting revenues is that the annual rent would not be less than the \$45,060.00 in 2027. How the rent might increase over a 30 year term gets a bit more speculative.

It is quite common for cell tower leases to provide for rent increases. Some are annual (as the current lease), while others provide increases at each 5 year renewal term. All a matter of negotiation. As for the amount of increases, in recent years I have not seen as many tied to the

April 26, 2021

Page 2

CPI. Most are just a percentage increase which provides more certainty. However, I have not seen cell carriers agreeing to 4% annual increases in the last several years. 2%, or in some cases 3%, are more in the ballpark of what might be agreed to currently. Of course, who knows what the economic conditions will be in 2027.

Despite the number of unknowns, to come up with some way to assess the economic benefits, or lack thereof, of the SBA proposal, I asked Jennifer to project what the annual and total rent amounts would be over the 30 year period from 2028 – 2057 under 3 scenarios where the rent increased annually at the rates of 2%, 3%, and 4%. Those results are on the attached spreadsheet. As you can see, even if annual increases were limited to 2%, over 30 years the amount received would be \$219,867.60 more than under SBA's proposal. The difference is obviously greater under the other scenarios, approaching one million dollars at the 4% rate.

SBA's proposal also has a non-monetary component. I am referring to paragraph 4, which would add a new Section 24 to the Lease called Right of First Refusal/Exclusive Use. To fully appreciate this proposal, it may be helpful to know that SBA's lease area ("Premises") is 5,625 square feet of a 20.5 acre parcel of Township owned "Land."

Under the Right of First Refusal, the Township would not be able to accept an offer from a 3rd person for a sale, assignment, conveyance, lease, or transfer of any interest in the Rent under the Lease, the Premises, or the Land without giving SBA the right to first acquire the same interest. And that right is not even required to be on the same terms offered, only "substantially equivalent financial terms. Also SBA would have an option to acquire an interest different than the offer ("Lessee may elect to acquire an easement or fee simple title in the Premises or Land (or portion thereof)"). Finally, if SBA exercised its right, it would have a "commercially reasonable period of time to conduct its due diligence."

The Exclusive Use element of this proposed new Section of the Lease would prohibit the Township from allowing any other person (that includes individuals and all legal entities) to use the 20.5 acre parcel of Land, or any adjacent parcel of property the Township owns, leases, or manages, now or in the future, for communications services (the uses permitted by the Lease) or "other uses similar thereto". This element also prohibits the Township from granting any interest in or option to acquire an interest in any portion of the 20.5 acre "Land" for the same uses without SBA's written consent, which would be required even after the extended Lease had expired! The "other uses similar thereto" is broadly defined to include things that extend well beyond SBA's right under the existing lease to use the cell tower for communications services.

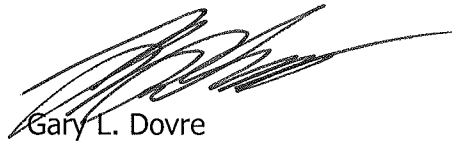
The proposal that has been presented for your consideration was not the result of any negotiations. It is simply what SBA has proposed, which as noted, is 6 years in advance of the end of the last renewal term under the 1997 Lease. Based primarily on the above analysis of the proposed new Section 24, and to a lesser degree on the apparent lack of long term financial benefits, we are unable to recommend Board approval of SBA's proposal. If you are inclined to follow that recommendation, language for a motion should be limited as set forth on the next page. You do not need to include detailed reasons for rejecting the proposal and doing so would be of no benefit, and could be a detriment to any future negotiations.

April 26, 2021
Page 3

Motion to reject the proposed Amendment to Communications Site Lease Agreement
(Ground) presented by SFA 2012 TC Assets, LLC.

One final comment relates to the 3 other current sub-lessee users of the tower. Although they are each paying the Township rent, it is not clear if they are all paying what is required by the 1997 Lease. Regardless of whether the Board rejects SBA's proposal, we recommend a review of those users and their payment amounts, which as I read the Lease were to be subject to annual increases in the beginning rent amounts.

Very truly yours,



Gary L. Dovre

Enclosures (2)

cc: Lisa Hamameh, Esq.
Joellen Shortley, Esq.

Prepared by: Joanne Beaulieu
After recording return to: Rita Drinkwater
SBA Network Services, LLC
8051 Congress Avenue
Boca Raton, FL 33487
Ph: 800-487-7483 ext. 7872

Parcel ID: 11-22-401-006

AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (GROUND)

THIS AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (GROUND) ("Amendment") is executed this _____ day of _____, 2020 by and between **CHARTER TOWNSHIP OF HIGHLAND, a Michigan municipal corporation**, having an address of 205 N. John Street, Highland, MI 48357-4531 ("Lessor") and **SBA 2012 TC ASSETS, LLC, a Delaware limited liability company**, having a principal office located at 8051 Congress Avenue, Boca Raton, Florida 33487-1307 ("Lessee").

WHEREAS, Lessor and Nextel West Corp., a Delaware corporation, d/b/a Nextel Communications entered into that certain Communications Site Lease Agreement (Ground), dated September 17, 1997, as evidenced by that certain Memorandum of Agreement, dated September 17, 1997, recorded October 2, 1998, in Liber 19016, Page 82, and assigned to Lessee f/k/a TowerCo Assets, LLC, pursuant to that certain Assignment and Assumption of Ground Lease, dated September 18, 2008, recorded November 17, 2008, in Liber 40720, Page 104; both recordings of the Register of Deeds of Oakland County, Michigan, as amended and assigned from time to time (collectively, "Agreement") for Lessee's use of a portion of the real property ("Premises") located at 583 Highland Road, Highland, MI, 48357 ("Land"), being more particularly described in the attached **Exhibit "A"**; and

WHEREAS, Lessor and Lessee desire and intend to amend and supplement the Agreement as provided herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant, agree and bind themselves to the following modifications to the Agreement:

1. **Section 4. Term**, of the Agreement is hereby amended as follows:

In addition to the Renewal Term as referenced in the Agreement, the Agreement is hereby amended to include six (6) additional successive terms of five (5) years (each an “Additional Renewal Term”). Each Additional Renewal Term shall be deemed automatically extended, unless Lessee notifies Lessor of its intention not to renew the Agreement at least thirty (30) days prior to the commencement of the succeeding Additional Renewal Term. The first Additional Renewal Term shall commence on October 26, 2027 (“Additional Renewal Term Commencement Date”), upon the expiration of the Renewal Term expiring on October 25, 2027.

2. **Section 5(d). Rent** of the Agreement is hereby amended to include the following:

On the Additional Renewal Term Commencement Date, Lessor's rent amount shall incur a one-time increase of twenty percent (20%).

3. **Section 23(d). Miscellaneous**, of the Agreement is hereby amended as follows:

If to Lessor: Charter Township of Highland
205 N. John Street
Highland, MI 48357-4531

If to Lessee: SBA 2012 TC Assets, LLC
Attn: Site Administration
8051 Congress Avenue
Boca Raton, FL 33487-1307
Re: MI46797-A/Highland 5, MI

4. The Agreement is hereby amended to include **Section 24. Right of First Refusal / Exclusive Use**, as follows:

If at any time during the term of the Agreement, Lessor receives a bona fide written offer from a third person (the “Offer”) to sell, assign, convey, lease, factor or otherwise transfer or create any interest in the current or future Rent, this Agreement, the Premises or the Land, or any portion thereof, which Lessor desires to accept, Lessor shall first give Lessee written notice (including a copy of the proposed contract) of such Offer prior to becoming obligated under such Offer, with such notice giving Lessee the right to acquire the interest described in the Offer on substantially equivalent financial terms as the third-party Offer; provided,

however, that if such interest is in the Land, (or any portion thereof), Lessee shall have the additional right to acquire an interest in only the Premises for a pro-rata portion of the Offer price based on the size of the Premises in comparison to the size of the Land (or any portion thereof) described in the Offer. Further, if the third party Offer is for any interest in the Premises or Land Lessee may elect to acquire an easement or fee simple title in the Premises or Land (or portion thereof) on substantially equivalent financial terms as the third-party Offer. Lessee shall have a period of thirty (30) days after receipt of Lessor's notice and terms to exercise Lessee's right of first refusal by notifying Lessor in writing. If Lessee has not exercised its right of first refusal in writing to Lessor within such thirty (30) day period, the terms of the Offer will be deemed rejected. If Lessee exercises its right of first refusal, Lessee may require and shall be allowed a commercially reasonable period of time to conduct its due diligence and effectuate the closing of the transaction following the completion of such due diligence on substantially equivalent financial terms as the third-party Offer.

As part of Lessee's right to the undisturbed use and enjoyment of the Premises, Lessor shall not at any time during the term of the Agreement (i) use or suffer or permit another person to use any portion of the Land or any adjacent parcel of land now or hereafter owned, leased or managed by Lessor for any of the uses permitted herein or other uses similar thereto, or (ii) grant any interest in or an option to acquire any interest in any portion of the Land that permits (either during the term of the Agreement or after the term hereof) any of the uses permitted under this Agreement or other uses similar thereto without the prior written consent of Lessee, in Lessee's sole discretion. The phrase "or other uses similar thereto" as used herein shall include, without limitation, the transmission, reception or relay of communications signals and/or data by way of small cells, distributed antenna systems, data centers, C-RAN or fiber.

5. Upon full execution of this Amendment, Lessee shall pay to the Lessor a one-time payment of Fourteen Thousand Five Hundred and No/100 Dollars (\$14,500.00).
6. Capitalized terms not defined in this Amendment will have the meaning ascribed to such terms in the Agreement.
7. This Amendment will be governed by and construed and enforced in accordance with the laws of the state in which the Land is located without regard to principles of conflicts of law.
8. Except as specifically set forth in this Amendment, the Agreement is otherwise unmodified and remains in full force and effect and is hereby ratified and reaffirmed. In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall take precedence.
9. Lessor acknowledges that the attached **Exhibit "A"** may be preliminary or incomplete and, accordingly, Lessee may replace and substitute such Exhibit with

an accurate survey and legal descriptions of the Premises and easements and re-record this Amendment without obtaining the further approval of Lessor. Following such re-recording, the descriptions of the Premises and easements described therein shall serve as the descriptions for same for all purposes under the Amendment.

10. Lessor represents and warrants to Lessee that the Lessor is the sole owner in fee simple title to the Premises and easements and the Lessor's interest under the Agreement and that consent or approval of no other person is necessary for the Lessor to enter into this Amendment.
11. This Amendment may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same Amendment.
12. Lessee shall have the right to record this Amendment.

[The remainder of this page is intentionally left blank. Signatures to follow.]

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first above written.

WITNESSES:

LESSEE:

Charter Township of Highland, a Michigan corporation

Print Name: _____

By: _____

Name: _____

Print Name: _____

Title: _____

STATE OF TEXAS

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____, the _____ of Chart Township of Highland, a Michigan municipal corporation, on behalf of the corporation.

Notary Public
My Commission Expires _____

(NOTARY SEAL)

WITNESSES:

LESSOR:

**SBA 2012 TC Assets, LLC, a Delaware
limited liability company**

Print Name: _____

By: _____
Martin Aljovin
Vice President - Asset Optimization

Print Name: _____

STATE OF FLORIDA

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, 202__, by Martin Aljovin Vice President - Asset Optimization of SBA 2012 TC Assets, LLC a Delaware limited liability company, who is personally known to me and did not take an oath.

Notary Public
My Commission Expires _____

(NOTARY SEAL)

EXHIBIT "A"

Legal description to be incorporated upon receipt of final survey.

Property located in Oakland, MI

A Leasehold Estate, said leasehold being a portion of the following described parent parcel:

Overall Legal Description

Land located in the Southeast 1/4 of Section 22, T3N, R 7 E, Highland Township, Oakland County, Michigan, being more particularly described as

BEGINNING at a Point S 87° 20' 21" W 1902.23' from the East 1/4 corner of said section; TH S 02° 31' 25" E 1156.55'; TH S 87° 28' 35" W 783.62'; TH N 01° 25' 11" W 1154.96'; TH N 87° 20' 21" E 761.37' to the POINT OF BEGINNING, containing 20.49 acres of land more or less.

Tax Parcel No. 11-22-401-006

2% increase		3% increase		4% increase	
2027	\$ 45,060.00	\$ 45,060.00	\$ 45,060.00		
2028	\$ 45,961.20	\$ 46,411.80	\$ 46,862.40		
2029	\$ 46,880.42	\$ 47,804.15	\$ 48,736.90		
2030	\$ 47,818.03	\$ 49,238.28	\$ 50,686.37		
2031	\$ 48,774.39	\$ 50,715.43	\$ 52,713.83		
2032	\$ 49,749.88	\$ 52,236.89	\$ 54,822.38		
2033	\$ 50,744.88	\$ 53,804.00	\$ 57,015.27		
2034	\$ 51,759.78	\$ 55,418.12	\$ 59,295.89		
2035	\$ 52,794.97	\$ 57,080.66	\$ 61,667.72		
2036	\$ 53,850.87	\$ 58,793.08	\$ 64,134.43		
2037	\$ 54,927.89	\$ 60,556.87	\$ 66,699.81		
2038	\$ 56,026.45	\$ 62,373.58	\$ 69,367.80		
2039	\$ 57,146.98	\$ 64,244.79	\$ 72,142.51		
2040	\$ 58,289.91	\$ 66,172.13	\$ 75,028.21		
2041	\$ 59,455.71	\$ 68,157.29	\$ 78,029.34		
2042	\$ 60,644.83	\$ 70,202.01	\$ 81,150.51		
2043	\$ 61,857.72	\$ 72,308.07	\$ 84,396.53		
2044	\$ 63,094.88	\$ 74,477.31	\$ 87,772.40		
2045	\$ 64,356.78	\$ 76,711.63	\$ 91,283.29		
2046	\$ 65,643.91	\$ 79,012.98	\$ 94,934.62		
2047	\$ 66,956.79	\$ 81,383.37	\$ 98,732.01		
2048	\$ 68,295.93	\$ 83,824.87	\$ 102,681.29		
2049	\$ 69,661.84	\$ 86,339.62	\$ 106,788.54		
2050	\$ 71,055.08	\$ 88,929.81	\$ 111,060.08		
2051	\$ 72,476.18	\$ 91,597.70	\$ 115,502.49		
2052	\$ 73,925.71	\$ 94,345.63	\$ 120,122.59		
2053	\$ 75,404.22	\$ 97,176.00	\$ 124,927.49		
2054	\$ 76,912.30	\$ 100,091.28	\$ 129,924.59		
2055	\$ 78,450.55	\$ 103,094.02	\$ 135,121.57		
2056	\$ 80,019.56	\$ 106,186.84	\$ 140,526.43		
2057	\$ 81,619.95	\$ 109,372.45	\$ 146,147.49		
30Yr Total 2%	\$ 1,909,617.60	30Yr Total 3%	\$ 2,253,120.68	30Yr Total 4%	\$ 2,673,334.79
Difference b/t one time 20% increase	\$ 219,867.60		\$ 563,370.68		\$ 983,584.79
30 Yr Total with a one time 20% increase in 2027		\$1,689,750.00			



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AIPC; Planning Director
Date: April 27, 2021
Re: Rezoning request from LV, Lakes and Villages Single Family Residential to C2, General Commercial
Applicant: Jeffrey Bryson
Vacant W Highland/S Tipsico Lake Road
PIN 11-30-101-001

On April 8, 2021, the Planning Commission held a public hearing and considered an application for rezoning the northern four acres of a ten acre parcel at the southeast corner of M-59 and Tipsico Lake Road from residential zoning to C-2, General Commercial. The applicant's stated intent is to develop three single family homes fronting Tipsico Lake Road and to prepare the northern four acre parcel for sale as commercial property. The applicant has provided a simple sketch to illustrate his plans.

Several residents of a nearby neighborhood spoke at the public hearing regarding their concern for potential noise and traffic that might result from a commercial project. Their comments are summarized in the approved minutes that are attached. The Planning Commission offered a recommendation of denial of the application for rezoning.

The applicant has since approached staff stating his willingness to be considered for the C1, Local Commercial Zoning District. See attached correspondence.

At this meeting, you may decide to introduce the rezoning map amendment as originally presented. You could also decide to not introduce the rezoning map amendment and deny the rezoning request. You may remand the matter to the Planning Commission for a new hearing based on a lesser zoning classification. If you choose to introduce the rezoning map amendment as presented, it could be considered for adoption at the June 7, 2021.



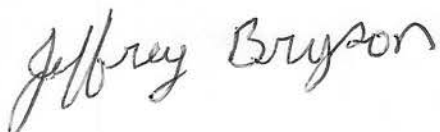
April 27, 2021

Re: Parcel #11-30-101-001 Highland Township

To Whom It May Concern,

After a zoom meeting on April 8, 2021, hearing the concerns of the people about C-2 zoning. I would like to change the request to C-1 zoning. The parcel is 7.6 acres and I only want the front half zoned C-1 and I plan on putting 3 homes on the back half. M-59 has a high volume of traffic and if I had a choice I wouldn't want a home frontage on it.

Thank You

A handwritten signature in cursive script that reads "Jeffrey Bryson".

Jeffrey Bryson
585-246-4873

CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-020

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING MAP OF ORDINANCE Z-001 WHOSE SHORT TITLE IS THE ZONING ORDINANCE OF HIGHLAND TOWNSHIP.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section No. 1.

That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from LV, Lakes and Villages Zoning District to C2, General Commercial District for property described as follows:

A portion of Parcel #11-30-101-001 (the northern 4 acres of a 10 acre parcel), vacant W Highland Road at Tipsico Lake Road, approximately 4.0 acres.

Section No. 2.

All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____.

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers CMMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____ which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members:
_____ voted for the adoption of said Zoning Ordinance amendment and the following Board members _____ voted against adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami Flowers CMMC, Township Clerk

Planning Commission Public Hearing: April 8, 2021
Introduction: May 3, 2021
Adoption:
Published:
Effective Date:

Highland Township Planning Commission
Record of the 1370th Meeting
Highland Township Adult Activity Center
April 8, 2021
Electronic via Zoom Platform

Roll Call:

Scott Green
Eugene H. Beach, Jr.
Grant Charlick (absent)
Kevin Curtis
Chris Heyn
Beth Lewis
Roscoe Smith
Scott Temple (absent)
Russ Tierney (absent)

Also Present:

Lisa G. Burkhart, Zoning Administrator

Visitors: 5

Chairman Scott Green called the meeting to order at 7:30 p.m.

Public Hearing:

Agenda Item #1:

Parcel #	11-30-101-001 (portion of)
Zoning:	LV, Single Family Residential
Address:	Vacant W. Highland Road
File#:	RZ, 21-03
Request:	Rezone the north 4 acres from LV to C2, General Commercial
Applicant:	Bryson, Jeffrey
Owner:	Bryson, Jeffrey

Mr. Beach introduced the request for rezoning of a portion of a vacant parcel at the southeast corner of West Highland Road and South Tipsico Lake Road, parcel 11-30-101-001, from LV, Lakes and Villages Single Family Residential District to C2, General Commercial Zoning District. The parcel is adjacent to an existing daycare center. The request is for rezoning of the northern four-acres of the parcel. This property was presented for rezoning about 15 years ago and was denied at that time. The Master Plan designation is for small lot residential land use.

The applicant, Jeffrey Bryson was present. He explained that he had purchased the property with the intent of building a few homes. He does not believe the frontage on M-59 is desirable for homes, and noted that adjacent property in Livingston County is zoned for commercial land use. He noted that property to the east of this site was recently rezoned for C-3, Low-impact Commercial Zoning District. He believed his request was reasonable, and has not included the entire acreage in his request.

Mr. Green opened the public hearing at 7:35 p.m.

Mark and Caroline Platt; 4565 Pommere have reviewed the maps. Mr. Platt noted that the property due west of the site in Hartland Township is zoned for agricultural land use. The parcel is basically surrounded by residential property within Highland Township.

Mr. Bryson noted that the adjacent property is a daycare center, not residential use, which he considers a commercial land use.

Caroline Platt noted that the property kitty-corner across M-59 and Tipsico Lake Road appears to be zoned in a less intense commercial category than is this request. She is most concerned about high traffic generating uses or uses that might use outdoor loudspeaker systems like a gas station. She has no issue with the existing daycare center.

Mr. Green reviewed the Highland Township use list and pointed out differences that would be allowed in C-2, but not in C-1. For instance retail uses are allowed in C-1, but not automotive dealerships, banquet halls or larger retail such as grocery stores. He directed interested neighbors to review the use list on the Township website.

Mr. Scott Millard, 4458 Pommere notes that students from the existing daycare center walk through the field to access the school bus at Tipsico Lake Road. Mr. Millard mows the path for the students. He is also concerned about the excess light pollution from the LaFontaine dealership.

Mr. Beach noted that daycare centers are allowed by ordinance within a residential zoning district and should not be equated to commercial land use.

Ryan Dolley, 415 S. Tipsico Lake Rd (corner at Pommere) He is concerned about any uses that would disrupt the pickup location for the school bus, and any use that generates excess noise and light. He would not object to all commercial uses, just those that create a burdensome impact on the neighborhood.

Mr. Bryson answered that he is trying to be considerate and respects the concerns and needs of neighboring residents. He would not consider a gas station.

Mr. Green closed the public hearing at 7:40 p.m.

Mr. Green noted his concern that the zoning decisions made today would run with the land and invest future owners in the right to develop in accordance with the Zoning Ordinance. Mr. Bryson's good intent might not be honored by future property owners.

Mr. Smith noted that the Planning Commission has successfully maintained residential land uses at the gateways to the Township. He noted that even Livingston County has maintained greener land uses on the south side of the intersection.

Mr. Beach agreed, and noted that the Highland Recreation area on the east end of M-59 also provides a greenway when entering the Township. He noted that the daycare center should not be considered commercial, and the first commercial activity encountered along Highland Road is the Pond Place and LaFontaine dealership, nearly half mile to the east. He believed that a creative design approach could yield an attractive, more dense residential development with open space along the frontage of Milford Road. He further noted that the jump to C-2 from residential is problematic and would represent spot zoning.

Mr. Curtis believed it was important to maintain the gateway, and thought special use concepts should be explored. He was concerned that the new homesites might be considered less marketable as they would now be adjacent to commercial land uses.

Mrs. Lewis and Mr. Heyn were also concerned that the request was not consistent with the Master Land Use Plan and agreed that the Township should maintain the gateway.

Mr. Beach moved in case RZ, 21-03, for parcel 11-30-101-001 for the north four-acres of a ten-acre vacant parcel at West Highland Road and South Tipsico Lake Road to recommend denial of the request for rezoning from LV, Lakes and Villages Residential Zoning District to C-2, General Commercial Zoning District. The following facts and rationale are offered in support of the motion: a) the proposed rezoning request would constitute spot zoning and a deviation from the Master Plan; b) prior rezoning history resulting in denial of previous requests; c) a desire to preserve the scenic gateway at the Township borders and d) the residential nature of the surrounding properties. Mr. Smith supported. Mr. Beach noted that a “yes” vote is for a recommendation of denial of the request. Beach-yes; Lewis-yes; Smith-yes; Heyn-yes; Curtis-yes and Green-yes. Motion carried. (6 affirmative votes.)

Agenda Item #2:

- Committee Updates
- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director’s Update

Committee updates were discussed.

Agenda Item #3:

Mr. Curtis moved to approve the minutes of March 4, 2021 as presented. Mrs. Lewis supported the motion which passed by voice vote.

Mr. Green moved to adjourn the meeting at 8:19. The motion was supported by Mr. Curtis and the motion passed by voice vote.

Respectfully submitted,

A.Roscoe Smith, Secretary

ARS/ejc



Memorandum

To: Planning Commission Members
From: Elizabeth J Corwin, PE, AIPC; Planning Director
Date: March 4, 2021
Re: Rezoning request from LV, Lakes and Villages Single Family Residential to C2, General Commercial
Applicant: Jeffrey Bryson
Vacant W Highland/S Tipsico Lake Road
PIN 11-30-101-001

The attached materials support an application for rezoning the northern four acres of a ten acre parcel at the southeast corner of M-59 and Tipsico Lake Road from residential zoning to C-2, General Commercial. The applicant's stated intent is to develop three single family homes fronting Tipsico Lake Road and prepare the northern four acre parcel for sale as commercial property. The applicant has provided a simple sketch to illustrate his plans.

The property is zoned and master planned for residential use. The applicant believes there is little to attract a new home buyer to the M-59 frontage due to the noise and traffic volumes. Hartland Township has zoned the northwest corner of the intersection for commercial use, although it is not yet developed.

I have included excerpts of the aerial photograph of the general vicinity, the zoning map and Master Land Use plan map. I have also included the zoning map for adjacent Hartland Township and the use list for the NSC, Neighborhood Commercial Service District.

At the March 4, 2021 meeting, the Planning Commission should complete its initial review and set a public hearing date. Published dates on the official calendar are April 8 and April 22, 2021. These are the 2nd and 4th Thursdays. We may wish to consider moving those dates back to the 1st and 3rd Thursday dates. There is sufficient time to advertise for any April date.





**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
April 8, 2021
7:30 P.M.**

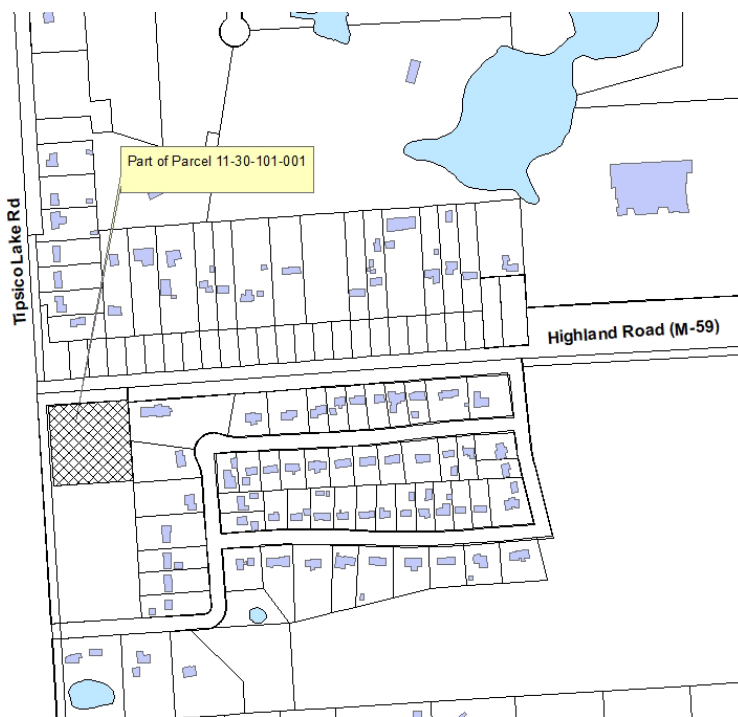
NOTICE IS HEREBY GIVEN that a public hearing will be held via electronic means on the Zoom platform on Thursday, April 8, 2021 at 7:30 p.m.

Notice is further given that during the current state of emergency regarding the COVID-19 virus, we encourage all interested parties to consider remote means of reviewing proposals and offering comment through the internet or mail. Case files may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Clerk's entrance to the building. If you have any questions, please call 248-887-3791, ext. 2.

TO CONSIDER:

Request for Rezoning of the following parcel:

Parcel #11-30-101-001 (the northern portion of a 10 acre parcel); Vacant M-59/Tipsico Lake Road, approximately 4.0 acres.



The applicant and owner is Jeffrey Bryson. The property would be changed *from LV, Lakes and Villages Single Family Residential Zoning District to C-2, General Commercial Zoning District.*

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://zoom.us/j/97926801708>

Meeting ID: 979 2680 1708

Dial by your location.

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Find your local number: <https://zoom.us/j/97926801708>

Additional information regarding remote meeting participation is available at our website:
www.highlandtp.net

Scott Green, Chairman
Highland Township Planning Commission

(Publish: March 24, 2021)

CHARTER TOWNSHIP OF HIGHLAND



- Site Plan Review
- Rezoning
- Use Requiring Special Approval
- Land Division
- Land Division & Combination
- Road Profile
- Other

PLAN REVIEW APPLICATION

Highland Township Planning Department, 205 N. John Street, Highland Michigan 48357 (248) 887-3791 Ext. 2

Date filed: 2/24/21 Fee: 950.00 Escrow: 0 Case Number: R221-03

NOTICE TO APPLICANT AND OWNER

BY SIGNING THIS APPLICATION, THE APPLICANT AND OWNER ACKNOWLEDGE ONE OR THE OTHER OR BOTH ARE RESPONSIBLE FOR ALL APPLICATION AND CONSULTANT FEES THAT ARISE OUT OF THE REVIEW OF THIS REQUEST THE OWNER ALSO AUTHORIZES THE TOWNSHIP TO PLACE A SIGN ON THE PROPERTY, IF NECESSARY, TO INFORM THE PUBLIC OF THE PENDING MATTER BEING REQUESTED.

REQUIRED COPIES OF PLANS

INITIAL REVIEW: 3 HARD COPIES OF PLANS AND .PDF COPY OF PLANS
CONSULTANTS REVIEW OF APPROVED PLANS SUBJECT TO CONDITIONS: 5 COPIES

APPLICANT AND PROPERTY OWNER INFORMATION

Applicant: Jeffrey Bryson
Phone: 586-246-4873 Email: jeff.bryson@comcast.net
Address: 3432 Cutler Dr Waterford MI 48329
Property Owner: Jeffrey Bryson Phone: 586-246-4873
Address: 3432 Cutler Dr Waterford MI 48329

PROPERTY INFORMATION

Address or Adjacent Streets: Highland Rd + Tipsico Lake Rd
Lot Width: 361 Lot Depth: 486.28 Lot Area:
Tax Identification Number(s) (Sidwell): A portion of 11-30-101-001

PROJECT INFORMATION

Project Name:
Existing Use: Vacant Current Zoning: LV, Lakes and Villages
Proposed Use: Commercial Proposed Zoning: C-2

APPLICANT

SIGNATURE: Jeffrey Bryson
NAME: Jeffrey Bryson

On the 24 day of Feb, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Oakland

JENNIFER BOSH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires June 16, 2025
Acting in the County of Oakland

Notary Public: Jennifer Bosh

OWNER

SIGNATURE: Jeffrey Bryson
NAME: Jeffrey Bryson

On the 24 day of Feb, 2021 before me, a Notary Public, personally appeared the above named person whose signature appears above, and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

State Of Michigan
County Of Oakland

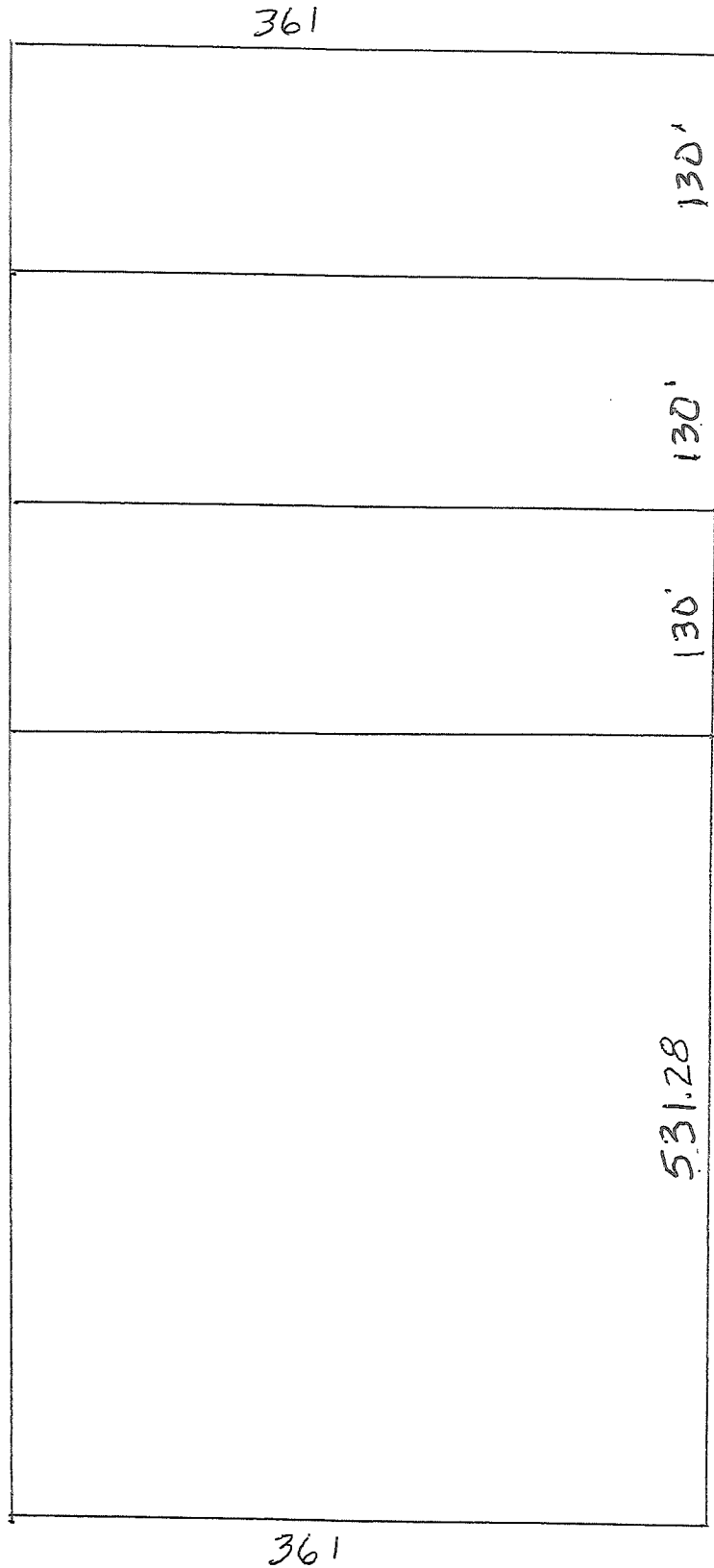
JENNIFER BOSH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires June 16, 2025
Acting in the County of Oakland

Notary Public: Jennifer Bosh

• If there are Co-Applicants and/or Co-Owners associated with this property(ies) to be acted upon, please submit a Notarized Co-Applicant's and/or Co-owner's "Interest in Property Certificate" with this application. The person signing this cover sheet will be considered the official designee for the group and all correspondence will be addressed to this person.

• A notarized letter giving the Applicant authorization to represent the Owner is also permitted in lieu of a signature on this application. The person signing this cover sheet, however, will be considered the official designee for the Owner and all correspondence will be addressed to this person.

Revised Site Land Division & Rezoning



Jeff Bryson
Jeff.bryson@comcast.net
Parcel # 11-30-101-001
H 248-618-9636
C 586-246-4873

Tipsico LK Rd



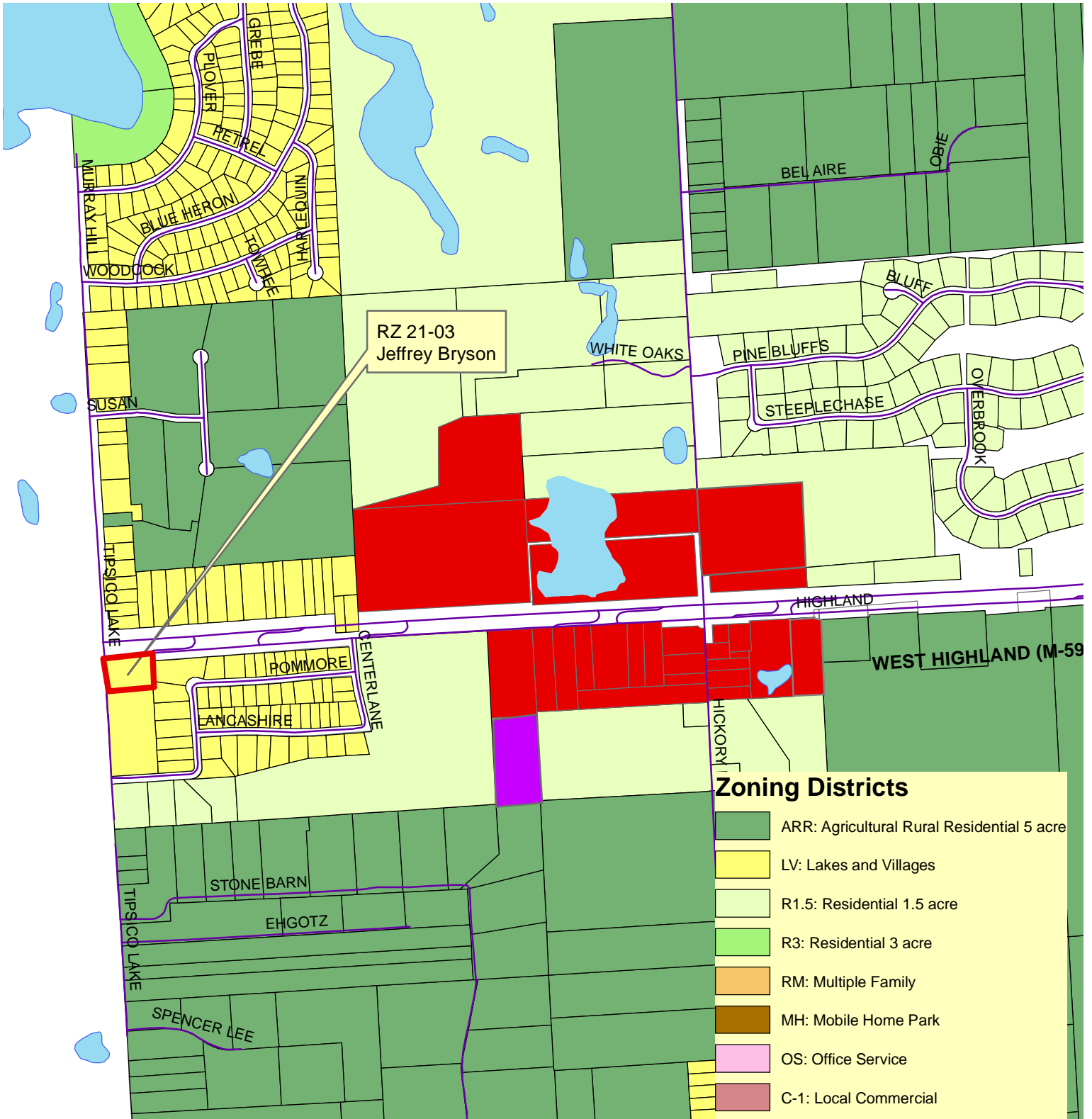
RZ 21-03 Jeffrey Bryson
Vacant West Highland Rd



170 85 0 170 Feet



CHARTER TOWNSHIP OF HIGHLAND ZONING MAP



Zoning Districts

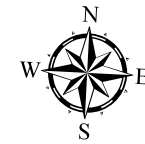
- ARR: Agricultural Rural Residential 5 acre
- LV: Lakes and Villages
- R1.5: Residential 1.5 acre
- R3: Residential 3 acre
- RM: Multiple Family
- MH: Mobile Home Park
- OS: Office Service
- C-1: Local Commercial
- C-2: General Commercial
- HS: Highland Station
- TR: Technology and Research
- IM: Industrial Manufacturing



ENACTED: November 18, 2010

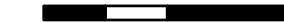
Zoning Map

Hartland Township Livingston County, Michigan

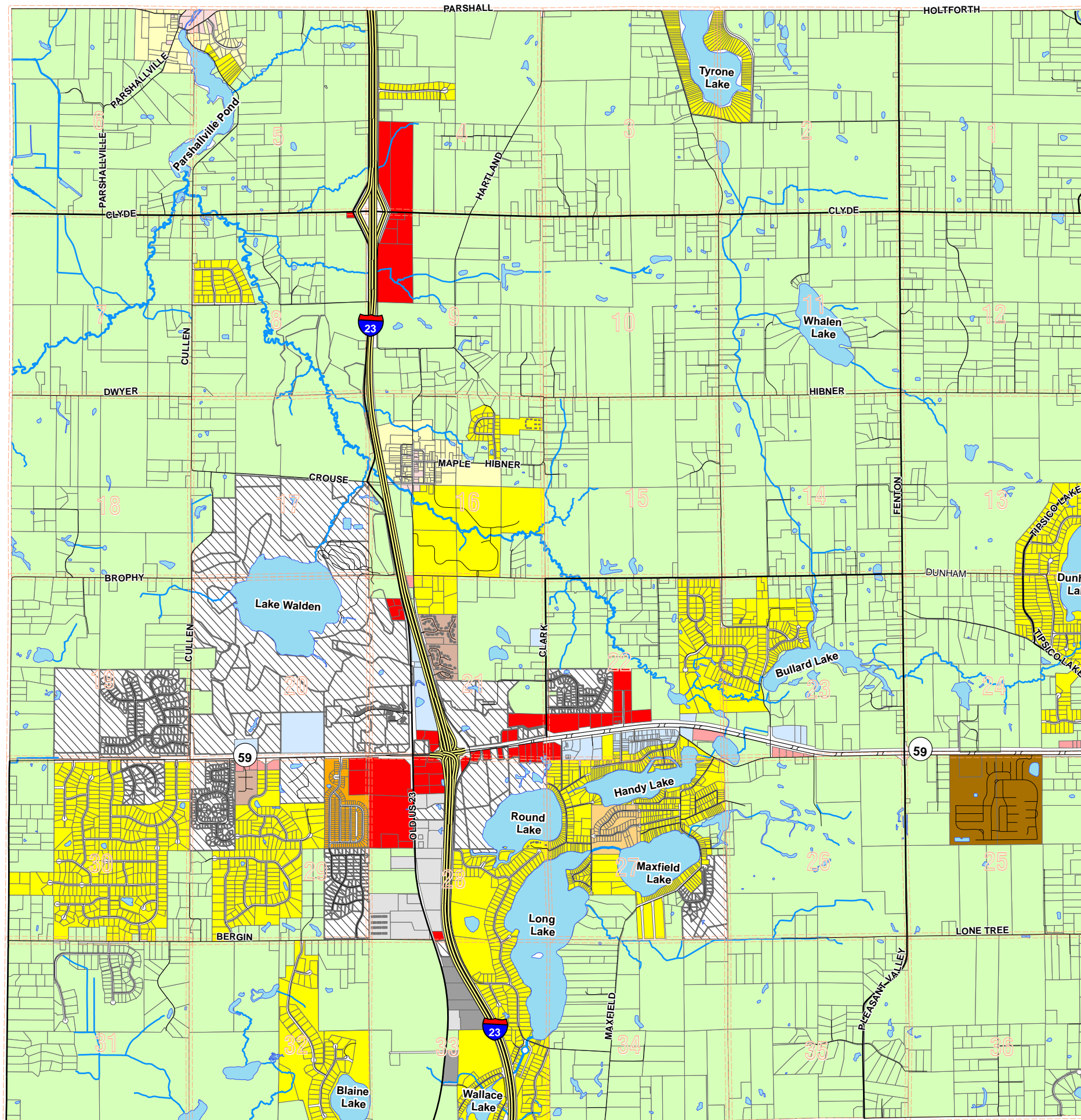


- CA - Conservation Agricultural
- RUR - Rural Residential
- RR - Residential Recreational
- STR - Settlement Residential
- RE - Rural Estate District
- SR - Suburban Residential
- MDR - Medium Density Residential
- HDR - High Density Residential
- MR - Multiple Family Residential
- MR-2 - Mobile Home Park
- OS - Office Service
- LC - Limited Commercial
- NSC - Neighborhood Service Commercial
- GC - General Commercial
- RDP - Research and Development Park
- LI - Light Industrial
- I - Industrial
- PD - Planned Development

0 0.2 0.4 0.8 Miles



Created: December 12, 2012



3.1.13 NSC Neighborhood Service Commercial

1 Purpose and Introduction

2 Definitions

3 Zoning Districts

4 Use Standards

5 Site Standards

6 Development Procedures

7 Admin and Enforcement

A. INTENT

The Neighborhood Service Commercial District is established to accommodate retail business and services to meet the day-to-day convenience shopping and service needs primarily for nearby residential neighborhoods. These districts are located to concentrate such uses as recommended in the Township Master Plan. The purpose of these carefully located districts is to prevent excessive commercial strip developments which may deteriorate traffic operations and safety, create unattractive roadway corridors and eventually lead to blight.

? **User Note:** For uses listed in **bold blue**, refer to Article 4, or click on use, for use-specific standards

B. PRINCIPAL PERMITTED USES

- i. Retail stores with goods marketed to the surrounding neighborhood with a maximum building size of 4,000 square feet
- ii. Professional and medical offices or clinics
- iii. **Financial institutions with drive-through service** §4.57
- iv. Personal service establishments
- v. **Food and beverage service establishments, with a maximum occupancy of fifty (50) persons and excluding drive-thru or drive-in service establishments and those serving alcohol** §3.26
- vi. Business service establishments
- vii. **Adult day care facilities, and child care centers, preschool and day care centers** §4.12
- viii. Public buildings, post offices, libraries, libraries, community centers but not including warehouses, garages, or storage areas
- ix. Public or private parks and open space
- x. **Essential public services, provided there is no building or outdoor storage yard** §4.26.2
- xi. **Outdoor seating and dining areas** §4.47

D. SPECIAL LAND USES

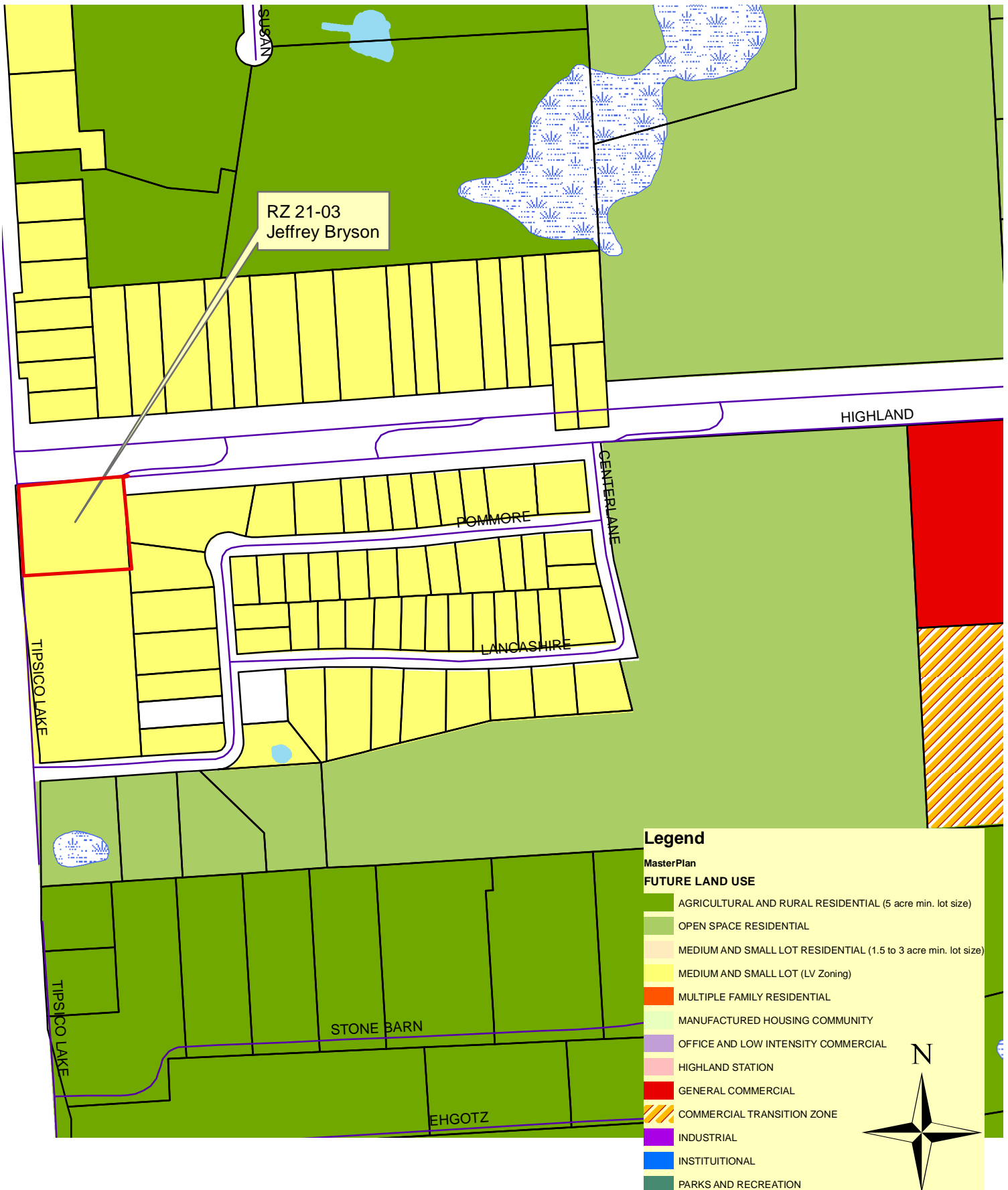
- i. Automobile parts sales, provided no automobile shall be worked on or stored on the premises
- ii. Personal fitness centers^m, aerobic studios, tanning salons
- iii. Coin-operated self-serve carwash establishments
- iv. Uses of the same nature or class as uses listed in this district as either a Permitted Principal Use or a Special Use, but not listed elsewhere in this Zoning Ordinance, as determined by the Planning Commission

C. ACCESSORY USES

- i. **Accessory buildings, uses and activities customarily incidental to any of the above-named principal permitted uses** §5.14



HIGHLAND TOWNSHIP 1999 MASTER LAND USE PLAN MAP
 ADOPTED JULY 6, 2000
 AND INCORPORATION OF MICRO-AREA ANALYSES THROUGH DECEMBER, 2010



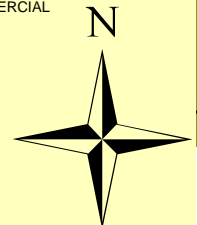
RZ 21-03
 Jeffrey Bryson

Legend

MasterPlan

FUTURE LAND USE

- AGRICULTURAL AND RURAL RESIDENTIAL (5 acre min. lot size)
- OPEN SPACE RESIDENTIAL
- MEDIUM AND SMALL LOT RESIDENTIAL (1.5 to 3 acre min. lot size)
- MEDIUM AND SMALL LOT (LV Zoning)
- MULTIPLE FAMILY RESIDENTIAL
- MANUFACTURED HOUSING COMMUNITY
- OFFICE AND LOW INTENSITY COMMERCIAL
- HIGHLAND STATION
- GENERAL COMMERCIAL
- COMMERCIAL TRANSITION ZONE
- INDUSTRIAL
- INSTITUTIONAL
- PARKS AND RECREATION



FEE RESPONSIBILITY CERTIFICATE

I/we acknowledge that the applicant and/or owner is responsible for all specific engineering, legal or planning fees that arise from review of the attached application.

All fees must be reimbursed to Highland Township within 30 days of billing or before any permits are issued, which ever is first.

Under certain conditions, I/we acknowledge that the Township may require fees to be paid in advance into an escrow account.

Current Sidwell Number: 11-30-101-001

Jeffrey Bryson
(Signature)

(Signature)

2/24/21
(Date)

STATE OF MICHIGAN
COUNTY OF Oakland

On the 24 day of Feb, 2021, before me, a Notary Public, personally appeared the above named person whose signature appears above and who executed the foregoing instrument and he acknowledged to me that he executed the same.

Notary Public:
Jennifer Bosh

JENNIFER BOSH
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF OAKLAND
My Commission Expires June 16, 2025
Acting in the County of Oakland

My commission expires: 06/16/2021



QUIT CLAIM DEED



File No. LIB144316

The Grantor(s): Raida W. Antoin and Nadia W. Seman

whose address is: 32600 Stephenson Highway, Madison Heights MI 48071

Quit Claims to: Izzat W. Hanna

whose address is: 32600 Stephenson Highway, Madison Heights MI 48071

the following described premises situated in the Township of Highland, County of Oakland, State of Michigan, to wit:

SEE ATTACHED EXHIBIT A/LEGAL DESCRIPTION RIDER

for full consideration of: \$1.00

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The grantor grants to the grantee the right to make ALL divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

This Conveyance is exempt from County Transfer Tax pursuant to MCL 207.505(a)

This Conveyance is exempt from State Transfer Tax pursuant to MCL 207.526(a)

Dated 01, 22, 2021

QUIT CLAIM DEED

(Continued)

(Attached to and becoming part of the Quit Claim Deed between Raida W. Antoin and Nadia W. Seman,, as Grantor(s) and Izzat W. Hanna, as Grantee(s).

Signed By:

Raida W. Antoin

Raida W. Antoin

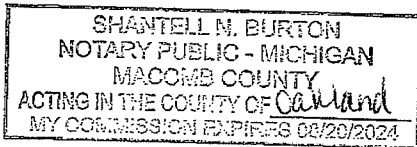
Nadia W. Seman

Nadia W. Seman

STATE OF
COUNTY OF

Michigan
Dahinda

The foregoing instrument was acknowledged before me this 12 day of January 2021, by Raida W. Antoin and Nadia W. Seman.



Shantell Burton

Shantell Burton
Macomb

My Commission Expires:
Acting in the County of:

Notary Public
County

08 20 2024
Oakland

Drafted by: Thomas D. Richardson, Esq.
111 N. Main St.
Ann Arbor, MI 48104

When recorded return to: Izzat W. Hanna
32600 Stephenson Highway
Madison Heights MI 48071

Tax Code: 11-30-101-001

QUIT CLAIM DEED

(Continued)

(Attached to and becoming part of the Quit Claim Deed between Raida W. Antoin and Nadia W. Seman., as Grantor(s) and Izzat W. Hanna, as Grantee(s).)

EXHIBIT A/LEGAL DESCRIPTION RIDER

Land is located in the Township of Highland, County of Oakland, State of MI, and described as follows:

Part of the Northwest fractional 1/4 of Section 30, Town 3 North, Range 7 East, beginning at the Northwest section corner; thence North 89 degrees 18 minutes 10 seconds East 361 feet; thence South 00 degrees 00 minutes 38 seconds East 921.28 feet; thence South 89 degrees 52 minutes 43 seconds West 361 feet; thence North 00 degrees 00 minutes 38 seconds West 917.68 feet to the place of beginning.

The above described property is commonly known as VL Highland Rd., Highland, MI 48356

WARRANTY DEED



File No. LIB144316

The Grantor(s): Izzat W. Hanna

whose address is: 32600 Stephenson Highway, Madison Heights, MI 48071

Convey and Warrant to: Jeffrey Bryson, a married man

whose address is: 3432 Cutler Dr., Waterford, MI 48328

the following described premises situated in the Township of Highland, County of Oakland, State of Michigan, to wit:

SEE ATTACHED EXHIBIT A/LEGAL DESCRIPTION RIDER

for the full consideration of: \$270,000.00 (Two Hundred Seventy Thousand Dollars and No Cents)

Subject to: Existing building and use restrictions, easements and zoning ordinances, if any. Liens for any tax and/or assessment which become due and payable on or after the effective date hereof.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The grantor grants to the grantee the right to make ALL divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

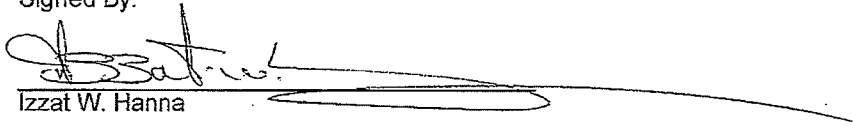
Dated 1, 22, 2021

WARRANTY DEED

(Continued)

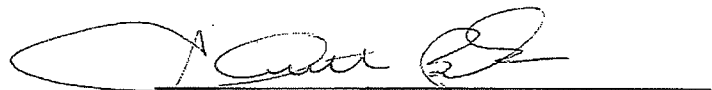
(Attached to and becoming part of the Warranty Deed between Izzat W. Hanna, as Grantor(s) and Jeffrey Bryson, a married man, as Grantee(s))

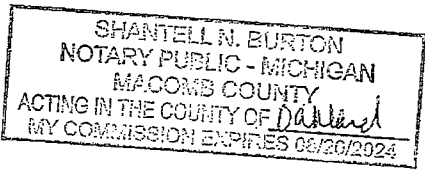
Signed By:


Izzat W. Hanna

STATE OF Michigan
COUNTY OF Dahlanah

The foregoing instrument was acknowledged before me this 22 day of January, 2021 by Izzat W. Hanna.


Shantell Burton Notary Public
Macomb County
My Commission Expires: 08 20 2024
Acting in the County of: Dahlanah



Drafted by: Thomas D. Richardson, Esq.
111 N. Main St.
Ann Arbor, MI 48104

When recorded return to: Jeffrey Bryson
3432 Cutler Dr.
Waterford, MI 48328

Tax Code: 11-30-101-001

WARRANTY DEED

(Continued)

(Attached to and becoming part of the Warranty Deed between Izzat W. Hanna, as Grantor(s) and Jeffrey Bryson, a married man, as Grantee(s))

EXHIBIT A/LEGAL DESCRIPTION RIDER

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Part of the Northwest fractional 1/4 of Section 30, Town 3 North, Range 7 East, beginning at the Northwest section corner, thence North 89 degrees 18 minutes 10 seconds East 361 feet; thence South 00 degrees 00 minutes 38 seconds East 921.28 feet; thence South 89 degrees 52 minutes 43 seconds West 361 feet; thence North 00 degrees 00 minutes 38 seconds West 917.68 feet to the place of beginning.

The above described property is commonly known as VL Highland Rd., Highland, MI 48356



Charter Township of Highland - Fire Department

**250 W. Livingston Rd
Highland, MI 48357
(248)887-9050**

TO: Highland Township Board
FROM: Ken Chapman, Fire Chief
SUBJECT: PPE Extractor (Fire Gear Washer)
DATE: May 3, 2021

On March 8, 2021, a RFQ was published. The RFQ was posted on MITN, the Township website. We rec'd (4) separate quotes for the extractor.

- **Eagle Star Equipment (Continental Washer 40#)**
\$10,365.00
- **Universal Laundry Machinery (Uni-Mac 40#)**
\$9,143.00
- **A & B Equipment (Milnor 45#)**
\$9,040.00
- **Omega Fields (Electrolux 45#)**
\$8,464.72

I would like to recommend A&B Equipment be awarded the bid for the Milnor 45# extractor/washer for Fire Station 1. Their bid met all the requirements identified in the RFQ.

PLEASE COMPLETE:
(the following information is required)

NAME OF DEALER: A+B Equipment

SIGNATURE OF AGENT: Mark Howlett

PRINT AGENT NAME: Mark Howlett

TITLE OF AGENT: Sales Rep

ADDRESS: 635 Wellington St

CITY: SABINAW STATE: MI ZIP: 48604

CONTACT PHONE: 248-705-8327

CONTACT EMAIL: markh@ab-equipment.com

1. PRICE FOR WASHER-EXTRACTOR	\$ <u>7,590.00</u>
2. PRICE FOR STEEL BASE	\$ <u>375.00</u>
3. PRICE OF DELIVER TO EACH SITE	\$ <u>425.00</u>
4. PRICE FOR INSTALLATION AND SET UP	\$ <u>650.00</u>
TOTOAL PRICE FOR ALL ITEMS (1 THRU 4)	\$ <u>9040.00</u>

EXPLANATION OF EXCEPTIONS:

Model MWTX4 Meets ALL SPECIFICATIONS

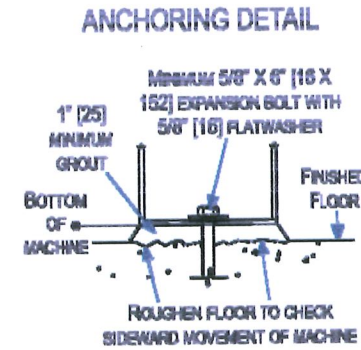
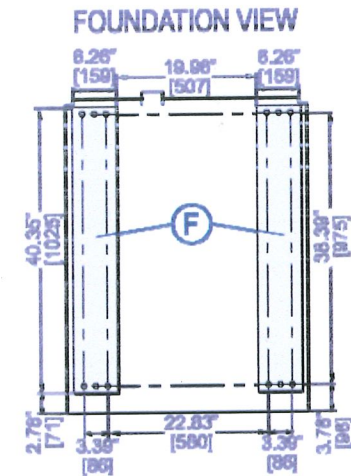
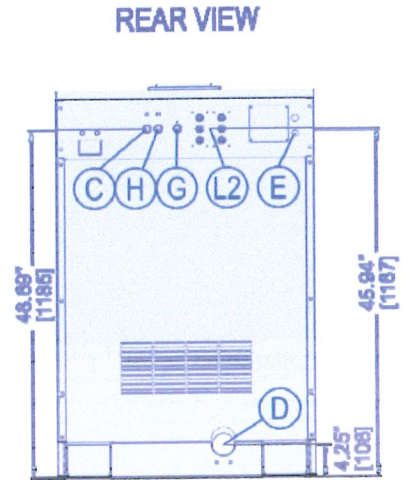
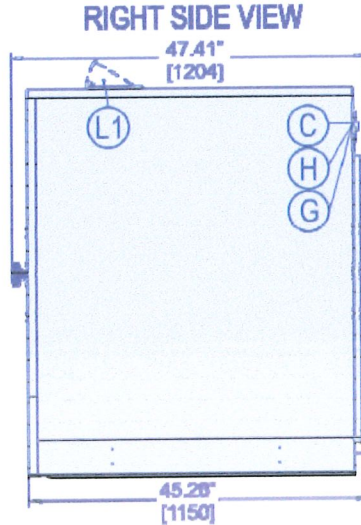
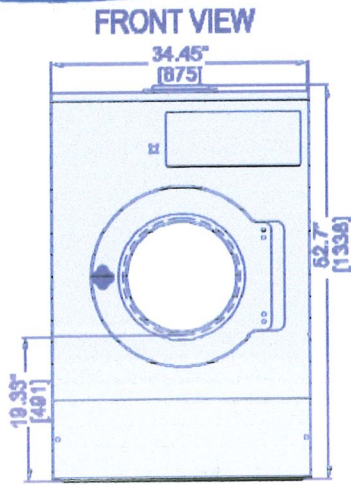
CONTACT EXHIBIT

CONTACT LISTING

MWT 18x4

**45 LB. (20KG) CAPACITY
RIGID-MOUNT WASHER-EXTRACTOR**

SPECIFICATION SHEET



LEGEND

C	Cold water inlet, .75" (19 mm) GHT
D	Drain 3" (76 mm) ID hose connection
E	Main electrical connection
F	Foundation pads; Anchor bolt holes, .8125" (21 mm) diameter
G	Chemical flush, .75" (19 mm) GH connection
H	Hot water inlet, .75" (19 mm) GHT
L1	Standard soap chute
L2	Liquid supply inlets

FLOOR REQUIREMENT MINIMUM 6"
RECOMMENDED ⬠ . ▼ . ■

MECHANICAL SPECIFICATIONS

Capacity – lb (kg)	45 (20)
Cylinder Diameter x Depth – in (mm)	27.56 x 18.43 (700 x 468)
Cylinder Volume – cu. ft. (L)	6.36 (180)
Door Opening – in (mm)	15.70 (399)
Machine Dimensions (W x D x H) – in (mm)	34.45 x 47.41 x 52.70 (875x1204x1338.5)
Shipping Dimensions (W x D x H) – in (mm)	40.35 x 50.79 x 58.19 (1025 x 1290 x 1478)
Motor – HP (kW)	3 (2.2)
Wash Speed – RPM	39
Distribution Speed – RPM	71
Extraction Speed – RPM	480
Extraction G-Force	90
Static Weight – lb (kg) ⬠	1045 (520)
Max. Dynamic Load RMS – lb (kg) ⬠	810 (368)
Frequency (Hz)	7.98
Water Pressure (Required) – psi (bar)	10-75 (.68-5.1)
Water Valve CV Rating	0.68-0.72 (2.57-2.73)
Minimum Recommended Distance Between Machines – in (mm)	0 (0)

ELECTRICAL SPECIFICATIONS

Voltage	Running Amps	Fuse (Amps)	Circuit Breaker (Amps)
220/3/50	7	FRN15	15
208,240/1/60	14/12	FRN20	20
208,240/3/60	9/8	FRN15	15
380/3/50-60	4.5	FRS8	15
415/3/50	4.5	FRS8	15
480/3/60	3.5	FRS5	15

See Fuse and Wire Size manual MAEFUSE1BE for safety information.

▼ See dimensional drawing for complete details.

⬠ It is the sole responsibility of the owner/user to assure that the floor and/or any other supporting structure exceeds not only all applicable building codes, but also that the floor and/or any other supporting structure for each washer-extractor or group of washer-extractors has sufficient strength and rigidity (i.e., a natural or resonant frequency many times greater than the rotational machine speed with a reasonable factory of safety) to support the weight of all the fully loaded machine(s) including the weight of the water and goods, and including the published 360° rotating sinusoidal RMS forces that are transmitted by the machine(s). Contact the factory for additional machine data for use by a structural engineer.

■ Machine bases made from concrete should either be part of a monolithic pour or should be tied into foundation and not isolated from existing floor.



Standard Features:

- 3 speeds
- E-P Express® programmable controller
- Single-motor inverter drive
- Tall, lifting ribs
- Sealed ball bearings
- High M.A.F. (Mechanical Action Factor)
- Large cylinder perforations
- Fresh-water flushing chemical manifold
- Auto tension V-belt drive
- Five (5) liquid chemical injection ports
- Control reads in English/second language
- 5-year limited warranty on frame, cylinder & shell

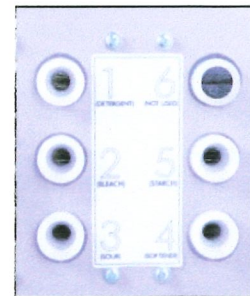


Optional Features:

- Lint trap
- Mounting base, 10" or 6"

Why Purchase Milnor?

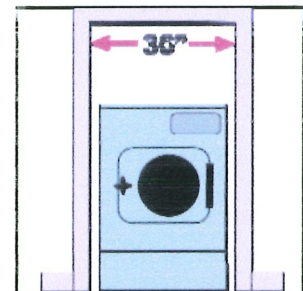
- Greater cylinder perforated-area generates *better wash* quality, *better rinsing* and *better extraction*. **BENEFIT: Better extraction saves dryer fuel.**
- Faster process times reduce fabric wear, promoting *longer linen life!*
BENEFIT: Saves linen replacement costs.
- Tall perforated ribs provide excellent lift and high drop.
BENEFIT: Greater mechanical action (M.A.F.) leads to better wash quality.
- 90-G extract provides excellent moisture removal. Lower extract speeds are available for uniforms, delicate textiles and blended fabrics.
BENEFIT: Better extraction saves dryer fuel.
- E-P Express® Controller with back-lit LCD display allows operator to choose formulas from real words, not codes. Standard controller features English/Spanish (other languages optional). Controller also provides diagnostic and error messages. Shortens training time of new employees.
BENEFIT: Fewer operator errors.
- Superior product support through local, highly-skilled dealers.
BENEFIT: Faster repairs mean less downtime.



Safe chemical injection



Superior cylinder design



Fits through 3'-0" door

Contact Milnor for your local, authorized dealer:

Pellerin Milnor Corporation
P.O. Box 400 • Kenner, LA 70063
t: 504-467-9591 • f: 504-468-3094





Charter Township of Highland - Fire Department

**250 W. Livingston Rd
Highland, MI 48357
(248)887-9050**

TO: Highland Township Board
FROM: Ken Chapman, Fire Chief
SUBJECT: Office/Training Room Furniture Award
DATE: May 3, 2021

On March 16, 2021, a RFQ was published. The RFQ was posted on MITN, the Township website. We rec'd (4) separate quotes for the various office and training room furniture that will be needed for the new Fire Station.

- Interior Environments
\$43,422.00
- **Partnr Haus**
\$38,899.49
- Wolverine Commercial Furnishings
\$35,133.41
- Court Street Furniture (partial bid Training Room ONLY)
\$13,770.00

I would like to recommend Partnr Haus be awarded the bid for the office and training room furniture for Fire Station 1. Their bid met all the requirements identified in the RFQ.

HIGHLAND TOWNSHIP FIRE

FURNITURE OPTIONS

HIGHLAND TOWNSHIP FIRE DEPARTMENT
NEW FIRE STATION #1

PARTNR HAUS

OUR PROMISE

Exemplary service, honesty & trust are our core PH values. We commit to working tirelessly with Highland Township Fire Department to provide an incredible workplace for your employees.

Becky
&
Kelli



WOMEN OWNED



JOIN FORCES. SUCCEED TOGETHER.

**HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

Partnr Haus Interiors Inc.

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

NAICS: 337214, 423210, 541410
UNSPSC: 56101700

Certification Number: WOSB201406

Expiration Date: August 5, 2021



Michelle Richards, Great Lakes Women's Business Council Executive Director

Pamela Prince-Eason, WBENC President & CEO

Laura Taylor, WBENC Vice President



JOIN FORCES. SUCCEED TOGETHER.
hereby grants

National Women's Business Enterprise Certification

to

Partnr Haus Interiors Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled; and is valid through the date herein.

WBENC National WBE Certification was processed and validated by
Great Lakes Women's Business Council, a WBENC Regional Partner Organization.

Certification Granted: August 5, 2019

Expiration Date: August 5, 2020

WBENC National Certification Number: WBE1901706

Authorized by Michelle Richards, President
Great Lakes Women's Business Council

NAICS: 423210
UNSPSC: 56101700





Spelling isn't the only thing we do differently. Experience PH

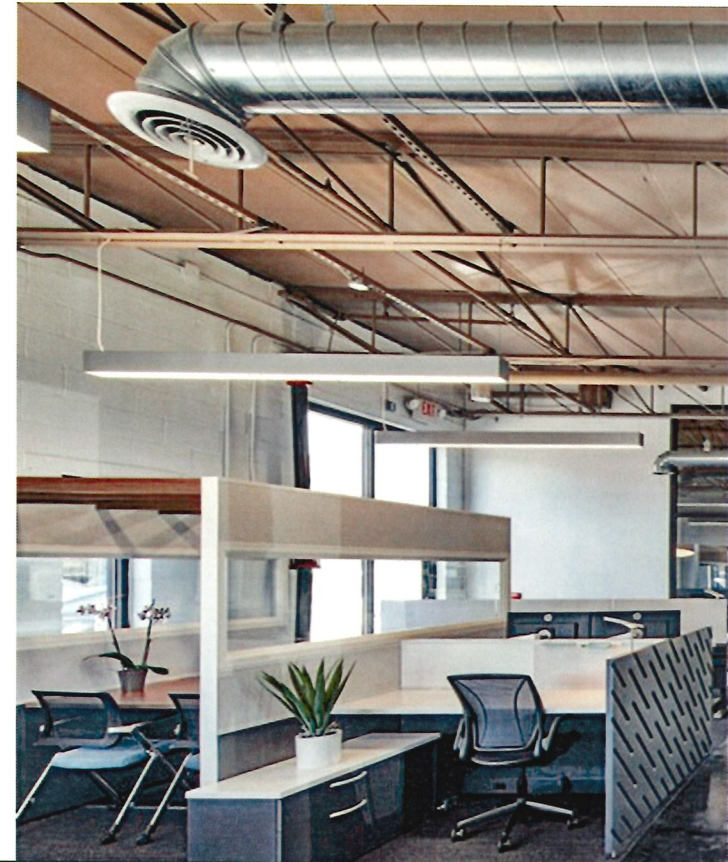
HOW WE PARTNR

PARTNR HAUS . Space that Speaks for Itself.

At PARTNR HAUS, we know it's impossible for one person to have all the answers. That's why we keep good company, building trusted Partnrships and influencing culture through relationships.

We actively listen to our clients, creative Partnrs & customers - inviting collaborative discussions that provide workspace solutions to influence culture and elevate organizational growth. Through professionalism, honesty and fun, we address unmet needs that allow people to work and learn in their own, innovative way.

When you Partnr with PARTNR HAUS, your space speaks for itself.



PH VISION

PARTNR HAUS

Product Categories

Contract Furniture - Kimball Select Dealer
100 ancillary manufacturers

Demountable Wall Systems
Floorcovering
Ergonomic Tools / Consulting
Building & Wayfinding Signage
Artwork
Window Blinds
Audio Visual
Security
Post COVID-19 products

Service Capabilities

Space Planning
Interior Finish Selection
Strategic Planning
Project Management
Warehousing
Inventory Reuse
Asset Management
Installation & Move Services
Post Move Accessory/Ancillary
Consulting
Furniture Leasing
COVID-19 Prevention Evaluation

WHAT CLIENTS SAY ABOUT PH



SENSUSONE

SURGERY CENTERS
NATIONWIDE

Each time we have completed a project with Partnr Haus it has been such a positive experience. We fully appreciate how invested they are in helping turn our clients' furniture concepts into reality.



COMERICA BANK

114 RETAIL CENTERS

Partnr Haus provides furniture & install services for Comerica Bank in Michigan, Texas and California. They are quick to respond & consistently meet the project deadlines. They have proven to be a reliable vendor & continue to exceed our expectations.



SCHLAUPITZ &
MADHAVAN, P.C.
HEADQUARTERS &
2 BRANCH OFFICES

Choosing Partnr Haus as our team to help plan our new HQ space was a huge WIN for us. Their "One Partnr" approach saved us time & money while creating a perfect workplace environment for our team!

A modern office lounge with a large indoor garden wall, people sitting on a sofa, and a woman walking through a glass door.

Building trusted Partnerships and
influencing culture through
relationships. Experience PH

SERVICING HIGHLAND TWP

It is the goal of PARTNR HAUS to be the leader in our industry, through a combination of highly trained and motivated team members, technology, and systems designed to provide our clients with clear concise project information and results.

Whether your project involves the installation of new furniture, or the move and reconfiguration of existing product, our professional team prides itself on its professional installation techniques and problem- solving ability, to achieve the high quality of finished installations, which today's clients demand and deserve.

Project Management

A dedicated team will manage your project, tailoring our talent, experience, and services to execute your solution.

- Detailed project schedule, budget, and verified lead times
- Ongoing support and problem solving throughout your project.
- Onsite manager at installation

Installation

We pay close attention to every step from receiving to delivery, installation, and assembly. From day one, you can expect every piece of furniture to be clean, beautiful and ready to use.

- Our integrated team shares experiences to shape your plan.
- Our installation team has been servicing Michigan customers for the past sixteen years.

Inventory Management

We can provide convenient warehouse storage and liquidation of your previous furniture as needed.

Service Capabilities

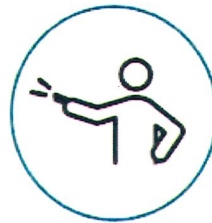
Our services don't end with delivery. We can assist you with reconfigurations for moves/adds/changes and maintenance or repairs including refurbishment and enhancement.

 Kimball International

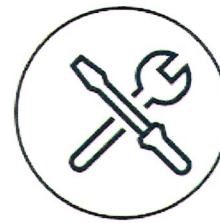
PROJECT IMPLEMENTATION

AFTER INSTALLATION SERVICES

- Furniture Guide - providing final selections, cleaning guides, warranty/service instructions, who to call information
- Move-in day space & furniture training
- Ergonomic assessments for each employee
- 30/60/90 day post occupancy furniture review/adjustments



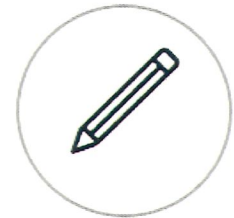
Demonstrate &
Teach Proper
Operation



Maintenance Plan



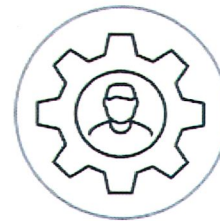
Warranty Work If
Necessary



Design & Technical
Support



24 Hour Response
Time



Reconfiguration
Services



Inventory &
Management



Loaner Chair
Options

PARTNRS FOR LIFE



SAMPLE PROJECT TIMELINE

PHASE 1

Kick Off Meeting
Review of Floor Plan
Initial Design
Budgets

PHASE 2

Finalize Floor Plan
& Products
Finish Selections
Final Specifications
Final Pricing

PHASE 3

Customer Sign Off
Order Placement
Coordination of ship dates
Pre-Install Meeting w/
involved parties

PHASE 4

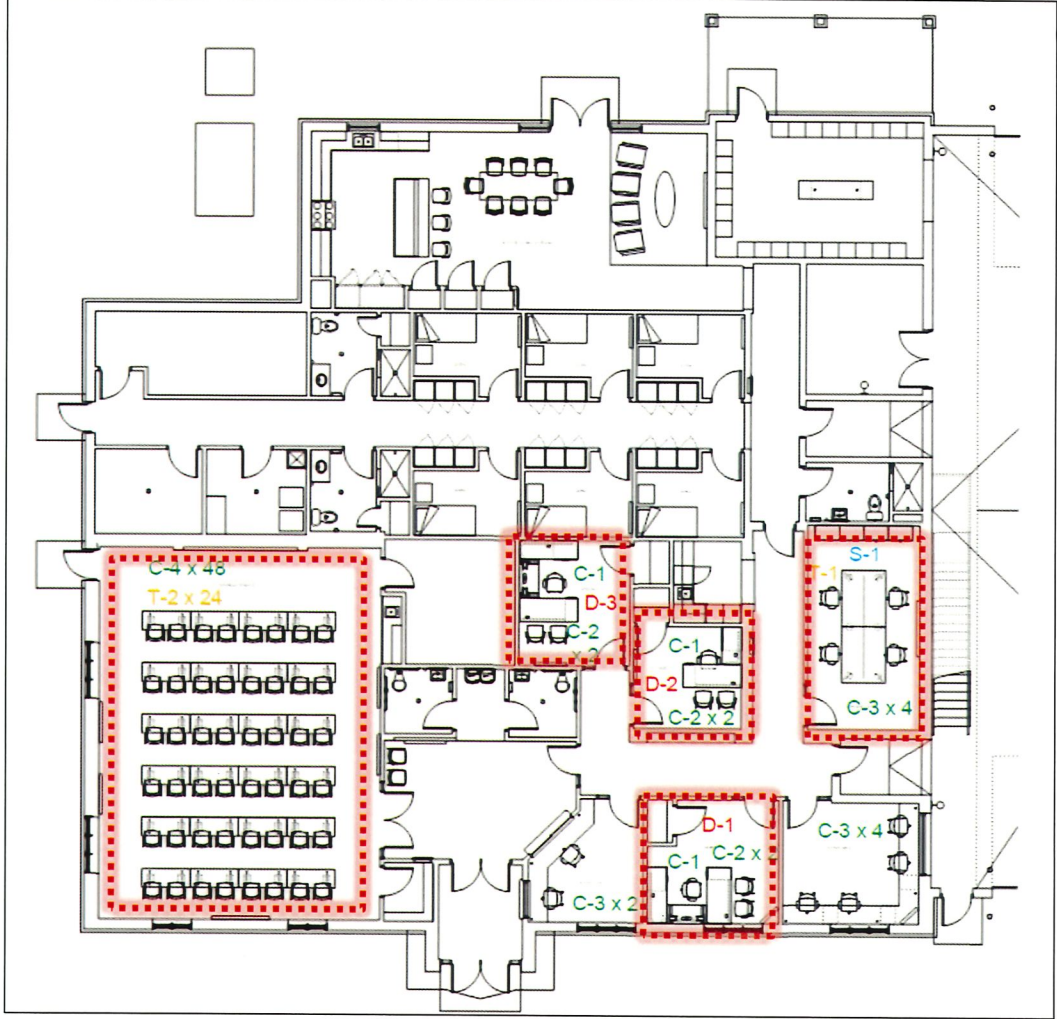
Site Review
Delivery & Installation
Punch List
Punch Install



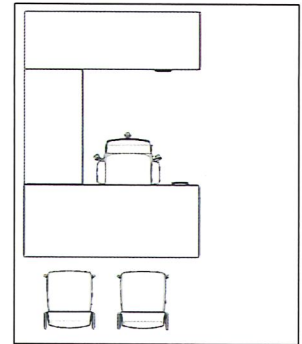
Space that Speaks for Itself.
Experience PH.

PRODUCT SOLUTIONS

FLOOR PLAN

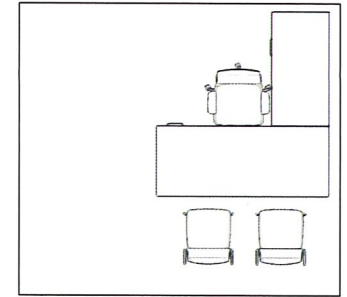


D1 - CHIEF'S OFFICE



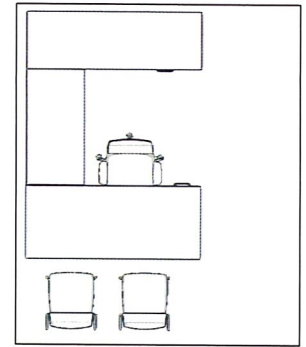
KIMBALL PRIORITY

D2 - ASSISTANT CHIEF'S OFFICE



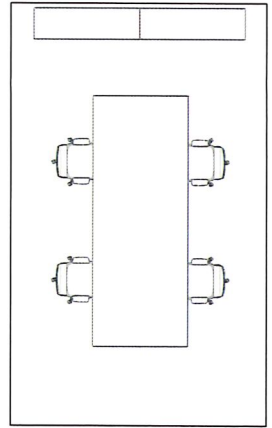
KIMBALL PRIORITY

D3 - MARSHALL'S OFFICE



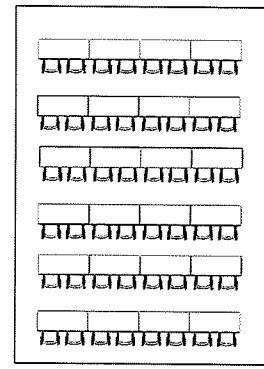
KIMBALL PRIORITY

T-1 / S-1 CAPTAIN'S OFFICE



ENVIRE TABLE
KIMBALL FUNDAMENTAL STORAGE

T2 / C-4 TRAINING ROOM



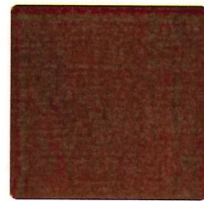
KIMBALL DOCK TRAINING TABLE
SIT ON IT QWIZ CHAIR

KIMBALL LAMINATES

Woodgrain



Almond



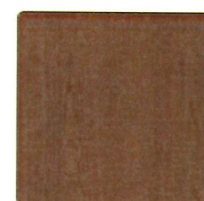
Amber Cherry



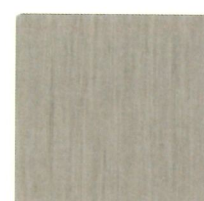
Brighton
Maple



Canyon



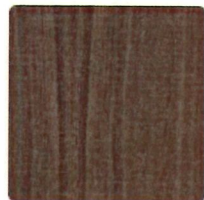
Cordoba
Cherry



Driftwood



Huntington
Maple



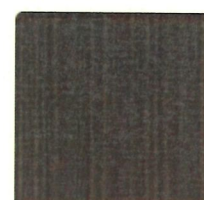
Midtown
Walnut



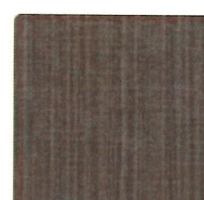
Mocha Cherry



Monterey



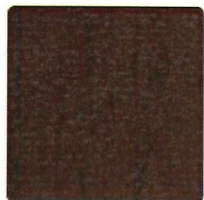
Portobello



Sable



Sedona
Cherry



Tribeca
Walnut



Tuscan



Urban Walnut

SEATING

C-1



KIMBALL JOYA TASK
CHAIR

C-2



KIMBALL JOYA SIDE
CHAIR

C-3



SIT ON IT FOCUS TASK
CHAIR

PRODUCT WARRANTY

Lifetime Assurance of Quality

Our Pledge:

Kimball stands behind the craftsmanship of our products. When brought to our attention, we will address warranty issues quickly and effectively.

Recommendations:

Facilities managers and users are urged to make periodic inspections to look for signs of structural fatigue, damage or potential failure that may occur as a result of daily handling and use. Inspections should include the structural joints, corner blocks, screws or fasteners, welds, and any other points of stress. If any problems are found, the product should be taken out of service and Kimball Customer Service should be contacted promptly at 800-482-1818.

Limited Product Warranty:

Kimball warrants that its products are free from defects in materials and workmanship given normal use and care for a lifetime of single-shift service. Normal use is defined as the equivalent of a single shift, 40-hour work week and for seating up to 275 lbs. user weight.

Exception: Some products and parts have limited warranty periods. ▶See Warranty Periods at right.

The following products are warranted for 3-shift 24/7 service:

- Itsa™
- Itsa HD task models (up to 400 lbs. user weight)
- Joya™ three-shift pre-configured task
- Joya heavy-duty task (up to 400 lbs. user weight)
- Wish™, excluding Wish Classic, (up to 300 lbs. user weight)

Page vi

At its option, Kimball will repair or replace with comparable product, free of charge to the customer, any product, part or component manufactured and/or sold by Kimball in North America after November 6, 2000, which fails under normal use as a result of such defect.

In the event that use of a product exceeds normal use as defined above, the warranty period for such product will be reduced to 12 years from date of manufacture, and the warranty for the product's components that fall under different warranty imitations, as listed at right, will be reduced to one-third of the original warranty.

This warranty is made by Kimball to the original customer for as long as the original customer owns and uses the product.

This warranty is only valid if the products are given normal and proper use, and installed or used in accordance with Kimball installation and/or application guidelines, and installed by an authorized Kimball dealer or agent. Kimball assumes no responsibility for repairs to products sustaining damages resulting from user modification, attachments to a product, misuse, abuse, alteration, or negligent use of our products.

EXCEPT AS EXPRESSLY SET FORTH ABOVE, THERE ARE NO OTHER WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY

PARTICULAR PURPOSE. WE EXCLUDE AND WILL NOT PAY CONSEQUENTIAL, PUNITIVE, OR INCIDENTAL DAMAGES UNDER THIS WARRANTY.

All warranties run from date of manufacture.

Warranty Periods:

Warranty periods are limited for certain products and/or component parts as follows:

10-Year Warranty

- Bingo® side chairs and stools
- Pep™ seating
- Poly™ seating
- Seating mechanisms and controls
- Veneers
- Laminate
- Pneumatic lifts (cylinder assembly)
- Luaso™
- Portata™

5-Year Warranty

- High-wear parts (such as casters, glides, drawer slides, moving chair arms)
- Xsele® and Priority™ height-adjust base mechanism and electrical control box
- Electrical/power products
- Inflatable lumbar supports
- Lighting
- Desk sets
- Monitor arms
- Keyboard lifts
- Covering materials (such as foam, most textiles, 3D laminate, and decorative trim)
- Markerboards

3-Year Warranty

- Wool felt
- Custom products

- Carnegie fabrics
- Helio™ mesh
- Itsa™ mesh
- Joya™ mesh
- Wish™ mesh

1-Year Warranty

- Job®™

Warranty Exclusions:

This warranty does not cover:

- The substitution of non-Kimball components for use in place of Kimball components
- Naturally occurring variations and differences in grain character and color between and within wood species
- Natural variations in marble and leather
- Damage caused by a freight carrier
- Normal wear and tear arising from product use
- Damage resulting from improper use or storage of the product
- C.O.M. (Customer's Own Material) or any other non-standard material specified by the customer, including attributes such as appearance, durability, quality, performance, colorfastness, etc.
- Alliance program fabrics
- Fabric, leather, and felt fading and wear, discoloration from contact with liquids or change in color or texture caused by application of finishes (flame proofing, stain resistance)
- Alterations to the product not expressly authorized by Kimball
- Products considered to be of consumable nature (such as bulbs, light ballast, and certain electronic products)

General Information

Terms and Conditions ▶ See page iv

Sustainability vii

ANSI/BIFMA viii

Asset Tag Locations xiii

Process for Warranty Issues:

- ① A customer should contact his or her dealer, who will contact Customer Service at 800-482-1818. The purchase order or acknowledgment number, model number, and a detailed description of the warranty issue should be provided. **Serial numbers may be required** before the claim can be processed.
- ② Customer Service will determine and pre-approve all resolutions to the claim, such as replacement units, service parts, and labor charges related to repair or redelivery of damaged or defective product.
- ③ Upon approval, a Case Number and resolution will be assigned to an authorized dealer, and all parts and components necessary for the repair/replace will be sent to the authorized dealer, which will carry out the resolution. The dealer should include the Case Number on all invoices for reimbursement once the warranty repair/replace has been completed. Kimball shall not be responsible for any unauthorized expenses. Kimball will only accept dealer invoices submitted within 90 days of the final approval by Customer Service; invoices received after 90 days will not be approved for dealer credit or payment. All warranty information should be sent to:

Kimball
ATTN: Customer Service
1800 Royal Street
Jasper, Indiana 47546
Telephone: 800.482.1818
800.647.2010 (Gov't Sales)

Kimball Price List

HIGHLAND TOWNSHIP RFP BID RESPONSE FORM



Product	Quantity	Sell	Ext Sell
Chief's Office			
D-1 Casegoods	1	\$ 1,959.18	\$ 1,959.18
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Assistant Chief's Office			
D-2 Casegoods	1	\$ 1,236.85	\$ 1,236.85
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Marshal's Office			
D-3 Casegoods	1	\$ 1,959.18	\$ 1,959.18
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Captain's Office			
S-1 Storage	1	\$ 2,040.62	\$ 2,040.62
T-1 Conference Table	1	\$ 937.90	\$ 937.90
C-3 Task Chair	4	\$ 278.22	\$ 1,112.88
Training Room			
T-2 Training Tables	24	\$ 522.93	\$ 12,550.32
C-4 Training Chair	48	\$ 203.11	\$ 9,749.28
Watch Desk			
C-3 Task Chair	4	\$ 278.22	\$ 1,112.88
Admin Desk			
C-3 Task Chair	2	\$ 278.22	\$ 556.44

Total:	\$ 35,304.49
Freight:	\$ 300.00
Delivery & Installation:	\$ 3,295.00
Sales Tax:	\$ -
Grand Total:	\$ 38,899.49

Alternates

D-1 ALT	1	\$ -
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HIGHLAND TOWNSHIP RFP BID RESPONSE FORM



PARTNR HAUS INTERIORS

Product	Quantity	Sell	Ext Sell
Chief's Office			
D-1 Casegoods	1	\$ 1,959.18	\$ 1,959.18
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Assistant Chief's Office			
D-2 Casegoods	1	\$ 1,236.85	\$ 1,236.85
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Marshal's Office			
D-3 Casegoods	1	\$ 1,959.18	\$ 1,959.18
C-1 Task Chair	1	\$ 334.72	\$ 334.72
C-2 Guest Chair	2	\$ 180.80	\$ 361.60
Captain's Office			
S-1 Storage	1	\$ 2,040.62	\$ 2,040.62
T-1 Conference Table	1	\$ 937.90	\$ 937.90
C-3 Task Chair	4	\$ 278.22	\$ 1,112.88
Training Room			
T-2 Training Tables	24	\$ 522.93	\$ 12,550.32
C-4 Training Chair	48	\$ 203.11	\$ 9,749.28
Watch Desk			
C-3 Task Chair	4	\$ 278.22	\$ 1,112.88
Admin Desk			
C-3 Task Chair	2	\$ 278.22	\$ 556.44

Total:	\$	35,304.49
Freight:	\$	300.00
Delivery & Installation:	\$	3,295.00
Sales Tax:	\$	-
Grand Total:	\$	38,899.49

Alternates

D-1 ALT	1	\$	-
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CONTACT INFORMATION

MAILING ADDRESS

2139 COLE STREET, BIRMINGHAM, MI 48009

info@partnrhaus.com

PHONE NUMBER

586-651-7795

CONTACT

Kelli DeLaRosa
Co-Founder

kelli@partnrhaus.com

A photograph of a modern, open-plan office space. The room features a bar area with high stools on the left, a meeting room with a large screen in the center, and several collaborative workspaces with round tables and chairs on the right. The space is bright and airy, with large windows and a clean, minimalist design. A white text box is overlaid on the bottom right of the image.

Thank you for considering PARTNR HAUS as your workspace provider.



Kimball®

JOYA™



WORKS WELL WITH OTHERS

Active work areas deserve a chair that blends right in. With modern aesthetics in multiple base, frame, arm, and material options, Joya seating is a comfortable complement to any open plan setting.

Also shown

Benching and Occasional Table: **KORE** / Lounge Seating: **Pairings**



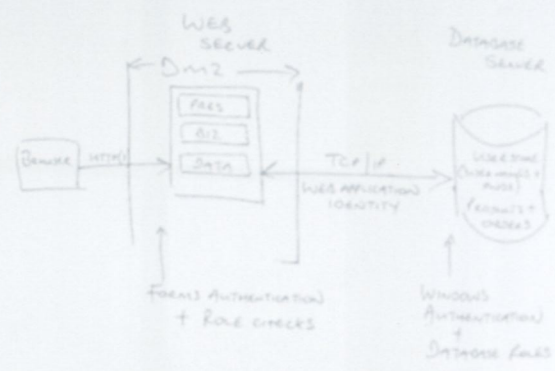


SUPPORTS PEOPLE AT EVERY LEVEL

Task and height adjustable sit-to-stand stools round out the Joya family to support a variety of postures, giving people choices about the way they work and pairing naturally with sit-to-stand desks like Canopy.

Also shown
Benching: **Canopy**







WHERE SITTING IS A JOY

Designed with unparalleled comfort, people will think Joya was designed specifically for them. A simple side chair becomes a fitting complement and a welcoming place for impromptu guests.

Also shown
Desk and Floor Storage: **Priority** / Wall Panels: **Stow**





CASUAL COMFORT

Away from a desk or meeting room, Joya is just as enjoyable. Casters turn the side chair mobile, while the stool finds a home at high tables or along a café bar.

Also shown
Café Tables: **Dock**

STATEMENT OF LINE

Please reference the Joya price list for full statement of line and the complete offering of material options.

TASK CHAIRS



Armless



Static Arm



Height Adjustable Arm



Static C-Arm



Standard Task Chair
All Black Only



HD 24/7 Task Chair



Low-Seat Task



Optional Headrest

TASK STOOLS



Static Arm Sit-to-Stand



Height Adjustable Arm Sit-to-Stand



4D Height Adjustable Arm Stool



Static C-Arm Stool

SIDE CHAIRS AND STOOLS

Side chairs and stools only available in standard horizontal mesh back.



Armless Side Chair
Black Frame



Side Chair with Arms
and Casters, Chrome Frame

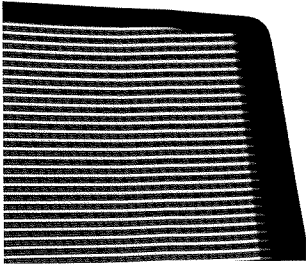


Counter-Height Stool
Black Frame

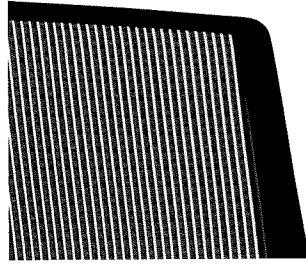


Bar-Height Stool
Black Frame

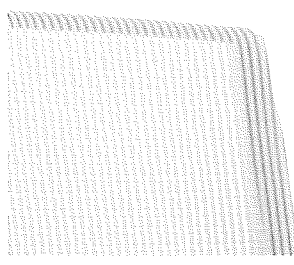
MATERIALS



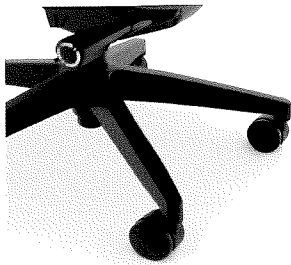
Standard Horizontal Mesh
Available in Black



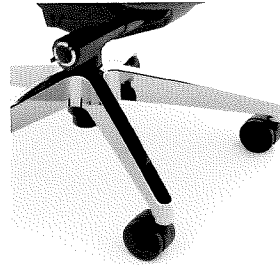
Premium Vertical Black Mesh



Premium Vertical White Mesh



Black Base



Polished Base

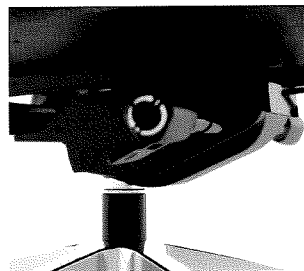


Sit-to-Stand and
Low-Seat Task Base

DETAILS



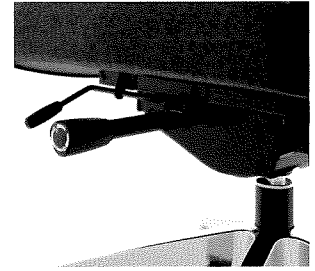
Back Tension and Seat
Height Adjustment



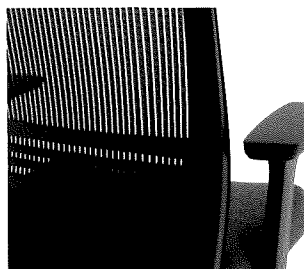
Lock



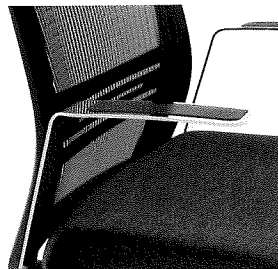
Seat Height Adjustment and
1-Lock Position



Back Angle and Position



Adjustable Lumbar



Static C-Arm with Wood Overlay



JOYA™

Kimball®

800.482.1818
kimball.com

1600 Royal Street
Jasper, Indiana 47546

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Form No. BRJOYA ver. 19a



Kimball®

PRIORITY™



A MULTITUDE OF POSSIBILITIES

No matter where you work or how you work, Priority supports you in extensive ways. Wall-mounted, overhead cabinets with writable glass fronts provide storage and function to your workspace. Wall-supported panels available in a variety of options, including a tackable surface and an accessory rail, allow you to hang needed files and personal items. Complete the solution with a simple pedestal height-adjustable desk that supports modern day work environments.

Also shown
Task Chair: Hello / Ottomans: Joelle





FEATURES WITH BENEFITS

The workspace needs options and Priority offers plenty of them. Integrate low storage with a height-adjustable worksurface extension for even greater flexibility. Wall-mounted tiles of magnetic markerboard, glass, tackable fabric and cubby storage provide choices for vertical space. The beauty is, multiple options are available to support any type of work style.

Also shown
Task Chairs: **Joya** / Ottomans: **Joelle** / Table: **fiXT**





MODERN MEETS EXECUTIVE

With Priority height-adjust, you can rise (or lower) to the occasion. Now the private office can have the same flexibility and function with a modern-day aesthetic, bringing a timeless appeal to the executive space.





DESIGNED FOR CHANGE

Change happens, and not always according to plan. That's why Priority provides what a workplace needs: the ability to reconfigure, rescale, and re-adapt to suit virtually any situation. With plenty of storage options, Priority is designed not only for the task at hand, but for the continuity of an entire organization.



A HARD-WORKING ENVIRONMENT

People work hard enough—so Priority makes the application work for them. Endless configurations make this possible, utilizing multiple components that support efficiency and practicality.



ONE FUNCTION WITH MANY FORMS

Within the same design vocabulary, Priority offers the option of a flush-mount top or one that floats for a lighter look. Both styles can be integrated—separately or together—within a single environment. Incorporate mobile storage, work tools and easy access to power and data for a complete workspace solution.



INFINITELY FLEXIBLE

What you see is just the beginning. Priority can be a desk, shared workspace, or collaborative area. A multitude of styles and options offers more than a place to work—it offers a place to work your way.



MAXIMIZE SPACE

Configured to maximize wall space and integrate seamlessly with storage and Perks® work tools. Storage includes a space for just about anything – wardrobe included.



LIGHT, LOW, AND LAYERED

Table support offers a look that's lighter in scale. Easy-to access cubby storage adds a stylish character.



DOUBLE HEIGHT

A classic configuration that maximizes space and provides ample storage. Cushion top storage creates the perfect place for a quick conversation.



COMMUNITY POINT

Featuring spacious storage and tackboards with an integrated tool bar, Priority provides plenty of space for individual work or collaborative meeting points.



SIT OR STAND

You pick the way you want to work. Seated at a desk or standing at a height-adjustable surface. Lighter in scale with plenty of closed storage options.



INDEPENDENT STYLE

Writable overhead doors along with paper storage below compose the backdrop of this work environment—complete with a height-adjustable freestanding desk.



SURROUND YOURSELF

What every worker needs—plenty of storage and surface space to spread out.

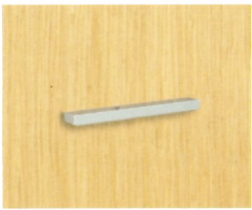


ALL IN ONE

Sliding overhead door allows easy access while the bookcase adds plenty of display options.

OPTIONS & DETAILS

PULLS



Aero



Arc



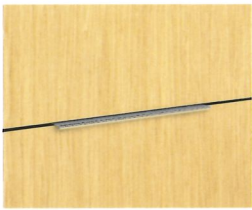
Deco



Dome



Helix



Linear



Link



Niche



Span



Studio



Trinity



Wisp

RIM PROFILES



Knife



Reed



Softened Vinyl



Softened Wood

SURFACE STYLES



Flush Surface

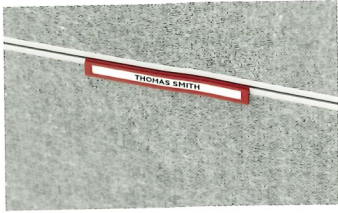


Floating Surface

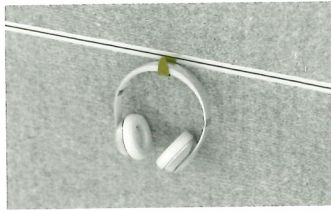
Please reference the price list for complete offering.

METAL WORK TOOLS

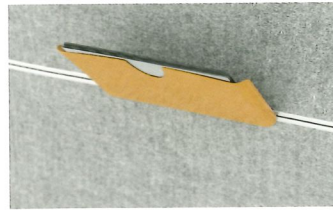
For use with wall panels with accessory rail



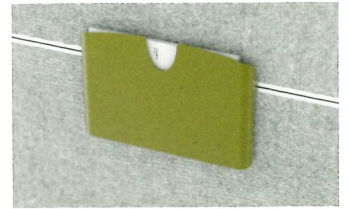
Name Plate



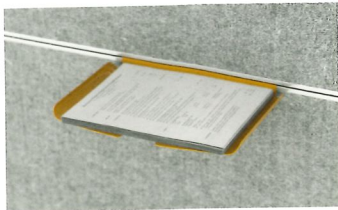
Phone/Ear Bud Holder



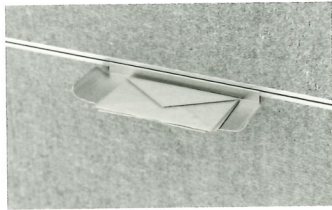
Slant Sorter



Vertical Sorter



Paper Tray



Personal Shelf



Phone Shelf



Dry-Erase Markerboard with Tray



Utility Cup



8x10 Picture Frame



5x7 Picture Frame

HEIGHT ADJUST



Breakfront Height-Adjust Desk



Facet Height-Adjust Desk



Facet Extension Height-Adjust Desk



Inline Height-Adjust Desk



Height-Adjustable Leg
Available in Single and Dual-Stage

DETAILS



Glass Door



Writable Glass Door



Sliding Door



Technology Modesty Panel



Programmable Height Adjust



PRIORITY™



Memorandum

To: Board of Trustees
From: Rick A. Hamill, Supervisor
Date: May 3, 2021
Re: Proposal for Planning Consultant Services
Planning and Zoning Administration/Planning Commission Support

I believe it is time to bring more resources to play to accomplish many projects we have discussed that would improve the lives of our residents. With Jennifer Frederick now serving as Treasurer, my immediate office has been left shorthanded. In addition, we are seeing a significant increase in the number of permits being issued for both remodels and new builds, land division, variance requests and even rezonings at a rate we haven't witnessed since 2006. We have a lot going on in Highland Township, and we have the ambition to do new and better things like enhanced broadband, sanitary sewer service, and managing the Township hall remodel project and Chill at the Mill. Its difficult to gain any momentum against the important projects when the urgency of daily business and agendas pulls all the staff away from significant long-term projects.

We actually have two unfilled positions in the budget, one in my office and one in the Planning Department. When I reflect on the applications amassed to fill the opening in my department, I am struck by the fact that we already have the right people on our team—just not enough time for them to focus on priorities while still processing routine requests. I propose we return to a model where we employ the services of a planning consultant to deal with the variable load of day to day work in the Planning Department. This would free the Planning Director to work alongside me on planning and implementing the long term projects, which duties are aligned with her experience and skillsets. This should also free the Zoning Administrator to work more directly with my office in responding to citizen inquiries and play to her strengths and depth of knowledge of local and county government.

The use of consultant services is an excellent way to expand our capacity to provide services to the community without creating a long-term commitment to full employment of new staff members. Since consultants work with multiple clients, they offer services in a way that allow us to request less help when times are slow and more help when justified. They bring specialized skills and resources we might find valuable but use infrequently, such as graphic design, technology for improved public engagement and expertise in special topic areas. If we find over time that the current level of demand for planning services is sustainable in the long term, the consultants can assist us in finding the right person(s) to fill out our departments and transition to the day when our Zoning Administrator retires.



Given the base proposal offered by Carlisle-Wortman Associates on April 7, 2021, the budget for consulting services would be in the range of \$8500 to \$9200 per month, depending on how much time we choose to dedicate to code enforcement (which varies by season.) I anticipate a budget of \$108,000 per year (\$65,000 for remainder of 2021). This is offset by the budget line items of \$35,330 for the Planning clerical position, \$48,750 for the Supervisor clerical position, and approximately \$57,000 in avoided benefit costs such as health and life insurance, retirement contributions, etc. In addition, a portion of these expenses could continue to be billed to specific applicants and recovered through fees, as is our practice today.

I believe this is the responsible way to move forward and am encouraged by the prospect of restructuring our team. I ask for your approval of the Carlisle-Wortman proposal and budget amendments necessary to implement the program.



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

April 7, 2021

Rick Hamill, Township Supervisor
Highland Township
205 N. John Street
Highland, MI 48357

Re: Planning and Zoning Administration/Planning Commission Support

Dear Rick:

It was good meeting with you and the team to help understand the changes desired by the Township in planning and zoning administration. The services in this letter would be above and beyond those described in our contract with the Township dated January of 2018 as this contract is still valid until January 2022.

In response to your request, we are pleased to provide the Township with Planning and Zoning Administration Services, as well as provide technical support to the Zoning Board of Appeals and Planning Commission. The following outlines the scope of services, fees, and other miscellaneous details.

Scope of Services and Approach

We will provide administration both in the Township offices and through telephone consultation. We understand that you may need our services for up to two (2) full days a week. Scheduled office hours will be fulfilled by a member of our planning staff with assistance by myself when needed. We will perform the duties set forth below:

Administration

- 1) Answer resident questions and provide assistance to applicant.
- 2) Receive and review for completeness all applications for site plan review, special land uses, planned unit developments, or other matters that the Planning Commission is required to decide under this Ordinance and refer such applications to the Planning and Engineering Consultants, Planning Commission, and where applicable, the Township Board for determination.

- 3) Schedule and conduct staff and/or applicant development review meetings.
- 4) Receive and review for completeness all applications for appeals, variances, or other matters that the Zoning Board of Appeals is required to decide under this Ordinance and refer such applications to the Zoning Board of Appeals for determination.
- 5) Receive and review for completeness all applications for text or map (rezoning's) amendments to this Ordinance and refer such applications to the Planning Commission and City Council for determinations.
- 6) Prepare public notices.
- 7) Prepare Planning Commission and Zoning Board of Appeals agendas and packets.

Planning Commission/Zoning Board of Appeals Support

You have also asked that we provide technical support to the Planning Commission and attend their meetings on a regular basis. Planning support will primarily be done by myself, although there may be some meeting attendance by the planner we assign to your account. The ZBA will be supported by the planner.

Code Enforcement

We discussed the performance of code enforcement for the Township. We have a separate code enforcement officer that we can dedicate to the Township ½ to 1 day per week as needed. Duties will include responding to complaints and working with property owners on compliance.

Fees

For the services noticed above, we propose a daily rate of \$720 and a half-day rate of \$360.

In addition to office time, I am confident we will be needed for more regular telephone consultation when not in your office. Therefore, we will charge a monthly retainer of \$800 for our planner, or I to respond to any questions which may arise.

Our attendance at Planning Commission, Zoning Board of Appeals and Township Board meetings will be billed at hourly rates.

Our code enforcement work will be billed hourly at \$65/hour as needed.

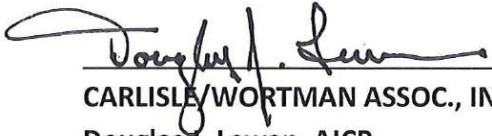
Other Details

We will continue to perform our additional duties as requested by the Township. Such duties include but are not limited to development review, special studies, etc. as outlined in our current contract.

Once you have time to review this proposal, we are certainly open to making adjustments. If you find this acceptable, we can draw up a more formal contract along with a formal start date. We would appreciate as much lead time as possible in the start date as we have to adjust our staff.

Thank you very much for the opportunity.

Sincerely,



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, AICP
Executive Vice President

BUDGET AMENDMENT WORKSHEET
 2021 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - May 3, 2021

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2021	AS AMENDED 12/31/2021	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>				
Expenditures:				
101-171-000-705-000 SUP DEPT: CLERICAL WAGE	\$48,750.00	\$48,750.00 -	\$30,037.00 =	\$18,713.00
101-400-000-705-000 PLNG: CLERICAL WAGE	\$35,330.00	\$35,330.00 -	\$35,330.00 =	\$0.00
101-209-000-705-000 ASSESSING: CLERICAL WAGE	\$25,935.00	\$25,935.00 -	\$3,500.00 =	\$22,435.00
<u>GENERAL FUND</u>				
Expenditures:				
101-400-000-817-005 PLNG: CONSULTANT	\$0.00	\$0.00 +	\$68,867.00 =	\$68,867.00

Purpose of Amendment:

To transfer funds from Supervisor Clerical Wage, Planning Clerical Wage, and Assessing Clerical Wage to the Planning Consultant line, where the net effect is zero.



Memorandum

To: Board of Trustees
From: Rick A. Hamill, Supervisor
Date: May 3, 2021
Re: Authorization for purchase of factory-built sheds as temporary offices

Last week I met with our project planning team for the temporary office quarters which consists of Beth Corwin, Steve Tino and me. The challenges of converting the bays to office space and back again into garage space include the unlevel floors, the comfort level of staff as far as temperature and noise, and the safety and convenience of pedestrian traffic flow between departments for the general public. To add to those challenges, we face rapidly increasing materials costs and supply. We felt compelled to make some rapid fire decisions in order to avoid a 10 percent increase in materials costs forecast by Iverson's.

An "out of the box" idea occurred to me—a garden shed is essentially the same as an office space—floors, walls, doors. There are already manufactured solutions sitting on sales lots in our region, ready for delivery. Instead of trying to address the issues across the entire 3000+ SF space, we could address issues on a department by department basis, and have something readily saleable for reuse when we no longer need our temporary quarters. After floating the idea past staff to see if the concept would be well received, I am pleased to report that all seem excited about building a little village of offices within the old firehall.

Beth had done extensive research on sheds only about 18 months ago, and recommended we check out Michigan Storage Barns in Columbiaville. There are many levels of quality one can choose in a shed, ranging from the sheds one buys at a big box lumber store, to these "mid-level" well constructed Amish sheds, to custom sheds built more like a home. Think of the popular "she-sheds" you see on social media. These sheds would have lasting resale value. What we learned when we visited the site is that they are selling rapidly, and the wait time for a custom shed is five to six months. Prices are up 25 percent over pre-COVID and likely to continue to rise. Prices are only guaranteed for stock that is ready to deliver.

We settled on a 10' by 16' shed, which is the widest that will fit through the bay doors, and most closely approximates existing office sizes. Luckily, Mid-Michigan Storage Barns had about a dozen sheds meeting our criteria (review of competitor's websites showed limited inventory in this category.) I selected 8 sheds and placed a deposit on them as it is unlikely they would still be available if I waited for the Board meeting.

Warm inside. Great outdoors.



Beth has made some more calls and web searches to the competitors. While we didn't try to match the 8 sheds one for one, here's a comparison of the base shed—a 10' by 16' carriage house with double barn doors and two windows, a "deluxe" package with shingled roof, diamond door plate, and painted siding, delivered to our site and placed per our floor plan.

Michigan Storage Barns (Columbiaville):	\$6200
Jim's Amish Sheds (Chelsea)	\$6820
Mid-Valley Structures (Waterford)	\$6590

There are other dealers as well, but the takeaway is that all are competitively priced, offer similar services, and our end cost is more related to the sale of the shed at the end of our use. More backup information is available in the Planning Department.

The cost of the 8 sheds is \$58,437 (average \$7300 per shed) as some have more premium features such as vinyl siding and one shed has a metal roof. The variety of features and colors of the shed should lead to an interesting "village" concept and aid us in attracting attention for resale. As with the base model we started from, all the dealers have similar cost structures for the upgraded features.

While any of the dealers may be able to fill our order, these sheds are available and spoken for and the dealer is able to be flexible with our schedule for delivery. The money for the sheds is already included in the overall budget for the Township hall remodel and represents a significant cost savings. The prospect of reuse/resale is a responsible way to limit our expenses and leave more money available for the Township remodel.

We can use all existing furniture in the sheds. We will be purchasing lighting and should be able to limit construction efforts to counter tops for the public spaces and some gates/fences to restrict access to private areas. We are exploring the use of mini-splits for heating/cooling for each unit.

I ask for authorization to complete the sale in the amount of \$58,437 to Michigan Storage Barns.

11. Closed Session

Beginning Time:

Ending Time:

12. Adjourn

Time: _____